



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org

MEETING NOTICE/AGENDA

Wednesday September 7, 2022 Regular Meeting 9:30 AM

Watch Live on SFGovTV Channel 78 and www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 416. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Disability and Aging Services Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, September 5, 2022. Please see the information on the next page for remote meeting access.



London Breed
Mayor

Kelly Dearman
Executive Director



DAS COMMISSIONERS

Martha Knutzen, Commission President
Janet Y. Spears, Commission Vice President
Sascha Bittner, Commissioner
Michelle Carrington, Commissioner
Wanda Jung, Commissioner
Nelson Lum, Commissioner
Barbara Sklar, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

To dial-in to the DAS Commission meeting or to make public comment, please call **(415) 655-0001, Access Code: 2482 330 5501#** and then **#** again.

PROVIDING PUBLIC COMMENT:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard three minutes to provide comment.



ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct



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Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Martha Knutzen
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE August 3, 2022 MEETING MINUTES **ACTION**
5. RESOLUTION TO HOLD IN-PERSON MEETING WITH SOME MEMBERS POSSIBLY APPEARING REMOTELY. **ACTION**
6. AUTHORIZATION TO ALLOW THIRD-PARTY PRESENTERS WHO ARE NOT CITY EMPLOYEES TO ATTEND COMMISSION MEETINGS VIRTUALLY, PENDING ANY CALIFORNIA GOVERNMENT CODE CHANGE OR MAYORAL SUPPLEMENT TO THE EMERGENCY PROCLAMATION. **ACTION**
7. DIRECTOR'S REPORT/Executive Director Kelly Dearman
8. DAS EMPLOYEE OF THE MONTH. Executive Director Kelly Dearman and the DAS Commission will honor Elvira Flaviano
9. ADVISORY COUNCIL REPORT/President Diane Lawrence
10. JOINT LEGISLATIVE REPORT/President Diane Lawrence
11. CASE REPORT/Daniel Gallagher
12. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS



THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

13. OLD BUSINESS:

14. NEW BUSINESS:

- A. Presentation of the DAS FY 22/23 Schedule for Requests for Proposals and Contract Renewals (Presented by Steve Kim and Sarah Chan.)

ITEMS B through G ARE ACTION ITEMS AND REQUIRES A VOTE BY THE COMMISSION

- B. Requesting a vote by the Commission to reappoint DAS Advisory Council President Diane Lawrence and Advisory Council Member Kay Parekh to the DAS Advisory Council for two-year terms.
- C. Requesting authorization to enter into a new grant agreement with Institute on Aging for provision of Temporary Respite Caregiver Support Program; during the period of September 1, 2022 through June 30, 2026; in the amount of \$3,137,948, plus a 10% contingency, for a total amount not to exceed \$3,451,743. (Erica Maybaum will present the item).
- D. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of California Department of Aging Supplemental Nutrition Assistance Program-Education (SNAP-ED) during the period of May 1, 2022 to September 30, 2022; in the additional amount of \$73,502 plus a 10% contingency for a total grant amount not to exceed \$217,623. (Tiffany Kearney will present the item).
- E. Review and approval of the California Department of Aging – Medicare Improvements for Patients and Providers Act (MIPPA) Contract MI-2223-06, associated budget, and all subsequent amendments. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Health Insurance Counseling and Advocacy Program (HICAP) to include these funds for MIPPA program administration; for the period of September 1, 2022 through August 31, 2023; in the additional amount of \$84,792 with a 10% contingency for a total amount not to exceed \$93,271.



(Erica Maybaum will present).

- F. Requesting authorization to modify the existing grant agreement with Family Caregiver Alliance (FCA) for provision of Respite and additional services for the period of July 1, 2022 through June 30, 2023; in the additional amount of \$160,000 plus a 10% contingency for a total amount not to exceed of \$3,958,872. (Erica Maybaum will present the item)
- G. Requesting authorization to modify the existing grant agreement with On-Lok Day Services for the provision of Health Promotion: Self-Management of Chronic Health Conditions program; for the period of September 1, 2022 to June 30, 2023; in the additional amount of \$105,516 plus a 10% contingency for a revised total amount not to exceed \$1,064,989. (Tiffany Kearney will present the item)

PUBLIC COMMENT

15. ANNOUNCEMENTS

16. ADJOURN