

DIGNITY FUND OVERSIGHT AND ADVISORY COMMITTEE  
September 16, 2019; 3:00 p.m. to 5:00 p.m.  
1650 Mission Street, 5<sup>th</sup> Floor, Golden Gate Conference Room  
Minutes

Attending: Ramona Davies, Jessica Lehman, Katie Loo, Elinor Lurie, Gustavo Serina, Beverly Taylor, Melissa McGee (DAAS) and Tiffany Kearney (DAAS)

Call to Order: Ms. Davies called the meeting to order at 3:05 p.m.

Roll Call: Ms. McGee called roll. The excused absences were Marcy Adelman, Margy Baran, Sandy Mori, Allen Ng, and Monique Zmuda.

Approval of the Agenda: Members approved the OAC meeting agenda for September 16, 2019 with one revision. The OAC Expectations for Evaluation Process agenda item was moved to the next meeting.

Approval of the Minutes: Members approved the April 15, 2019 meeting minutes and the July 15, 2019 meeting minutes.

OAC Meeting Schedule – Action, by Ramona Davies: A proposed OAC meeting schedule, July 2019 through December 2020, presented to the members by Ms. Davies. Members discussed the proposed schedule and approved it.

Year-End Financial Report, by Alex Gleason: Members of the OAC were provided with a FY 18-19 Year-End Dignity Fund Budget & Expenditures report from the HSA budget staff. Mr. Gleason, a member of the HSA budget staff, reviewed the information provided in the report that included details on the total FY 18-19 budget and expenditures for Dignity Fund eligible services for the period of July 1, 2018 to June 30, 2019. Discussion ensued among the OAC members about the various aspects of the report including budget sources and uses, expenditures to date for dignity fund eligible services, budget vs. actuals, and the remaining balance and spending plan. Mr. Gleason and Ms. Cindy Kauffman, Deputy Director of DAAS, answered questions from OAC members that followed the presentation.

Outcome Targets Related to the Dignity Fund Community Needs Assessment (DFCNA), by Mike Zaugg: Mr. Zaugg reviewed initiatives and new services that are the result of findings and recommendations in the DFCNA. Some of the initiatives and services were implemented in FY 18/19 and others are scheduled for implementation in FY 19/20. Mr. Zaugg provided an overview of how DAAS is working with its community partners on data collection efforts. He also discussed monitoring visits conducted by program analysts, specifically the information the process aims to learn and how it may help inform policy changes in the future and also how the monitoring process may fit in with one time only funding needs.

Reimagine Event, by Ramona Davies: Ms. Davies shared with all in attendance that the Reimagine End of Life event starts October 24, 2019 and is through November 3, 2019. <https://letsreimagine.org/sf>

State Master Plan on Aging Forum, by Ramona Davies: Ms. Davies shared with all in attendance that The Dignity Fund Coalition and Long Term Care Coordinating Council of San Francisco are hosting the “*Be Part of the Plan! The CA Master Plan for Aging & what it means for you!*” event on Friday September 20, 2019. All encouraged to attend.

Public Comment: Laurie Sanchez, Development Director of CTN, suggested that it may be beneficial for DAAS to track the number of services clients participate in. Ms. Sanchez also commented that monitoring visits are not always conducted at sites where services take place. DAAS noted that sites visits do occur although they are not always conducted on the same days as a main office monitoring visit.

Announcements: Jessica Lehman had two announcements.

1. Thursday 9/19/19 at the San Francisco Main Library, there is a town hall event about the state wide long term care benefits
2. SDA is having their annual fundraiser on Thursday 10/3/19.

Adjournment: 4:45 p.m.

Next meeting: Monday, 11/18/19, 3:00 p.m. to 5:00 p.m.  
1650 Mission Street, 5th Floor  
Golden Gate Conference Room