

## DIGNITY FUND OVERSIGHT AND ADVISORY COMMITTEE

March 15, 2021; 3:00 p.m. to 5:00 p.m.

Via Zoom Conference Call

### Minutes

**Attending:** Marcy Adelman, Ramona Davies, Martha Kunuzan, Jessica Lehman, Elinor Lurie, Sandy Mori, Monique Zmuda, Wanda Jung, Allan Ng, Melissa McGee (DAS), Justin Chico (DAS), Niquelle Warren (DAS)

**Call to Order:** Ms. Davies called the meeting to order at 3:05 p.m.

**Roll Call:** Ms. McGee called roll. The excused absent was Margie Baron. The unexcused absence was Beverly Taylor.

**Approval of the Agenda:** Members approved the OAC meeting agenda for May 15, 2021 with the addition of discussion in regards to future OAC meeting dates.

**Approval of the Minutes:** Members approved the March 15, 2021 meeting minutes.

### **Service Providers Working Group Update**

Mr. Gallager reiterated on the three (3) recommendations:

#### **Bridging the Digital Divide**

Mr. Gallager explains the Bridging the Digital Divide that 200,000 of the 300,000 has been appropriated to five existing contracts. DAS is in the process of determining where the last 100,000 is going to go. DAS is favoring to add the money to Adult Day and Adult Day Health programs for devices. There will be one physical agent, it will go through one agency which is CLC. The money will be allocated somewhere between to 8 -10 agencies by the end of the physical year to buy devices for those agencies participants and also for techs support around the internet connection and evaluation. Lastly, asking for any unspent money at the end of the physical year, would roll over to physical year 22 be appropriated for this project and physical year 22 as well, so money will not be lost for what it is intended to go to. The devices that DAS are looking at to provide are the Grand-Pads, which are in the form of an I-Pad.

#### **Contracting Process**

Mr. Gallager explains contracting process in the effort to streamline the RFP process. There are two (2) open items left of the four (4) or five (5) items initially presented. The first (1) item was for the matter of timing for submittal of the RFP's which was agreed upon. Typically there are 30 days but if it takes longer, anywhere from 35 or 40 days would be ok depending on some prearranged agreements. The second (2) item had to do with the complexity around the RFP and the redundancy of submitting some requirements. The OCP has proposed a pilot to centralize a collection of common documents related to the annual program monitoring process. There are six (6) common documents that were identified, for example a North Chart, Abort list and the agreements policy etc. The providers would send in prior to any RFP's submittal so it will be on file. When submitting an RFP those documents would already be located on a file at OCP and DAS and go to the file to download it

so the provider would not have include it into the RFP submittal form. An agreement was made to start on the process to see how it goes and if any adjustments are needed adjustments then would be made. The third (3) item was for outcome measures and reporting requirements for providers to have some input on outcomes, measurements and reporting requirements as reflected in the RFP. Agreement has been made that this is needed and wanted to make sure there were no unfair advantages for some providers if they were to provide this kind of input. In looking at more common communication through varies vendors like providers work groups that OCP and DAS are a part of, service provider working meetings or the case meetings. Venues where items that could be discussed in an open forum to provide information back and forth and doesn't give any organization an unfair advantage but it also helps provide and gives inputs to the providers around outcome and reported requirements that are achievable, measurable and reasonable and not have an impact on the community there are serving. Last issue are new contracts and the funding that goes out for the new contracts and agreement has be made that there should be no delay in funding going out for new contracts and everyone is working towards that.

### **Support for Essential Workers**

Mr. Gallager explains that city departments didn't have any funding to support this effort across the board and Ms. McSpadden's recommendation at that time to build some coalition with the Human Service's network (HSN). Ms. Learmen recommended any advocacy moving forward and look at more sustained effort towards building wages for non-profit workers. A couple of these would be baseline the 3% of non-profit emergency relief that non-profits are receiving in physical year 20 so that it will become a cost of doing business increase that will continue into the next year. An additional 3% increase into the next two (2) budget years and fund the annual increase minimum compensation ordinance including funds to address vertigo wage compression and equitable wages for non-contract workers. These are items well attended efforts to increase wages for sustainability for non-profits moving forward in the next couple of years.

### **DF Funds work-ordered or Directed to Others Including Outcomes and Accountability**

Please see attached materials for OCP Review Interdepartmental Services:

- Office of Community Partnerships: Review of Interdepartmental Services
- Interdepartmental Services
  - Baseline
- Dignity Fund IDS Agreements
  - Fiscal Year 20/21
    - DAS-Requesting
    - DAS-Performing
- Transportation Services
  - DAS Group Van
  - DAS Shopping Shuttle
    - DAS - Requesting
- Transportation Services
  - DAS Oversight and Accountability

- Senior Operating Subsidies
  - Baseline
    - DAS Requesting
- Senior Operating Subsidies
  - Area Median Income
- Senior Operating Subsidies
  - Area Median Income Guidelines
- Senior Operating Subsidies
  - Casa Adelante – 1296 Shotwell
- Senior Operating Subsidies
  - DAS Oversight Accountability
- Project Management – Office of the Treasure and Tax Collector
  - Smart Money Coaching Program
    - DAS – Requesting
- Project Management - Continued
  - Smart Money Coaching Program
- Using IDS to Correct City Budgeting Process
  - Senior Programming D1
    - DAS – Requesting
    - DAS – Performing
- Questions

### **Update on Vaccines and Reopenings**

Ms. Kaufmann explained more and more people are getting vaccinated as of today. The final decisions on how the vaccines were getting in the Tiers 1A and Tiers 1B because the definition had been somewhat broad. Ms. Kaufmann explained the decision to get essential workers in Tier 1B such as food delivery at the top of the list to get vaccinated. Community based organizations came in a variety resources including websites within COVID Command. As the vaccines become available the COVID Command center will reach out to the agencies to get people on the list. It is difficult to plan ahead when you only know what you are being allowed. As of today vaccines will be available to people with disabilities and specific people with health conditions. The plan is to be able to get a CBO site especially for people with disabilities, identifying what accessibilities are available at each site and their needs to accommodate them. A call center has been set up to assist older adults and adults with disabilities on concerns, questions about the vaccines and scheduling appointments. There will be a Town Hall meeting taking place on Wednesday from 4 -5 to specifically addressing the questions and concerns for people in the disability community and people qualifying with medical conditions.

## **2021-22 Dignity Fund Community Needs Assessment - Timeline and Plan**

Ms. Vellore provided an update on the DFCNA. DAS with HSA Planning has started preparing for the upcoming DFCNA. We want to hear OAC member reflections about the last DFCNA process at the May meeting. This will be an agenda item in May for discussion.

### **OAC Chair and Vice Chair Election Process**

The nominations for the OAC Chair and Vice Chair Election Process are due April 15, 2021 and the nominations should be sent to Melissa McGee. Ms. McGee would affirm or dismiss their interest given what their response may be. In our May meeting we will have the elections and the new officers will take their new role in the July meeting and you can self-nominate or nominate anyone.

Public Comment – Mr. Zaugg explained the funding for the employment support for services were not technically a work ordered from DAS to HSA and the dollars went directly to HSA. Ms. McSpadden explained President Ye decided to give the dollars to the Department of Benefits and Family Support and to work closely together to help counsel the department on how dollars were spent and rolled out their program. Ms. McSpadden explained that both departments are working together in a committed partnership. Ms. McSpadden explained working on a report that will explain how the program is working.

Mr. Zaugg explained the Senior Operating Subsidies where there are 40 units in a building which will receive the SOS subsidy, If an Applicant comes forward and lines up criteria with their income, they will receive the spot which it tied to the building itself. The 1296 Shotwell is the only site with SOS subsidy but there will be more to come.

Mr. Zaugg explained DAS only has one (1) smart money coaching program through the SF LGBT Center for the deployment of the Smart Money but there are other departments using the program for their targeted audiences. Client going through other programs in the community has their own franchise of the smart money program.

Announcements – IHSS consumer vaccines information session this Friday (March 19, 2021). There is a senior and disability university about pedestrian safety which starts Friday (March 19, 2021).

Future DF-OAC Meeting Dates - The members of the DF-OAC discussed potential future meeting dates. The OAC will meet next on May 17, 2021

Adjournment: 4:50 p.m.

Next meeting: Monday, 5/17/21 3:00 p.m. to 5:00 p.m.

Via Zoom Conference Call