



P.O. Box 7988  
San Francisco, CA  
94120-7988  
[www.SFHSA.org](http://www.SFHSA.org)

## MEETING NOTICE/AGENDA

Wednesday, May 5, 2021 Regular Meeting 10:00 AM  
Watch Live on SFGovTV Channel 26 and [www.sfgovtv.org](http://www.sfgovtv.org)

For Public Comment instructions, please see below.

Due to the COVID-19 health emergency, the DAS Commission regular meeting room (416) in City Hall is closed. Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Governor’s Executive Order N-25-20 (March 12, 2020) as superseded by Order N-29-20 (March 17, 2020), this meeting will be held *exclusively* via teleconference participation of a quorum of Commission members in locations not open to the public. The purpose of the orders is to provide the safest environment for all persons consistent with San Francisco Department of Public Health Order of the Health Officer No. C19-07b and current public health recommendations, while allowing the public to observe and address the Commission.



**London Breed**  
Mayor

**Shireen McSpadden**  
Executive Director

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Bridget Badasow at [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org) by 5pm on Monday, May 3, 2021. Please see the information on the next page for remote meeting access.

DAS COMMISSIONERS:

Martha Knutzen, Commission President  
Janet Y. Spears, Commission Vice President  
Sascha Bittner, Commissioner  
Michelle Carrington, Commissioner  
Wanda Jung, Commissioner  
Nelson Lum, Commissioner  
Barbara Sklar, Commissioner

DAS Executive Director  
Shireen McSpadden

DAS Commission Secretary  
Bridget Badasow

WATCH LIVE ON SFGOVTV: [www.sfgovtv.org](http://www.sfgovtv.org)

To dial-in to the DAS Commission meeting or to make public comment please call:  
1-415-655-0001 Access Code: 187 420 6353 # and then # again.

Providing Public Comment:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press \*3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing \*3 again will remove you from the question queue.

The caller will have the standard three minutes to provide comment.

## **ACCESSIBLE MEETING POLICY**

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Bridget Badasow at [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org). Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at [www.sfhsa.org/das](http://www.sfhsa.org/das). Public comment will be taken on each item before or during consideration of the item.

**“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”**

## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

## **LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: [sfgov.org/ethics](http://sfgov.org/ethics)

## ORDER OF BUSINESS

1. CALL TO ORDER/President Knutzen
2. ROLL CALL/Commission Secretary
3. President Martha Knutzen, Vice President Janet Spears and the DAS Commission will say a few words in honor of outgoing Executive Director Shireen McSpadden.
4. COMMUNICATIONS/Commission Secretary
5. APPROVAL OF THE APRIL 7, 2021 MEETING MINUTES **ACTION**
6. DIRECTOR'S REPORT/Executive Director Shireen McSpadden
7. DAS Employee of the Month. Executive Director Shireen McSpadden and the DAS Commission will honor Sarah Brown from the DAS office of Adult Protective Services.
8. ADVISORY COUNCIL REPORT/President Diane Lawrence
9. JOINT LEGISLATIVE REPORT/Diane Lawrence
10. CASE REPORT/Dan Gallagher
11. GENERAL PUBLIC COMMENT:

*AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE*

*PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.*

**12. OLD BUSINESS:**

**13. NEW BUSINESS:**

**ITEMS A through J ARE ACTION ITEMS AND REQUIRES A VOTE BY THE COMMISSION**

A. The Department of Disability and Aging Services (DAS) requests authorization to enter into new grant agreements with multiple providers for the provision of Case Management and Clinical Collaborative Service to older adults and adults with disabilities for the time period beginning July 1, 2021 and ending June 30, 2023 in the combined amount of \$6,832,862, plus a 10% contingency for a total not to exceed amount of \$7,516,144. (Melissa McGee will present the item).

<b>Grantee</b>	<b>Grant Total</b>	<b>10% Contingency</b>	<b>Total Not to Exceed</b>
<b><i>Case Management</i></b>			
Bayview Hunter's Point Multipurpose Senior Services	\$501,566	\$50,156	\$551,722
Catholic Charities	\$493,276	\$49,327	\$542,603
Curry Senior Center	\$700,860	\$70,086	\$770,946
Episcopal Community Services	\$601,070	\$60,107	\$661,177
Felton Institute	\$234,146	\$23,414	\$257,560
Homebridge	\$225,624	\$22,562	\$248,186
Institute on Aging	\$1,063,090	\$106,309	\$1,169,399
Jewish Family and Children's Services	\$206,000	\$20,600	\$226,600

Kimochi, Inc	\$265,148	\$26,514	\$291,662
On Lok Day Services / 30th Street Senior Center	\$674,974	\$67,497	\$742,471
Openhouse	\$227,178	\$22,717	\$249,895
Self Help for the Elderly	\$1,030,660	\$103,066	\$1,133,726
<b>Total</b>	<b>\$6,223,592</b>	<b>\$622,355</b>	<b>\$6,845,947</b>
<i>Clinical Collaborative Services</i>			
Institute on Aging	\$609,270	\$60,927	\$670,197
<b>Grand Total</b>	<b>\$6,832,862</b>	<b>\$683,282</b>	<b>\$7,516,144</b>

PUBLIC COMMENT

- B. Requesting authorization to renew the existing grant agreement with Hansine Fisher and Associates for the provision of time study services for Human Service Agency’s Department of Disability and Aging Services (HSA-DAS) and San Francisco Department of Homelessness and Supportive Housing (SF-HSH) service providers during the period of July 1, 2021 to June 30, 2023, in the amount of \$40,000 plus a 10% contingency for a total grant amount not to exceed \$44,000. (Reanna Albert will present the item)

PUBLIC COMMENT

- C. Requesting authorization to modify the existing grant agreement with SELF HELP FOR THE ELDERLY for the provision of Congregate Nutrition Meal Program for Older Adults during the period of May 1, 2021 through June 30, 2021; in the additional amount of \$239,180 plus a 10% contingency for a total amount not to exceed of \$1,988,538. (Staff: Tiffany Kearney will present the item).

PUBLIC COMMENT

- D. Requesting authorization to enter into a new grant agreement with Glide Foundation for the provision of the Free Meals & Snack Bag program during the period of July 1, 2021 through June 30, 2025; in the amount of \$6,669,784 plus a 10% contingency for a total not to exceed \$7,336,763. (Staff: Tiffany Kearney will present the item).

PUBLIC COMMENT

- E. Requesting authorization to renew the grant agreement with Edgewood Center for Children & Families for the provision of the Kinship Family Caregiver Support program during the period of July 1, 2021 through June 30, 2022; in the amount of \$58,853 plus a 10% contingency for a total not to exceed \$64,738. (Staff: Ofelia Trevino will present the item).

PUBLIC COMMENT

- F. Requesting authorization to modify the existing grant with YMCA of San Francisco – Richmond for the provision of the Community Services program during the period of January 1, 2021 through June 30, 2023; in the amount of \$50,000 plus a 10% contingency for a revised total not to exceed \$272,179. (Staff: Paulo Salta will present the item).

PUBLIC COMMENT

- G. Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of Community Services to older adults and adults with disabilities during the period of January 1, 2021 through June 30, 2021; in the additional amount of \$50,000 plus a 10% contingency for a total amount not to exceed \$504,969. (Reanna Albert will present the item).

PUBLIC COMMENT

- H Requesting authorization to modify the existing grant agreement with Kimochi Inc. for the provision of congregate meals nutrition services to older adults for the period of November 1, 2020 thru June 30, 2021; in the additional amount of \$71,810 plus a 10% contingency for a total amount not to exceed \$662,071. (Sarah Chan will present this item).

PUBLIC COMMENT

- I. Requesting authorization to modify the existing grant agreement with Community Living Campaign for the provision of digital literacy training to older adults and adults with disabilities in the SF Connected Program for the period of January 1, 2021 thru June 30, 2023; in the additional amount of \$334,579 plus a 10% contingency for a total amount not to exceed \$971,099. (Paulo Salta will present this item).

PUBLIC COMMENT

- J. Requesting authorization to modify the existing grant agreement with Community Living Campaign for the provision of technical support for the SF Connected Program for the period of January 1, 2021 thru June 30, 2023; in the additional amount of \$47,197 plus a 10% contingency for a total amount not to exceed \$319,068. (Paulo Salta will present this item)

**PUBLIC COMMENT**

**14. POSSIBLE CLOSED SESSION REGARDING NOMINATION FOR APPOINTMENT-DAS EXECUTIVE DIRECTOR:**

**DISCUSSION AND POSSIBLE ACTION**

- A. Public Comment on all matters pertaining to Item 14., including public comment on whether to hold the item 14(C) in closed session.
- B. Vote on whether to hold item 14(C) in closed session.
- C. Public employee nomination for appointment-DAS Executive Director. This item may be held in closed session pursuant to California Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(b)
- D. If closed session is held, reconvene in open session.
- E. Vote on whether to disclose information from closed session. (San Francisco Administrative Code Section 67.12(a))
- F. Report any action taken in closed session, as specified in California Government Code Section 54057.(a)(5).

**15. ANNOUNCEMENTS**

**16. ADJOURN**