



Edwin M. Lee, Mayor

Department of Human Services
Department of Aging and Adult Services

Trent Rhorer, Executive Director

MEMORANDUM

TO: HUMAN SERVICES COMMISSION

THROUGH: TRENT RHORER, EXECUTIVE DIRECTOR, HSA

FROM: INGRID MEZQUITA, EXECUTIVE DIRECTOR, OECE
JOHN TSUTAKAWA, DIRECTOR OF CONTRACTS, HSA *JW*

DATE: FEBRUARY 7, 2020

SUBJECT: GRANT MODIFICATION: **LOW INCOME INVESTMENT FUND (NON-PROFIT)** TO ADMINISTER THE SAN FRANCISCO CHILD CARE FACILITIES FUND 17-22

	<u>Current</u>	<u>Modification</u>	<u>Revised</u>	<u>Contingency</u>	<u>Total</u>
GRANT TERM:	7/1/2017- 6/30/2020	7/1/2020- 6/30/2022	7/1/2017- 6/30/2022		
GRANT AMOUNT:	\$23,108,566	\$37,205,495	\$60,314,061	\$5,989,234	\$66,303,295
ANNUAL AMOUNT:	FY 17/18	FY 18/19	FY 19/20	FY20/21	FY21/22
	\$3,403,737	\$3,761,978	\$15,942,850	\$22,600,973	\$14,604,523
Funding Source	<u>County</u>	<u>State/Fed</u>	<u>Child Care Capital Fund</u>	<u>Contingency</u>	<u>Total</u>
FUNDING:	\$12,799,568	\$1,180,663	\$46,333,830	\$5,989,234	\$66,303,295
PERCENTAGE:	21%	2%	77%		100%

The Department of Human Services (DHS) and the Office of Early Care and Education (OECE), request authorization to modify the existing grant with the Low Income Investment Fund for the extended period of July 1, 2017 to June 30, 2022, for an additional amount of \$37,205,495 plus contingency for a new total grant amount not to exceed \$66,303,295. The purpose of the grant is to administer the San Francisco Child Care Facilities Fund and this modification extends the grant period two more years for a total grant period of 5 years.

Background

In 1998 the Mayor's Office, DHS, and the Mayor's Office of Community Development, joined with private foundations and other funders and the Low Income Housing Fund (LIHF) now the Low Income Investment Fund (LIIF), to launch the Child Care Facilities Fund (CCFF). The goal of the CCFF is to increase the quantity of licensed care options and to enhance the quality of child care for families and children, especially in settings serving low income families and children. LIIF has administered the CCFF since its inception, providing technical assistance and affordable capital to early care and education providers in order to retain and increase the quantity and enhance the quality of licensed early care and education available to families and children. LIIF provides one-on-one technical assistance to providers, which may include a broad range of information and advising related to new and existing facilities. LIIF also administers loans, loan subsidies, recoverable grants, and grants to eligible child care providers. The CCFF was first administered through a grant with DCYF. The Department of Human Services has had the lead responsibility of the joint grant since 2002.

Services to be Provided

LIIF is the starting point and the central support for early care and education facilities development, renovation and repair. The Child Care Facilities Fund services are focused in the following areas:

- The grantee administers facility grants (pre-development, capital development, start-up, move-in and renovation and repair grants) that increase and maintain licensed early care and education center and family child care capacity, through creating new and preserving existing slots.
- The grantee provides loans and renovation and repair grants to centers and licensed family child care educators to improve facilities, buy equipment, and make emergency repairs.
- The grantee provides training, workshops, resources, linkages, and one-on-one technical assistance related to the facilities development process, including feasibility analysis, capital planning, design, development, permit process, start-up, and facility maintenance.
- Technical assistance is provided by the grantee to all projects, directly and through consultation by architects and other specialists, in areas related to feasibility, planning, architectural, and /or design services.
- The grantee identifies new opportunities for leveraged financing and development strategies and financing to meet the capital needs of the ECE sector, including the acquisition of property.

The grant includes the administration of the Interagency Plan Implementation Committee (IPIC) capital new development grants to increase access to ECE services within specific neighborhood Area Plans, and track fund expenditures and total project expenditures by project.

The grant includes collecting facility development and expansion data for reporting and evaluation purposes, including the number of early education slots created, enhanced and retained annually on an unduplicated basis. Data required by Child Care Development Impact

Fee will be tracked discreetly in a routinely updated Development Impact Fee Report that annually supports the Controller's Office Development Impact Fee audit.

The grant also includes reporting for the Title 5 revolving grant program for state contracted center programs impacted by state budget delays, or other cash flow issues related to delays in funding transfers amongst Title 5 contractors in the San Francisco Pilot.

This modification will extend the current contract with LIIF for two additional years from July 1, 2020 through June 30, 2022 and adds the administration of an additional revenue source from the Educational Revenue Augmentation Fund (ERAF) allocated to support child care facility projects.

Performance

Program monitoring of LIIF includes a review of the program and outcome objectives, staff development and training activities, program policies and procedures, accessibility and cultural competence of program materials, outreach procedures, staffing patterns/job descriptions, reporting requirements, and client data tracking. The Child Care Facilities Fund team has consistently met or exceeded their contract service and outcome objectives. The next program monitoring will occur in April 2020.

Selection

Grantee was selected through the a Joint Competitive Solicitation for Early Care and Education issued RFP 727 – Child Care Facilities Funding & Technical Assistance, issued by HSA on November 18, 2016. LIIF was the sole respondent.

Funding

The grant is provided through a combination of City General Funds, City Public Education Enrichment Funds, State CalWORKs funds, and funding from the Child Care Developer Fee, programmed as the Child Care Capital Fund, and neighborhood area plan child care development impact fees.

ATTACHMENTS

Appendix A-2, Scope of Services
Appendix B-2, Budget

Appendix A-2: Services to be Provided
Low Income Investment Fund – Child Care Facilities Funding &
Technical Assistance
Effective July 1, 2019 – June 30, 2022

I. Purpose of Grant

The purpose of the grant is to provide both technical assistance and affordable capital to child care providers in order to retain and increase the quantity and enhance the quality of licensed child care available to families and children. This is accomplished through the administration of the Child Care Facilities Fund.

II. Definitions

ACCF	Affordable Child Care Fund. The Fund, established in 1985, is a development impact fee collected from new office and hotel development at occupancy. Fees are assessed on office/hotel developments adding 50,000 square feet or more in designated areas of downtown San Francisco. Developers can meet the mandate of legislation in one of three ways: <ul style="list-style-type: none">⇒ Developers can build a child care facility on-site.⇒ Developers can establish a relationship with a non-profit to provide a child care facility in the city.⇒ Developers can pay \$1 per square foot of commercial space developed into the Fund. In 2003 the legislation was modified to reflect state law requiring that development impact fees only be spent on capital and infrastructure improvements. The Affordable Child Care Fund was renamed the Child Care Capital Fund.
CCCF	San Francisco’s Child Care Capital Fund, revenues derived from development impact fees on large office and hotel projects and residential developments as required by San Francisco's Planning Code.
CCFF&TA	Child Care Facilities Funding & Technical Assistance
CDE	California Department of Education
City	City and County of San Francisco

Child Care Facilities Interagency Committee	A committee comprised of representatives from MOHCD, Office of Early Care and Education, OCII and the Planning Department and staffed by LIIF, that meets monthly to discuss specific ECE facility’s needs, pipeline projects, and strategies in San Francisco. The committee also approves specific projects funded through the CCCF.
DHS	San Francisco Department of Human Services, a division of HSA
ECE	Early Care and Education
FCC	Family Child Care providers are licensed providers who offer care in their home. A Family Child Care Home reflects a home-like environment where non-medical care and supervision is provided for periods of less than 24 hours. There are Small Family Child Care Homes and Large Family Child Care Homes.
FCCQN	Family Child Care Quality Network
Grant Monitoring	CCFF grant monitoring includes maintaining complete, accurate and up-to-date files on all CCFF grantees for the term of the grant. Yearly reporting requirements help to ensure grantees are in compliance with the terms of their grant agreements. CCFF grants are recoverable if the service is not provided for the full grant term.
Grantee	Low Income Investment Fund
HSA	San Francisco Human Services Agency
IPIC	Interagency Plan Implementation Committee, coordinated by SF Planning Department and responsible for prioritizing projects and funding, coordinating ongoing planning efforts for designated zones of development.
Loan Administration	Loan administration services provided by LIIF include, but are not limited to, reviewing loan eligibility, upfront loan analysis, underwriting, commitment, closing, disbursement, conversion, and ongoing monitoring and compliance.
MEDA	Mission Economic Development Agency - consultancy agency to this contract.
MOHCD	Mayor’s Office of Housing and Community Development

OCII	Office of Community Investment and Infrastructure
OECE	San Francisco Office of Early Care and Education
PAC	Program Advisory Committee is the community-based advisory committee that guides the work of the Child Care Facilities Fund.
Predevelopment Grants	Predevelopment grants support feasibility, planning, architectural, design services, environmental, engineering, permit fees and/or other soft costs related to pre-construction of a site.
Project Management	Project Management services include construction management both before and during construction. The Project Manager acts as the child care provider's representative to architects, contractors, developers and other professionals regarding construction financing and construction issues.
Renovation and Repair Grants	Renovation and repair grants support centers and family child care providers to address deferred facilities maintenance needs in order to ensure healthy and safe environments for children and maintain their licensing by the State of California.
Revolving Grant	Repayable grants provided to providers as cash flow funding, not meeting loan status, but with conditions for repayment
Start-up Capacity Building Grants	Start-Up Capacity Building Grants support the expansion of early education spaces. Depending on the annual guidelines developed by LIIF, with guidance from PAC, these grants fund operating costs, typically up to \$2,200 per child, for new or relocated ECE centers that serve low income children. An emphasis is made to prioritize the creation of spaces serving infants and toddlers.

III. Target Population

Over 300 licensed ECE centers and over 700 licensed family child care (FCC) homes in San Francisco, with an emphasis on providers caring for children 0-5. Priority will be those facilities located in residential developments wholly or partially funded by the City and County of San Francisco, e.g. HOPE SF communities, alignment with the City's affordable housing plan, and public/private partnerships; providers serving a greater number of low to moderate income and/or CalWORKs, homeless or at-risk families, and/or enrollment of City-subsidized children; and those providers serving infants,

toddlers and/or children with specialized physical or mental health needs. Specific revenues in the grant have slightly different priorities and allowable target uses.

IV. Description of Services

Grantee shall provide the following services during the term of this grant:

1. Administer a range of financial products for the San Francisco Office of Early care and Education to meet the evolving capital development needs of City-funded organizations providing licensed early learning settings including, but not limited to: development, marketing, underwriting, financial grants and loans, monitoring, and repayment. The expected array of financial products currently includes, but is not limited to:
 - Planning and predevelopment grants
 - Capital development grants and loans
 - Start-up financing
 - Facility renovation and repair grants
 - Short-term emergency repayable grants
 - Acquisition financing, loans and subsidized loans
 - Disaster preparedness incentives
 - And other programs
2. Administer as delegated by the City and County of San Francisco the Child Development Capital Fund and track individual project expenditures and overall fund expenditures.
3. Administer as delegated by the City and County of San Francisco the Interagency Plan Implementation Committee (IPIC) capital new development grants to increase access to ECE services within specific neighborhood Area Plans, and track fund expenditures and total project expenditures by project.
4. Establish financing and development strategies that leverages individual projects ability for increased access to non-City funding and resources for capital needs of the ECE sector, including acquisition of property, identify New Market Tax Credit eligible projects and build relationships that create potential sources of additional funding e.g. foundations, MOHCD, CA Department of Education, etc.
5. Align and coordinate with citywide training and technical assistance systems of support for ECE providers to access, e.g. First 5 San Francisco, Children's Council of San Francisco, Wu Yee Children's Services, MEDA, etc.
6. Align with First 5 San Francisco on resources for the purpose of indoor and outdoor environments and design.
7. Based on identified needs, provide a variety of trainings, resources, linkages, and one-on-one technical assistance related to the facilities' development process,

- including feasibility analysis, capital planning, architecture and design, construction development, permit process, start-up, and facility maintenance.
8. Provide project management as needed with the use of consultants to ensure ECE sites maintain a reasonable phase of construction and sign-off in larger, more complex projects.
 9. Offer individual technical assistance on capital campaigning, project financing, financial projections and board development.
 10. Collect facility development and expansion data for reporting and evaluation purposes, including the number and the type (e.g., infant, toddler, PreK, type of subsidy) of early education slots created, enhanced and retained annually on an unduplicated basis. Data required by Child Care Development Impact Fee will be tracked discreetly in a routinely updated Development Impact Fee Report that supports the work of OECE and the Controller's Office Development Impact Fee audit.
 11. Conduct a San Francisco ECE Facility Needs Assessment for 2019-20 with a detailed analysis of the citywide supply and demand by neighborhood, with biyearly updates.
 12. Provide consultation and assistance regarding fiscal and operating issues to licensed ECE centers serving low/moderate income children, particularly those contracted through SF-OECE, California Department of Education-Early Learning and Care Division and federal Early Head Start and Head Start, and for facilities identified as City priorities for capital projects.
 13. Provide staffing for monthly meetings of the City's Inter-agency Child Care Facilities Committee, comprised of representatives from OECE, First 5 San Francisco, the Mayor's Office of Housing and Community Development, San Francisco Planning Department, Office of Community Investment and Infrastructure and other City departments as invited.
 14. Hold regular CCFF Program Advisory Committee meetings to report feedback to OECE on the initiative's effectiveness in meeting the needs of licensed ECE providers and to inform the City's direction and priorities of the program. Qualitative data collection and analysis to be developed between OECE and CCFF for annual reporting purposes.
 15. Submit all grant applications to OECE for review and approval prior to the LIIF internal application process commencing.

FY19-20 Only - Consultancy Services:

OECE will ensure the additional following services are provided by the consultancy agency and monitored during the term of this grant:

- A. One-on-One Business Technical Assistance & Coaching
Through its family child care program, MEDA will provide individualized business technical assistance to family child care providers citywide to address their business assistance needs. Performed one-on-one with a MEDA

business program consultant, technical assistance will include a general assessment, an action plan, and other business-related services as needed. This includes grant/loan application assistance, business plan and marketing plan creation, permitting and licensing, financial projections, and assistance in the creation of other operational documents.

B. Family Childcare Business Workshops

MEDA will provide better business practices workshops to a broader audience of family child care providers and potential providers citywide to help them plan and improve their business operations. These workshops are specifically tailored towards the needs of family child care providers. Primary topics will include business planning, budgeting, and bookkeeping, and marketing, among other topics relevant to providers. MEDA will also provide these trainings for family childcare providers on better business practices, and for FCCQN consultants through other agencies and through partnerships with organizations like Children's Council of San Francisco, Wu Yee Children's Services and MPN Early Education Project.

C. MEDA Core Business Training

Family child care providers will be encouraged to enroll in MEDA's core business training course, which includes 12 hours of business training. This training provides clients with a comprehensive understanding of how to effectively run a business. Upon graduation from MEDA's business trainings, they will have gained significant knowledge on marketing, operations, business taxes, and personal finance, ultimately culminating in the creation of a business plan.

D. Technology Trainings

Through the Plaza Adelante Tech Center, MEDA will offer providers with topical technology trainings aimed to increase access to child care for families and enhance business performance. Trainings include basic computer literacy, Minute Menu subsidy access, WIX web design, online marketing, Excel, and Quickbooks for basic accounting. Technology assistance shall also support the implementation of electronic signatures for subsidy enrollment reporting for Family Child Care Quality Network members, including the interface with FCC budgeting and payment collections.

E. Financial Coaching

MEDA will also provide personalized financial coaching to assist family child care providers in improving their financial situation. Coaching begins with an assessment of available credit history, looking at their personal and business present cash flow, and defining a plan to improve their situation reducing debt, improving or establishing credit and increasing savings. MEDA staff will then create an action plan to help providers determine what steps they will need to take in order to define financial goals, work a monthly budget and

define a plan to increase savings, reduce debt and establish or improve their credit score.

V. Location and Time of Services of Main Grantee:

Grantee will maintain an office in San Francisco located at 50 California Street, Suite 2900, San Francisco CA 94111, with office hours of 9:00 am – 5:00pm, Monday through Friday, with some evenings and/or weekends for trainings or special conferences/meetings. Technical assistance and monitoring is mainly provided on-site at the licensed facilities or prospective sites.

FY19-20 only - Consultancy Location and Time of Services:

Consultancy services will primarily be offered at MEDA's office location and Tech Center at Plaza Adelante, 2301 Mission Street. MEDA will also provide some Business Workshops for family child care providers at other locations in the City through partnerships with organizations such as Children's Council of San Francisco and Wu Yee Children's Services.

VI. Service Objectives

Main Grantee will report on the following service objectives annually:

1. As a result of increased outreach efforts to under-served communities identified as having greatest unmet need in the Facility Needs Assessment, City-funded ECE center and FCC projects in these communities will be provided facility feasibility, planning, architectural, development, construction, acquisition and renovation consultation and technical assistance services. (Target: 15)
2. Number of pre-development, capital start-up and renovation and repair grants awarded, resulting in increased/retained ECE capacity in under-served communities identified as having greatest unmet need in the Facility Needs Assessment. (Target: 20)
3. Number of City-funded Family Child Care start-up, expansion and renovation and repair grants awarded, through ongoing outreach to FCC educators in under-served communities identified as having greatest unmet need, resulting in increased/retained FCC capacity. (Target: 15)
4. Number of low-interest loans underwritten or New Market Tax Credit funding awarded to ECE centers undertaking large facility projects, including acquisitions, rehabilitation and new construction. (Target: 4)
5. Administer revolving grants to Title 5 state contracted providers in order to maintain operation during state budget delay, and/or who are projected to over earn their contract and are approved for SF Pilot transfer funds, but for whom delays in the transfer would result in financial hardship and/or disenrollment of children. (Target: 2-8. Service objective deleted in the event of a timely state budget or no need.)

6. Individualized external surveys administered externally of LIIF will indicate overall satisfaction with training and technical assistance provided, project support and client services provided.

FY19-20 Only: Consultancy Service Objectives:

On an annual basis, OECE will ensure the following service objectives are met by the consultancy agency:

- A. Provide one-on-one technical assistance and coaching services to 25 licensed family child care providers.
- B. Provide customized family child care business-related workshops to licensed family child care providers.
- C. Provide its core business training course series to 7 licensed family child care providers.
- D. Provide business-related technology trainings to 20 licensed family child care providers.
- E. Provide financial coaching to 20 licensed family child care providers.

VII. Main Grantee Outcome Objectives:

Annually the grantee will report on the following outcome objectives:

1. Number of ECE center and FCC facility projects in communities identified as having greatest unmet need in the Facility Needs Assessment that result in increased ECE capacity after receiving targeted consultation and technical assistance. (Target: 10)
2. Number of new and preserved ECE center spaces developed through CCFF grants, including IPIC Capital New Development Grant(s) within Neighborhood Area Plans.
(Target: 200)
3. Number of new and preserved family child care spaces developed through grants.
(Target: 60)
4. Number of new ECE center development projects supported through loans and/or New Market Tax Credits.
(Target: 4)
5. Number of preserved ECE center spaces through revolving grants.
(Target 100)
6. Leverage Child Care Facilities Fund with non-City sources. (Minimum of 25%)

FY19-20 Only - Consultancy Outcome Objectives:

On an annual basis, OECE will ensure the following service objectives are met by the consultancy agency:

- A. 15 family child care providers will create a formal balance sheet, including a budget and cash flow projections, through one-on-one technical assistance.
- B. 12 family child care providers will show an improvement of their financial situation through increased saving, lower debt, or improve credit scores.
- C. Impact of one-on-one technical assistance and coaching services
 - MEDA staff will measure the following indicators:
 - . Total number of unduplicated non-subsidized child care slots impacted
 - . Total number of unduplicated subsidized child care slots impacted.
 - . Total number of unduplicated non-FCCQN family child care providers receiving services.
 - . Total number of unduplicated FCCQN family child care providers receiving services.
- D. Impact: A minimum of 75% of both non-FCCQN and FCCQN family child care providers who respond will rate 3 or above that they have increased their effectiveness as a small business as a result of attending a MEDA training, workshop, or meeting.
- E. Impact: A minimum of 75% of FCCQN consultants who respond will rate 3 or above that the business training and technical assistance provided is useful to FCCQN provides.

VIII. Monitoring Activities

- A. Program Monitoring: Program monitoring will include review of client eligibility, and back-up documentation for reporting progress towards meeting service and outcome objectives.
- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities

Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

A. Quarterly Reports

Grantee will submit quarterly reports regarding contract performance. The reports will adhere to the following format:

- a. Reports will contain a brief narrative describing accomplishments and challenges encountered during the quarter, including if IPIC Capital New Development Grant(s) were awarded, to which agency/agencies, and for what purpose(s).
- b. Reports will list the progress towards the service and outcome objectives, as stated in Sections V and VI of this appendix, and will include quarterly and year-to-date numbers for each objective. Names of centers and family child care providers will be included in objective reporting for loans, grants and technical assistance.
- c. Supporting documentation for the numbers presented in the reports must be maintained by the Grantee and must be available for auditing by the Department but need not be attached to the reports.
- d. Quarterly reports are due 15 days after the end of the quarter.

B. Ad Hoc Reports

Grantee will develop and deliver ad hoc reports as requested by DHS-HSA/OECE,

- C. Quarterly and Annual Reports will be entered into the CARBON database.

For assistance with reporting requirements or submission of reports, contact:

Graham Dobson, Program Manager
Office of Early Care and Education, A716
Graham.Dobson@sfgov.org

or

Elizabeth Leone, Senior Contracts Manager
Office of Contract Management, GB11
Elizabeth.Leone@sfgov.org

Budget Plan for LIIF - Mod #2 January 2020

1/8/2020

CARBON Sub-Budget	FY18 Budget ACTUALS	FY19 Budget ACTUALS	FY20 Budget PROJECTED	FY21 Budget NEW/PROPOSED	FY22 Budget NEW/PROPOSED	FY17-22 TOTALS	Notes
General Fund							
	\$322,848	\$274,308	\$605,472	\$605,472	\$605,472	\$2,413,572	Includes CC Startup & MEDA
Balboa Park	\$0	\$0	\$89,000	\$27,000	\$16,000	\$132,000	
CCDF (aka CC Cap Fund)	\$1,390,375	\$1,858,513	\$7,000,000	\$12,061,049	\$5,000,000	\$27,309,937	
CalWorks	\$427,871	\$185,635	\$651,051	\$651,051	\$651,051	\$2,566,659	
Eastern Neighborhood	\$1,262,643	\$0	\$2,107,000	\$952,401	\$708,000	\$5,030,044	
Market Octavia	\$0	\$108,571	\$1,003,797	\$2,250,000	\$3,524,000	\$6,886,368	
Transbay	\$0	\$1,334,951	\$1,486,530	\$500,000	\$500,000	\$3,821,481	
Visitacion Valley	\$0	\$0	\$0	\$2,554,000	\$600,000	\$3,154,000	
ERAF	\$0	\$0	\$3,000,000	\$3,000,000	\$3,000,000	\$9,000,000	
Total	\$3,403,737	\$3,761,978	\$15,942,850	\$22,600,973	\$14,604,523	\$60,314,061	

HUMAN SERVICES AGENCY BUDGET SUMMARY
BY PROGRAM

Name: _____ Term: **7/1/2017 - 6/30/2022**

Low Income Investment Fund (LIIF)
 (Check One) New Renewal Modification
 If modification, Effective Date of Mod. 2/1/2020 No. of Mod. 2

Program: Child Care Facilities Fund 17-22

Budget Reference Page No.(s)	7/1/17-6/30/18	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	7/1/17-6/30/22
Program Term	Total	Total	Total	Total	Total	5 Year Total
12 Expenditures						
13 Salaries & Benefits	\$476,854	\$526,832	\$686,504	\$717,519	\$749,776	\$3,157,484
14 Operating Expense	\$2,823,770	\$228,680	\$449,366	\$418,182	\$429,182	\$4,349,169
15 Subtotal	\$3,300,624	\$755,511	\$1,135,860	\$1,135,701	\$1,178,958	\$7,506,654
16 Indirect Percentage (%)	15%	15%	15%	15%	15%	15%
17 Indirect Cost (Line 16 X Line 15)	\$103,114	\$113,327	\$170,379	\$170,355	\$176,844	\$734,018
18 Consultancy Detail	\$0	\$27,736	\$84,595	\$0	\$0	\$112,331
19 Capital Detail		\$2,865,404	\$14,552,016	\$21,294,917	\$13,248,722	\$51,961,059
20 Total Expenditures	\$3,403,737	\$3,761,978	\$15,942,850	\$22,600,973	\$14,604,523	\$60,314,061
21 HSA Revenues						
22 CalWorks	\$427,871	\$185,635	\$651,051	\$651,051	\$651,051	\$2,566,659
23 Child Care Capital Fund	\$1,390,375	\$1,858,513	\$7,000,000	\$12,061,049	\$5,000,000	\$27,309,937
24 Interagency Planning Implementation Committee	\$1,262,643	\$1,443,522	\$4,686,327	\$6,283,401	\$5,348,000	\$19,023,893
25 General Fund	\$322,848	\$274,308	\$605,472	\$605,472	\$605,472	\$2,413,572
26 ERAF			\$3,000,000	\$3,000,000	\$3,000,000	\$9,000,000
27						
28 TOTAL HSA REVENUES	\$3,403,737	\$3,761,978	\$15,942,850	\$22,600,973	\$14,604,523	\$60,314,061
29 Other Revenues						
30						
31 LIIF Capital Contribution (NMTC and PRI)	\$3,750,000	\$5,250,000	\$1,500,000	\$1,500,000	\$1,500,000	\$13,500,000
32 Restricted Funds - Revolving Grants	\$1,468,000	\$1,468,000	\$1,468,000	\$1,468,000	\$1,468,000	\$7,340,000
33 Total Revenues	\$8,621,737	\$10,479,978	\$18,910,850	\$25,568,973	\$17,572,523	\$81,154,061
34 Full Time Equivalent (FTE)						

36 Prepared by: Kim Di Giacomo
 37 HSA-CO Review Signature:
 38 HSA #1

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Program Name:
Child Care Facilities Fund

Agency Totals	CalWorks			Child Care Capital Fund			IPIC Eastern Neighborhoods			General Fund			TOTAL	TOTAL	TOTAL	TOTAL	5 YEAR TOTAL
	For DHS Program	Adjusted FTE	Budgeted Salary	For DHS Program	Adjusted FTE	Budgeted Salary	For DHS Program	Adjusted FTE	Budgeted Salary	For DHS Program	Adjusted FTE	Budgeted Salary					
12	Director, ECE Western Region	1.00	\$145,500	0.50	0.78	\$72,350	0.18	0.04	\$6,512	0.074587	\$115,760	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$530,357	
13	Senior Program Officer	1.00	\$92,500	0.23	0.08	\$21,871	0.08	0.02	\$1,736	0.031917	\$33,258	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$362,596	
14	Program Officer	1.00	\$88,000	0.40	0.36	\$35,230	0.36	0.09	\$7,927	0.150126	\$88,074	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$413,427	
15	Program Officer	1.00	\$80,000	0.15	0.28	\$12,304	0.28	0.07	\$5,537	0.115354	\$49,218	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$379,480	
16	Program Associate	1.00	\$50,000	0.49	0.29	\$24,547	0.29	0.07	\$3,682	0.122735	\$49,094	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$275,914	
17	Director, National ECE Programs	1.00	\$155,000	0.25%	0.15	\$0	0.15	0.04	\$5,905	0.063093	\$39,364	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$519,745	
18																	
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30	TOTALS	6.00	\$612,000	1.78	1.94	\$166,102	1.94	0.33	\$31,300	0.95	\$374,768	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$519,745	
31	FRINGE BENEFIT RATE		27.24%														
32	EMPLOYEE FRINGE BENEFITS		\$166,708			\$45,246			\$8,526		\$102,087	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$575,956	
33																	
34																	
35	TOTAL SALARIES & BENEFITS		\$778,709			\$211,348			\$39,826		\$476,854	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$3,157,484	
36	HSA #2								\$86,377		\$26,832	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	\$1,157,484	

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4	Program Name:							
5	Child Care Facilities Fund							
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10	Consultant Fee	TERM						
11	No.	ITEM/DESCRIPTION	TOTAL	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	5 YEAR TOTAL
12		MEDA (Mission Economic Development Agency)	0	27,736	84,595	0	0	112,331
13			0	0	0	0	0	0
14			0	0	0	0	0	0
15			0	0	0	0	0	0
16			0	0	0	0	0	0
17			0	0	0	0	0	0
18			0	0	0	0	0	0
19			0	0	0	0	0	0
20	TOTAL Consultant Fee Cost		0	27,736	84,595	0	0	112,331
21								
22	HSA #4							

Consultant Expenditure Detail

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							Appendix B-2, Page 5
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4	Program Name:						
5	Child Care Facilities Fund						
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10	Capital Costs						
11	No.	ITEM/DESCRIPTION	TERM	TOTAL	TOTAL	TOTAL	5 YEAR TOTAL
12		Center/FCC Start Up Grants	7/1/17-6/30/18	0	229,200	745,450	827,911
13		Center Pre-development Grants		0	0	600,000	600,000
14		Center Capital New Development Grants		0	2,226,381	12,056,566	10,670,810
15		Center Renovation and Repair Grants		0	359,831	850,000	850,000
16		Center CDE Repayable Grants		0	0	0	0
17		Family Child Care Expansion Grants		0	20,000	50,000	50,000
18		Family Child Care Renovation and Repair Grants		0	29,992	250,000	250,000
19		LIIF Capital Contribution (NMTC and PRI)		0	0	0	0
20		TOTAL Capital Costs		0	2,865,404	14,552,016	13,248,722
21							
22	HSA #4						51,961,059

Capital Expenditure Detail

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