

DEPARTMENT OF DISABILITY AND AGING SERVICES
(DAS) COMMISSION
MINUTES DECEMBER 1, 2021

CALL TO ORDER AND WELCOME/President Martha Knutzen

Commissioner Knutzen called the meeting to order.

The (DAS) Commission Secretary called the roll:

Present: Commissioners Sascha Bittner, Wanda Jung, Martha Knutzen, Nelson Lum, Barbara Sklar, Janet Spears

Absent: Commissioner Michelle Carrington

DAS Executive Director, Kelly Dearman, was present.

Communications:

Substitute Commission Secretary Elizabeth LaBarre provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the October 6, 2021 DAS Commission Meeting Minutes.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

Approval of Agenda item 4A, a Resolution Making Findings to Allow Teleconferenced Meetings of the DAS Commission:

After President Knutzen read the resolution, Commissioner Bittner asked if it is known how much longer commissions will be meeting virtually, to which Executive Director Dearman replied no, we don't know, we still need to vote on this every month, especially with the new rise of omicron.

Commissioner Lum noted that prior to teleconferencing, there were a certain number of attendees at meetings. Since going virtual, public attendance has all but disappeared. Having

witnessed the hybrid process, we should strive to increase participation and the public deserves to know when and if we will open in-person or are we waiting for national policy. Executive Director Dearman responded that DAS agrees, we want all the participation we can get. We are following local policy and what the Mayor dictates. We cannot return to in person meetings until all commissioners abide by the Mayor's vaccine mandate, which we are working on. Given the make up of this commission and the population we serve, we should strive for hybrid meetings and that is what we are working toward.

President Knutzen reminded the Commissioners that COVID-related conditions are constantly changing and she thanked Executive Director Dearman for her updates and hard work.

PUBLIC COMMENT:

No public comment.

A motion to approve the resolution making findings to allow teleconferenced meetings of the DAS Commission.

The motion was unanimously approved, except that Commissioner Jung was having technical issues and could not vote.

Absent: Commissioner Michelle Carrington

EXECUTIVE DIRECTOR REPORT/Kelly Dearman

DAS Executive Director Kelly Dearman's report addressed the initiatives at the state and local levels.

At the local level, in partnership with the Department of Homelessness and Supportive Housing (HSH), DAS and IHSS launched a pilot program called the Collaborative Caregiver Support Team (CCST). CCST aims to stabilize individuals who are living in Permanent Supportive Housing by connecting them to reliable in-home care. Both DAS and HSH are seeing a growing need to support formerly homeless San Franciscans with home care who often have complex health needs that can put their housing at risk. The pilot launched on November 1 in a supportive housing site in the South of Market neighborhood and will expand to an additional site in early January, with more buildings coming online throughout the coming year. The pilot is focused on preventing a reoccurrence of homelessness, and improving health outcomes by making it easier to enroll in IHSS and connecting to additional supports, such as Contract Mode IHSS that is provided by our partner Homebridge. San Francisco is unique in that it is the only county in the state that formally structures its services on a tiered continuum of support, with Homebridge's agency-based IHSS service model available for IHSS recipients who cannot coordinate their own care.

At the national level, Executive Director Dearman just returned from the National Adult Protective Services Association (NAPSA) Conference. Conference attendees celebrated several important wins from 2021, including the first-ever federal funding of APS (currently being

distributed to states through American Rescue Plan Act (AARPA) funding with the goal of supporting APS program operations). The Elder Justice Act Reauthorization and Modernization continues to make its way through Congress as part of the Build Back Better Act. Currently, the bill has funding set aside for APS Operations, the Long Term Care Ombudsman, Medical Legal Partnerships and funding to address social isolation. DAS is still on target to launch the Home Safe program with HSH early next year. In partnership with the Institute on Aging, DAS will provide intensive case management, eviction prevention services and long term transitions for individuals who are experiencing self-neglect and who are residing in Permanent Supportive Housing or congregate shelters. Executive Director Dearman expressed her delight that APS is finally being recognized by the federal government. The California Department of Aging has given Executive Director Dearman preliminary information about the local allocation of American Rescue Plan Act funds. The preliminary allocation is \$3.36M for SF DAS. Funds are one-time-only funds, available for expenditure until September 30, 2024, which means DAS will need to do some planning and be careful with program expansion plans or when launching new programs when funds will expire. The allocation must be used for Older Americans Act programs – which typically means services for people 60 years and older. Older Americans Act Programs include Nutrition, Legal Services, Transportation, Health Promotion, and Ombudsman programs. Executive Director Dearman will know more about the scope and ability to use these funds when the California Department of Aging finalizes the use guidance and funding amounts in December 2021. Lastly, acceptance of these funds will likely require an approval from the DAS Commission, so staff will be present at the January or February Commission meetings to get that approval and provide more details on how we intend to utilize the funds.

At the state level, Governor Newsom appointed Kimberly McCoy Wade as the Senior Advisor on Aging, Disability and Alzheimer's for the Office of Governor and appointed Susan DeMarois as the new Director of the California Department of Aging. Director DeMarois has an extensive background in policy work.

Executive Director Dearman provided a Dignity Fund Community Needs Assessment update:

1. The community survey launched in 10 languages and will be available for completion through December 17; the survey will be live for three full weeks after the Thanksgiving holiday, and over four weeks in total. Ms. Dearman asked for the Commission's assistance getting everyone to complete surveys.
2. There will be 11 District-focused virtual forums and 5 in-person forums at sites throughout the city over the span of nearly three weeks (November 29 through December 15). Participants may attend any event. Executive Director Dearman encouraged commissioners to share the forum details with friends and family.
3. There are 15 focus groups (most virtual, but some in-person) with specific populations that were identified with input from the Service Provider Working Group. The focus groups began November 16 and will end December 16. DAS staff have been working closely with service providers and other partners over the past few weeks to identify participants for each of these sessions.

For the disability community, Lighthouse for the Blind is hosting a series of combination vaccination boosters and flu shot clinics. The clinics will run every Tuesday from 1-4pm until December 14. Boosters are available for people 18 and older and are by appointment only by calling the Vaccine Call Center at (628) 652-2700.

The Affordable Housing Report, related to an ordinance passed in 2020 establishing two new reports, focuses on affordable housing for older adults and people with disabilities. The first is the Housing Needs Overview Report, which provides a snapshot of existing city-funded affordable housing units as well as units in the pipeline (tracked by MOHCD). This report was completed in October and is due every year after except years when the Needs Assessment report is completed. The Housing Needs Assessment and Production Pipeline Report is an analysis of senior and disability affordable housing needs and recommendations to address unmet needs and to support system coordination. It is due in October 2022 and every third year after. We will be socializing the first report in the upcoming months.

Executive Director Dearman reminded meeting attendees that DAS is deep in the Dignity fund needs assessment and requested all hands on deck to get the survey completed. Commissioner Bittner requested that Executive Director Dearman resend the needs assessment info so that she can distribute it to her contacts.

President Knutzen thanked Executive Director Dearman for her report and specifically mentioned the work on homelessness and the newspaper article in the San Francisco Chronicle highlighting our unique program; she was proud to read it. President Knutzen echoed Executive Director Dearman's plea to take the survey and then ask your network of people to take the survey. We did push the deadline for the needs assessment to accommodate the holidays and these unprecedented times. It is absolutely appropriate for commissioners to ask their networks to do the assessment online, or attend a Zoom community forum; hopefully this new virtual feature will add new participants. Thank you for all the outreach efforts.

EMPLOYEE OF THE MONTH

Executive Director Dearman and the DAS Commission honored Ben Seisdedos from the DAS Adult Protective Services (APS), thanking him for his hard work and dedication. Mr. Seisdedos shared that it is easy to be inspired to do his best when he is surrounded by people who really care about clients and work so hard for the greater good. He added that he was relieved to be wearing a mask as he was turning bright red from all of the compliments.

ADVISORY COUNCIL REPORT/Diane Lawrence

Advisory Council President's Report to the Commission on Disability and Aging Services on December 1, 2021.

This report discusses the Advisory Council's October 20, 2021 meeting, its special Council meeting on October 22 and the November 17, 2021 meeting.

- No action items

Ms. Lawrence was saddened to announce the passing of Advisory Council Member Mrs. Bettye Hammond in late October (1934-2021). Mrs. Hammond was on the Council since the mid-2000s. Professionally, she was a nurse, college instructor, social worker and community advocate. As a colleague, Bettye was good at clarifying things. She was known to be very friendly, helpful, detail oriented, warm, enthusiastic and patient, and she possessed a unique sense of style.

Regarding filling Council vacancies, Members continue to reach out to supervisors. Supervisors Melgar and Safai have candidates. There are no updates from Supervisors Chan, Preston, Ronen or Walton. The Membership Committee continues to work on filling the vacant positions. Executive Director Dearman has offered to provide a cover letter to the 3rd letter being sent to the Supervisors along with the Senior Homelessness report.

At the October Advisory Council meeting, County Veterans Services Officer Alfred Sims provided an update on Veterans Services and counselors in the field where the veterans are. He discussed the outreach team plans. The presentation shifted to a more conversational discussion addressing concerns from site visits; it was very productive.

At the November meeting, it was noted that California Senior Legislature (CSL) elections are in Spring 2022. There are two openings; those positions need to be filled and Anne Warren needs to be reappointed. The CSL has passed 200 pieces of legislation during its 38 year history. The Advisory Council is developing an outreach program for candidates.

The Dignity Fund Oversight and Advisory Committee (OAC) focused on the Dignity Fund Needs Assessment during the October meeting. The November meeting included a discussion of the community forums, as Executive Director Dearman outlined in her report. There are virtual forums in most supervisorial districts, with five in-person programs throughout the City. Ms. Lawrence confirmed that Supervisors received information on the community forums. Questionnaires were distributed for seniors and persons with disabilities to complete. Budget discussions continued during the November meeting and Dan Gallagher from Stepping Stone and CASE gave a report on the hybrid service model. LGBTQ updates during the October meeting included the good news that more money is available so more programs can be funded and the Office of AIDS is moving forward. There was no update during the November meeting.

Senior Housing Ad Hoc Group Update: the October Meeting discussed refining the report which was then addressed with Directors Dearman and McSpadden on an October 22 meeting. Executive Director Dearman updated the group during the November meeting that the joint

report response would be sent out prior to Thanksgiving.

The November Meeting included a discussion as to how to handle site visits. It was decided we would revisit the process in February once more sites are open. In the meantime, Council members agreed to complete an online “site visit” using the form that was developed last year. The next meeting is December 15, 2021 and will contain planning for 2022.

President Knutzen shared her condolences with Mrs. Hammond’s passing, noting that she had the pleasure of working with Mrs. Hammond. President Knutzen appreciated Ms. Lawrence’s share of such a wonderful colleague.

Next Advisory Council meeting: Wednesday, December 15, 2021.

NO PUBLIC COMMENT.

JOINT LEGISLATIVE REPORT/Diane Lawrence

Joint Legislative Report to the Commission on Disability and Aging Services on December 1, 2021.

The Governor had until October 10, 2021 to sign bills or to let them expire. Many that expired may return next year. The Joint Legislative Committee monitored over 40 bills this year. Three were vetoed. The first vetoed bill was AB 123-Paid Family Leave: Weekly Benefit Amount. In the Governor’s veto report, he stated that the bill would have created significant new costs not included in the 2021 Budget Act and would result in higher disability contributions paid by employees. The Governor’s Office is looking forward to working on family leave policy in 2022. The second vetoed bill was AB 279-Immediate Care Facilities. Although this bill seeks to protect residents of ICFs and SNFs from involuntary transfers, its restrictions could have unintended consequences for the people it intends to serve. Requiring a struggling facility short of bankruptcy to remain open may lead to conditions where care is compromised because the facility is not able to retain staff. The third vetoed bill was SB 675-Property Taxation: Automated Clearing House Payments. The Council initially sent a letter of support. The bill would have authorized a board of supervisors to adopt a resolution or ordinance to implement a monthly property tax payment program. The Governor’s veto message was that options already exist for property owners struggling.

CASE REPORT/Daniel Gallagher

CASE Report to the Commission on Disability and Aging Services on December 1, 2021.

The CASE Study Writing Project is in the final editing phase. The CASE project committee and DAS are reviewing the draft profiles of the eight aid organizations. CASE has entered into an agreement with a design specialist for print and PDF layout. Plans for distribution are underway

to local (i.e., DAS and DAS Commission) and state government agencies, elected officials, foundations, public and private partners, and affiliate non-profits in early January. CASE programming in November included a presentation on Employee Recruitment and Retention during COVID with SF Reserve and Writing Project Preview for membership in December.

Mr. Gallagher stated that no new needs have arisen since the last time he presented to the DAS Commission in October. As Mr. Gallagher mentioned in that meeting, the Service Providers met with Resource Development Associates (RDA) on October 27, 2021 as part of the Dignity Fund Coalition meeting to begin the needs assessment process through the lens of service providers. Needs identified at that time included the importance and challenges of hybrid work environments for both staff and participants. So much of our needs seem to be a result of the pandemic and how providers need to pivot services to meet the needs and how do we forecast the needs for the next four years. Staffing challenges include focus on recruitment and retention to maintain staffing levels. Vaccine requirements, while completely necessary, are making recruitment and retention even more of a challenge.

The current, main focus is completing the surveys while continuing to promote the needs assessment process. In terms of staffing, the shortage of paratransit drivers is not meeting current demands. Both physical distancing and vaccination requirements further complicate a complex issue.

President Knutzen thanked Mr. Gallagher for his report, noting the relevance of common themes, especially how do we start to work in this unprecedented future. She noted her appreciation that this is top of mind for Mr. Gallagher and she also thanked him for getting people to participate in the Dignity Fund survey.

Commissioner Sklar wanted to know what is going on with employment and recruitment. In her personal life, she was dealing with 2 – 3 private agencies that admitted they don't have staff for San Franciscans. She then just moved to NY and it is the same story there; it appears to be a national issue. Where can we find employees for home services? Mr. Gallagher stated that the current practice to cast a wide net. It is difficult to find employees right now. Increasing wages would be helpful. What complicates matters, as we work in a hybrid model (both virtual and in homes), it actually taxes the workforce which puts another layer of complexity in recruitment and retention.

GENERAL PUBLIC COMMENT

No public comment.

OLD BUSINESS

A. None.

PUBLIC COMMENT

No public comment.

NEW BUSINESS

ITEMS A through K ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION.

Vice President Spears had a general question regarding all of the new contracts before the Commission today—how are the modifications funded. For example are these extra dollars coming from CARES Act dollars? She was attempting to connect the dots. Executive Director Dearman offered to answer the question once she was forwarded more information so Lauren McCasland continued with presenting.

A. Requested authorization to enter into a new grant agreement with Visitacion Valley Neighborhood Association for the provision of Community Services at 66 Raymond Avenue; during the period of November 1, 2021 through June 30, 2023; in the amount of \$45,000, plus a 10% contingency for a total amount not to exceed of \$49,500. (Lauren McCasland presented the item).

Commissioner Lum mentioned the line dancing, which he thought was odd for seniors and people with disabilities. Ms. McCasland said that the line dancing is for older adults and is modified to be appropriate for that age group.

President Knutzen asked if the program has been in existence and they are finally receiving funding as this is an area (District 10) we've been trying to serve. Ms. McCasland stated that this organization has provided the services before but now we can support with DAS funding so they can increase services.

Commissioner Jung, after a lot of technical issues, was able to finally join the meeting. Commissioner Jung asked what it means for a bid to be done through the informal bid process. Annyse Acevedo, contract manager, responded that bids are considered "informal" if the dollar amount is below the \$129K threshold, which would then require participation in the formal RFP process.

Commissioner Jung then pointed out that this is a new grant request so she wanted to know how was it determined that this service was needed in this particular area, to which Ms. McCasland responded that the need was determined by the Board of Supervisors addback process at 66 Raymond Ave. Lastly, Commissioner Jung noticed that language capacity was part of the bid and requested further information, to which Ms. McCasland replied that in the contract's scope of services, one requirement is that staff meet the language needs of participants. Most of the staff speak either Cantonese or Mandarin.

Executive Director Dearman requested permission to circle back regarding Vice President Spear's aforementioned question about the funding sources for today's grant requests. Executive Director Dearman noted that the first page of each contract states the funding source. So for this

particular Item A, a new grant agreement with Visitacion Valley Neighborhood Association for the provision of Community Services at 66 Raymond Avenue, the contingency is referenced as the funding source which would mean the dollars are coming from part of the additional 10% contingency. Vice President Spears was familiar with this page 2 funding source list, she was just curious if the money was coming from additional sources, to which Executive Director Dearman expressed that for now at least, the funding is “more of the same.” However, when we get more into the federal funds, that’s when we’ll see things like CARES Act dollars.

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- B. Requested authorization to modify the existing grant agreements with multiple providers for the provision of SF Connected Program; for the period of November 1, 2021 through June 30, 2023; in the additional amount of \$500,506, plus a 10% contingency for a revised total amount not to exceed of \$3,186,601. (Paulo Salta presented the item).

Grantee	Current 1/1/21- 6/30/21	Modification	Revised FY 21/22 FY 22/23	Grant Total	Contingency	Not to Exceed
<i>Community Living Campaign</i>	\$910,674	\$246,888	\$475,430 \$394,048	\$1,157,562	\$115,756	\$1,273,318
<i>Community Tech Network</i>	\$916,954	\$89,357	\$419,324 \$372,763	\$1,006,311	\$100,631	\$1,106,942
<i>Conard House</i>	\$229,194	\$60,276	\$139,499 \$89,499	\$289,470	\$28,947	\$318,417
<i>Self Help for the Elderly</i>	\$339,582	\$103,985	\$231,546 \$144,105	\$443,567	\$44,357	\$487,924
Total	\$2,396,404	\$500,506	\$1,265,799 \$1,000,415	\$2,896,910	\$289,691	\$3,186,601

Vice President Spears noted how important these grants are, as “broadband is like water.” She then asked if DAS anticipates receiving additional dollars from CDA since there will most likely be more funding from the federal government, and if so by when. Mr. Salta replied that he can’t say for sure at this moment. However, additional dollars are expected to be available in the near

future. He is aware that CDA is looking to expand services in this space and that the Tech Chat program is infusing more dollars to support tech training to serve the Triple-As throughout the state.

Commissioner Jung agreed with Vice President Spears that this service is really important and had a process question. She noted that the specific modifications are listed in the cover of the grant packets, but there is no specific information in the appendices for each grant recipient so how will the modifications be monitored? Mr. Salta responded that while the SF Connected portfolio poses some challenges as it is comprised of 8 different grantees with different business models, his team does try to keep things consistent across the scope of services to help with monitoring. For example, training and tech support hours are tracked through the GetCARE platform. As a lead analyst for the program, Mr. Salta creates ad hoc reports for various items, including how many devices were successfully deployed.

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- C. Requested authorization to modify the existing grant agreement with Bayanihan Equity Center (BEC) for the provision of the Community Services program; for the period of July 1, 2021 through June 30, 2023; in the additional amount of \$198,130, plus a 10% contingency for a revised total amount not to exceed \$1,405,135. (Paulo Salta presented this item).

President Knutzen asked if the BEC has always addressed housing issues or is this a relatively new need? Mr. Salta stated that BEC has always provided housing assistance in two different programs and they are expanding their capacity to serve and focus one worker per housing need which has exponentially increased for that organization. But they've always provided housing assistance through social services. When President Knutzen asked where is 1010 Mission, Mr. Salta replied it is in SOMA. BEC has always worked with local nonprofits and has a network of great relationships in the area.

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- D. Requested authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Adult Day Program Services for older adults and adults with disabilities; for the period of July 1, 2021 through June 30, 2024; in the additional amount of \$425,973, plus a 10% contingency for a revised total amount not to exceed \$861,270. (Theresa Ballesteros presented the item).

Commissioner Jung noticed that the amount of the modification is much higher than the original estimated amount which is unusual in terms of grant modifications. She requested background on this case, to which Ms. Ballesteros noted that they are hiring several positions with \$100,000 additional funding. Because there was additional funding we can increase services but she did not have the details at the moment but would get them to the Commissioner. Commissioner Jung then asked if this contract will allow for an additional 1500 hours of services, even though the number of consumers being served is the same. It's just that the hours are going to be increased. Ms. Ballesteros replied that this is due to the hybrid model which is a reduced capacity. For instance, before COVID the client caseload was an average of 55 participants per day but because of COVID, the in person requirements are modified or reduced with social distancing the caseload is more like 38 per day.

President Knutzen then requested information about a hybrid model for respite care, how it seems so challenging so one would think respite care was where you go to the center and now you try to do that virtually. Can you give us a sense of how the service is being provided at this point. Theresa responded that the remote services include their virtual exercise weekly checks, telephonic cross monitoring and we see those in mail deliveries for the respite for the caregivers. They just give virtual caregiver support groups and they also deliver our activity package at home. A lot of the respite care is being handled virtually, mainly for support for the caregivers. President Knutzen looked forward to more information as to how it is working out for everyone.

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- E. Requested authorization to modify the existing grant agreements with multiple providers for the provision of increased staffing support for LGBTQ+ compassionate services; for the period of July 1, 2021 through June 30 2023; in the additional amount of \$274,638, plus a

10% contingency for a revised total amount not to exceed \$2,431,306. (Fanny Lapitan presented the item).

Grantee	Current grant amount	FY 21-22 Mod amount	FY 22-23 Mod amount	Total Mod amount	Revised amount	10% contingency	Not to exceed amount
<i>Curry Senior Center – Community Services</i>	\$981,358	\$123,005	\$23,005	\$146,010	\$1,127,368	\$112,737	\$1,240,105
<i>Shanti Project – Isolation Prevention Services</i>	\$954,282	\$114,314	\$14,314	\$128,628	\$1,082,910	\$108,291	\$1,191,201
Total				\$274,638			\$2,431,306

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- F. Requested authorization to modify the existing grant agreements with multiple providers for the provision of Aging and Disabilities Resource Centers (ADRC); for the period of July 1, 2021 through June 30, 2024; in the additional amount of \$313,525, plus a 10% contingency for a revised total amount not to exceed of \$2,835,467. (Melissa McGee, Program Director with the Office of Community Partnerships, presented in the place of Sara Hofverberg).

Grantee	Current	Modification amount FY 21-22 FY 22-23 FY 23-24	Revised Grant total	10% Contingency	Not to Exceed
<i>Mission Neighborhood Centers</i>	\$396,790	\$96,434 \$6,434 \$6,434	\$506,092	\$50,609	\$556,701
<i>On Lok Day Services</i>	\$565,301	\$48,588 \$8,588 \$8,588	\$631,065	\$63,107	\$694,172
<i>Self-Help for the Elderly</i>	\$1,302,081	\$95,371 \$21,544	\$1,440,540	\$144,054	\$1,584,594

Grantee	Current	Modification amount FY 21-22 FY 22-23 FY 23-24	Revised Grant total	10% Contingency	Not to Exceed
		\$21,544			
Total	\$2,264,172	\$313,525	\$2,577,697	\$257,770	\$2,835,467

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- G. Requested authorization to modify the existing contract agreement with JUMP Technology Services for the provision of access to the automated data management and reporting system for Adult Protective Services (APS) and Clinical and Quality Improvement Unit (CQI) known as LEAPS; for the modification period of July 1, 2021 through June 30, 2025; in the additional amount of \$177,255, plus a 10% contingency for a revised total amount not to exceed of \$873,131. (Ria Mercado presented the item).

Commissioner Lum wanted to know what the team was excited about from getting the new system improvements? Is there anything else we are getting out of this system that we should know about? Ms. Mercado noted that she is really excited about customizing the need of public health nurses who are working in social services. The platform she has been using was started in 2015 and was really based on home health agencies. So there is a lot of billing and other unnecessary documentation that did not reflect what we actually do. In order to be able to have a new platform that will identify what exactly we are serving and the positive outcomes that we are creating, we are really making a difference during our consultations with many of our social services.

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

H. Requested authorization to modify the existing grant agreements with Centro Latino de San Francisco for the provision of nutrition services: Congregate Nutrition Services for Older Adults, Congregate Nutrition Services for Adults with Disabilities and Home-Delivered Meal (HDM) Nutrition Services for Older Adults; for the period of July 1, 2021 to June 30, 2025; in the additional amount of \$581,592, plus a 10% contingency for a revised total amount not to exceed \$5,007,244. (Sarah Chan presented the item).

Grantee	Current	Annual Modification amount FY 21-22 – FY 24-25 (4 years)	Revised Grant total	10% Contingency	Not to Exceed
<i>Congregate Nutrition Services for Older Adults</i>	\$2,294,913	\$317,404	\$2,612,317	\$261,232	\$2,873,549
<i>Congregate Nutrition Services for Adults with Disabilities</i>	\$467,847	\$135,752	\$603,599	\$60,360	\$663,959
<i>Home-Delivered Meal (HDM) Nutrition Services for Older Adults</i>	\$1,207,688	\$128,436	\$1,336,124	\$133,612	\$1,469,736
Total	\$3,970,448	\$581,592	\$4,552,040	\$455,204	\$5,007,244

Commissioner Jung asked for clarification in terms of providing meals, are they actually providing in person meals or are they still being delivered? Sarah Chan replied that the center remains open and meals are being provided to consumers via assigned seating and staff checking in. About 10 percent of the consumers served have been choosing to come back to the centers to enjoy congregate dining. Commissioner Lum then asked what qualifies someone to be a consumer of these programs to which Ms. Chan responded that for the congregate nutrition programs, you must be 60 years or older and there are no other requirements. For the supplemental programs, Centro Latino does the nutrition risk screenings and social security screenings so they identify those who have the most need. Many of those consumers are very low income and when they come to the center to do the lunch meals that basically is the only meal they've got. So with this supplemental nutrition support it really benefits those with limited resources.

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- I. Requested authorization to modify the existing grant agreements with multiple providers for the provision of Support Services in Rental Assistance Demonstration (RAD) Program Senior Housing; for the period of July 1, 2021 through June 30, 2024; in the additional amount of \$177,472, plus a 10% contingency for a revised total amount not to exceed \$4,883,422. (Hanna Teferi presented the item).

Grantee	Site	Current Amount 7/1/19- 6/30/24	Modification	Revised FY 21/22 FY 22/23 FY 23/24	Grant Total	10% Contingency	Total Not to Exceed
<i>Bridge Housing Corporation</i>	3850 18 th Street	\$513,362	\$12,294	\$109,372 \$106,372 \$106,372	\$525,656	\$52,566	\$578,222
<i>Bridge Housing Corporation</i>	462 Duboce Ave	\$264,212	\$7,785	\$57,747 \$54,747 \$54,747	\$271,997	\$27,200	\$299,197
<i>Bridge Housing Corporation</i>	Mission Dolores (1855 15 th Street)	\$356,924	\$9,462	\$76,957 \$73,957 \$73,957	\$366,386	\$36,639	\$403,025
<i>Bridge Housing Corporation</i>	25 Sanchez Street	\$354,160	\$9,411	\$76,384 \$73,384 \$73,384	\$363,571	\$36,357	\$399,928
<i>Bridge Housing Corporation</i>	255 Woodside Ave	\$517,523	\$12,369	\$110,234 \$107,234 \$107,234	\$529,892	\$52,989	\$582,881
<i>Chinatown Community Development Center</i>	227 Bay Street	\$276,679	\$5,010	\$57,330 \$57,330 \$57,330	\$281,689	\$28,169	\$309,858
<i>Chinatown Community Development Center</i>	990 Pacific Ave	\$367,208	\$7,586	\$77,117 \$76,188 \$76,188	\$374,794	\$37,479	\$412,273
<i>GLIDE Community Housing Inc.</i>	350 Ellis Street	\$361,409	\$18,095	\$81,930 \$76,930 \$76,930	\$379,504	\$37,950	\$417,454
<i>Homerise</i>	1750 McAllister Street	\$364,623	\$20,808	\$84,779 \$77,729 \$77,729	\$385,431	\$38,543	\$423,974
<i>Homerise</i>	666 Ellis Street	\$368,785	\$20,961	\$85,661 \$78,161	\$389,746	\$38,975	\$428,721

Grantee	Site	Current Amount 7/1/19- 6/30/24	Modification	Revised FY 21/22 FY 22/23 FY 23/24	Grant Total	10% Contingency	Total Not to Exceed
				\$78,161			
<i>Tenderloin Neighborhood Development Corp</i>	430 Turk Street	\$342,734	\$30,190	\$84,678 \$73,097 \$73,097	\$372,924	\$37,292	\$410,216
<i>Tenderloin Neighborhood Development Corp</i>	939-951 Eddy Street	\$174,384	\$23,501	\$50,825 \$36,669 \$36,669	\$197,885	\$19,788	\$217,673
Total		\$4,262,003	\$177,472	\$953,014 \$891,798 \$891,798	\$4,439,475	\$443,947	\$4,883,422

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- J. Requested authorization to modify the existing grant agreements with Bernal Heights Neighborhood Center for the provision of community services to older adults and adults with disabilities; for the period of July 1, 2021 through June 30, 2023; in the additional amount of \$186,028, plus a 10% contingency for a revised total amount not to exceed \$1,768,921. (Tiyana Coleman presented the item).

Location	Current Amount 1/1/2021 -6/30/2023	Modification	Revised FY 21/22 FY 22/23	Grant Total	10% Contingency	Total Not to Exceed
<i>Cortland</i>	\$601,143	\$98,940	\$322,076 \$252,076	\$700,083	\$70,008	\$770,091
<i>Excelsior</i>	\$820,940	\$87,088	\$373,269 \$323,269	\$908,028	\$90,802	\$998,830
Total	\$1,422,083	\$186,028	\$695,345 \$575,345	\$1,608,111	\$160,810	\$1,768,921

President Knutzen commented with interest that the source of certain contract requests are coming in and being articulated around reopening, the complication around that, and how staff will be utilized to do that.

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

- K. Requested authorization to modify the existing grant agreement with Shanti Project for the provision of Care Navigation and Peer Support; for the period of July 1, 2021 through June 30, 2023; in the additional amount of \$92,160, plus a 10% contingency for a revised total amount not to exceed \$2,465,977. (Melissa McGee presented the item).

PUBLIC COMMENT

No public comment.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Michelle Carrington

Announcements

None

Adjournment

Meeting adjourned at 12:14pm by President Knutzen with a year-end statement that in lieu of a staff holiday party, the Commission would like to thank DAS staff for everything they do to keep this city staying with its head above water during this terrible and unusual time. President Knutzen also acknowledged that it was perhaps the first time many of the staff had been working in the offices after a very long period so an additional thank you for the extra precautions people are taking. We are making progress.