

SAN FRANCISCO HUMAN SERVICES COMMISSION
M I N U T E S
May 25, 2017 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 25, 2017, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT SCOTT KAHN., President
 JAMES MC CRAY, JR., Vice President
 RITA SEMEL
 PABLO STEWART, M.D
 GEORGE YAMASAKI, JR.

OTHERS PRESENT Trent Rhorer, Executive Director – Department of Human Services
 Louise Rainey, Secretary - Human Services Commission
 Daniel Kaplan, Deputy Director – Finance and Administration
 Noelle Simmons, Deputy Director - Economic Support and Self Sufficiency
 Susie Smith, Deputy Director – Policy and Planning
 Other department staff and interested citizens

ROLL CALL President Kahn called the meeting to order at 9:35 a.m., noting the Commission was present.

AGENDA On motion by Commissioner Vice President McCray, seconded and unanimously carried, the Commission adopted the agenda as posted.

MINUTES On motion by Commissioner Stewart, seconded and unanimously carried, the Commission adopted the minutes of the April 26, 2017 special meeting as circulated.

EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City budget processes and program activities.

EMPLOYEE RECOGNITION President Kahn commended with gratitude and great pride Human Services Agency Budget Director Derek Chu for his fifteen years of service and leadership in the development and management of the Agency's budget. Derek will be leaving HSA to become Director of Administration and Finance at the Recreation and Parks Department, a role we are confident he will handle very well.

CONSENT CALENDAR On motion by Commissioner Stewart, seconded and unanimously carried, the Commission ratified actions taken by the Executive Director since the April 26, 2017 special meeting in accordance with Commission authorization of June 23, 2016.
 1. Submission of report indicating zero to funds encumbered for purchase of services or supplies;
 2. Submission of one temporary requisitions for possible use in order to fill positions on a temporary basis;
 3. Submission of report of 89 temporary appointments made during the period of 4.13.17 thru 5.12.17.

COMMUNITY WORKS WEST Family and Children's Services Senior Analyst Pamela Salsedo presented the request to enter into a new grant agreement with Community Works West.

 On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to enter into a new grant agreement with COMMUNITY WORKS WEST for provision of Visitation and Support Services for Incarcerated Parents; during the period of July 1, 2017 through June 30, 2020; in the amount of \$282,507 plus a 10% contingency for total grant amount not to exceed \$310,758.

FAMILY SUPPORT SERVICES Senior Contract Manager Arata Goto presented the request to enter into a new grant agreement with Family Support Services.

 On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant agreement with FAMILY SUPPORT SERVICES for provision of Respite Care Services and a Training and Recruitment Program for Resource Family Approved Families; during the period of July 1, 2017 through June 30, 2020; in the amount of \$1,044,420 plus a 10% contingency for a total grant amount not to exceed \$1,148,862.

TODD WRIGHT Senior Contract Manager Arata Goto presented the request to enter into a new contract with Todd Wright.

 On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new contract with TODD WRIGHT for provision of Ombudsman Services for Family and Children's Services; during the period of July 1, 2017 through June 30, 2020; in the amount of \$322,866 plus a 10% contingency for a total grant amount not to exceed \$355,153.

MAXIMUS HUMAN SERVICES, INC Family and Children's Services Foster Care Eligibility Acting Program Manager Juliet Halverson presented the request to renew the Maximus Human Services, Inc. contract.

 On motion by Commissioner Stewart, seconded and unanimously carried, the Commission granted authorization to renew the contract with MAXIMUS HUMAN SERVICES, INC. for provision of Supplemental Security Income (SSI) Screening Application Assistance, SSI Benefit Maintenance/Retention and SSI Data Management; during the period of July 1, 2017 through June 30, 2019; in the amount of \$312,613 plus a 10% contingency for a total grant amount not to exceed \$343,874.

MEGA LAB SERVICES Family and Children's Services Foster Care Eligibility Acting Program Manager Juliet Halverson presented the request to enter into a new contract with Mega Lab Services.

 On motion by Vice President McCray, seconded and unanimously carried, the Commission granted authorization to enter into a new contract with MEGA LAB SERVICES for provision of Substance Abuse Testing for Families involved with Child Welfare Services; during the period of July 1, 2017 through June 30, 2020; in the amount of \$564,000 plus a 10% contingency for a total contract amount not to exceed \$620,400.

SAN FRANCISCO CHILD ABUSE PREVENTION CENTER	<p>Family and Children's Services Senior Administrative Analyst Johanna Gendelman presented the request to renew the San Francisco Child Abuse Prevention Center grant.</p> <p>On motion by Commissioner Stewart, seconded and unanimously carried, the Commission granted authorization to renew the existing grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of Mandated Reporter Training and Intervention Services; during the period of July 1, 2017 through June 30, 2019 in the amount of \$1,200,313 plus a 10% contingency for a total grant amount not to exceed \$1,320,344.</p>
RICHMOND AREA MULTI-SERVICES	<p>Welfare to Work Division Community Services Manager Bill Wedemeyer presented the request to renew the Richmond Area Multi-Services grant.</p> <p>On motion by Commissioner Stewart, seconded and unanimously carried, the Commission granted authorization to renew the grant agreement with RICHMOND AREA MULTI-SERVICES to provide CalWORKs Pre-Vocational Services; during the period of July 1, 2017 through June 30, 2019; in a grant amount of \$2,659,740 plus a 10% contingency for a total grant amount not to exceed \$2,925,714.</p>
SAN FRANCISCO CLEAN CITY COALITION	<p>Welfare to Work Division Community Services Manager Bill Wedemeyer presented the request to renew the San Francisco Clean City Coalition grant.</p> <p>On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant agreement with SAN FRANCISCO CLEAN CITY COALITION to provide Neighborhood Beautification Services; during the period of July 1, 2017 through June 30, 2018; in a grant amount of \$156,678 plus a 10% contingency for a total grant amount not to exceed \$172,346.</p>
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT	<p>Welfare to Work Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant agreement with San Francisco Community College District.</p> <p>On motion by Vice President McCray, seconded and unanimously carried, the Commission granted authorization to enter into a new grant agreement with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT to provide CalWORKs Work Study Services; during the period of July 1, 2017 through June 30, 2020; in a grant amount \$1,631,709 plus a 10% contingency for a total grant amount not to exceed \$1,794,880.</p>
UNIVERSITY OF CALIFORNIA – DAVIS	<p>Welfare to Work Community Services Manager Christina Iwasaki presented the request to enter into a new contract agreement with University of California – Davis.</p> <p>On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new contract agreement with UNIVERSITY OF CALIFORNIA – DAVIS to provide P500 Case Management Training; during the period of July 1, 2017 through June 30, 2018; in a contract amount of \$63,750 plus a 10% contingency for a total contract amount not to exceed \$70,125.</p>
ALLIED UNIVERSAL SECURITY	<p>Human Services Agency Investigations Program Manager Vladimir Rudakov present the request to modify the existing contract with Allied Universal Security.</p> <p>On motion by Vice President McCray, seconded and unanimously carried, the Commission granted authorization to modify the existing contract with ALLIED UNIVERSAL SECURITY for provision of Security Services; during the period of February 1, 2014 through January 31, 2018; in the additional amount of \$2,742,654 plus a 10% contingency for a revised total contract amount not to exceed \$22,802,311.</p>
PUBLIC COMMENT	<p>President Kahn's call for public comment did not yield a response.</p>
ADJOURNMENT	<p>President Kahn adjourned the meeting at 10:50 a.m.</p>

Louise Rainey
Human Services Commission Secretary