

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
June 21, 2017 Special Meeting

The Human Services Commission held a special meeting on Wednesday, June 21, 2017, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT      SCOTT KAHN, President  
                                  JAMES MCCRAY, JR., Vice President  
                                  RITA SEMEL  
                                  PABLO STEWART, M.D.  
                                  GEORGE YAMASAKI, JR.

OTHERS PRESENT      Trent Rhorer, Executive Director -- Human Services Agency  
                                  Louise Rainey, Secretary – Human Services Commission  
                                  Sylvia Deporto, Deputy Director – Family and Children’s Services  
                                  Daniel Kaplan, Deputy Director – Finance and Administration  
                                  Noelle Simmons, Deputy Director – Economic Support and Self Sufficiency  
                                  Susie Smith, Deputy Director – Planning and Policy  
                                  Other department staff and interested citizens

ROLL CALL              President Kahn called the meeting to order at 9:35 a.m., noting the Commission was present.

AGENDA                 On motion by Commissioner Stewart, seconded and unanimously carried, the Commission adopted the agenda as posted.

MINUTES                On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved the minutes of the May 25, 2017 regular meeting as circulated.

JUNE 2017  
EMPLOYEE OF THE  
MONTH                  President Kahn presented the Management of the San Francisco Benefits Net: Jose Humberto Trinidad, Herbert Chau, Alamoni Tuimavave and Thuy Wong as the Commission’s June 2017 Employees of the Month. This team saw a need to assemble reference guides, forms, tools, support ticket request, community resources, quality assurance reports and references into one website, called GO-SFBN. Using their experiences along with significant organizational and technical skills, this team conceived and developed an awesome website that has been so well received by line staff because it allows them to do their jobs with greater ease and speed. Jose Humberto, Herbert, Alamoni and Thuy were each presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S  
REPORT                 Executive Director Trent Rhorer furnished an update re the State and City’s budget processes and program activities.

CONSENT CALENDAR    On motion by Commissioner Semel , seconded and unanimously carried, the Commission ratified actions taken by the Executive Director since the May 25, 2017 regular meeting in accordance with Commission authorization of June 23, 2016:  
                                  A. Requesting ratification of actions taken by the Executive Director since the May 25, 2017 Regular Meeting in accordance with Commission authorization of June 23, 2016:  
  1. Submission of 83 temporary positions for possible use in order to fill positions on a temporary basis;  
  2. Submission of report of one temporary appointment made during the period of 5.13.17 thru 6.12.17.  
                                  B. Requesting approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal Year 2017-2018

SAN FRANCISCO MARIN  
FOOD BANK             CalFresh Program Manager Leo O’Farrell presented the request to renew the San Francisco Marin Food Bank grant.  
  
                                  On motion by Commissioner Semel , seconded and unanimously carried, the Commission granted authorization to renew the grant with SAN FRANCISCO MARIN FOOD BANK for provision of Supplemental Food Programs to Low-Income Residents; during the period of July 1, 2017 through June 30, 2022; in the amount of \$2,749,160 plus a 10% contingency for a total grant amount not to exceed \$3,024,076.

RESOURCE  
DEVELOPMENT  
ASSOCIATES            Family and Children’s Services Implementation Coordinator Dominic Uyeda presented the request to enter into a new contract with Resource Development Associate.  
  
                                  On motion by Commissioner Semel , seconded and unanimously carried, the Commission granted to enter into a new contract with RESOURCE DEVELOPMENT ASSOCIATES for provision of Strategic Planning for Resource Family Recruitment; during the period of June 1, 2017 through June 30, 2018; in the amount of \$139,920 plus a 10% contingency for a total contract amount not to exceed \$153,912.

CHAPIN HALL –  
UNIVERSITY OF  
CHICAGO                Family and Children’s Services Program Manager Barrett Johnson presented the request to renew the Chapin Hall – University of Chicago contract,  
  
                                  On motion by Commissioner Semel , seconded and unanimously carried, the Commission granted authorization to enter into a new contract with CHAPIN HALL – UNIVERSITY OF CHICAGO for provision of Performance-Based Contracting Initiative; during the period of July 1, 2017 through June 30, 2019; in the amount of \$100,000 plus a 10% contingency for a total contract amount not to exceed \$110,000.

HOMELESS PRENATAL PROGRAM Family and Children's Services Program Support Analyst Arata Goto presented the request to enter into a new grant with Homeless Prenatal Program.

On motion by Vice President McCray , seconded and unanimously carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Substance Abuse Support Services; during the period of July 1, 2017 through June 30, 2020; in the amount of \$1,605,936 plus a 10% contingency for a total grant amount not to exceed \$1,766,530.

LOW INCOME INVESTMENT FUND Office of Early Child Care & Education Policy Analyst Graham Dobson presented the request to enter into a new grant with Low Income Investment Fund

Commissioner Stewart requested staff bring to the attention of the Board of Supervisors: The Human Services Commission approved the grant with concerns relative to expenses.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with LOW INCOME INVESTMENT FUND to administer the San Francisco Child Care Facilities Fund and provide technical assistance; during the period of July 1, 2017 through June 30, 2020; in the amount of \$23,070,227 plus a 10% contingency for a total grant amount not to exceed \$25,377,250.

CHILDREN'S COUNCIL OF SAN FRANCISCO Office of Early Child Care & Education Policy Analyst Graham Dobson presented the request to enter into a new grant with Children's Council of San Francisco.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with CHILDREN'S COUNCIL OF SAN FRANCISCO to provide the Development and On-going Administration of a staffed Family Child Care Quality Network; during the period of July 1, 2017 through June 30, 2020; in the amount of \$3,837,738 plus a 10% contingency for a total grant amount not to exceed \$4,221,512.

LA CASA DE LAS MADRES Welfare to Work Community Services Manager Christina Iwasaki presented the request to enter into a new grant with La Casa De Las Madres.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with LA CASA DE LAS MADRES to provide Domestic Violence Services to CalWORKs Participants; during the period of July 1, 2017 through June 30, 2020; in the amount of \$874,776 plus a 10% contingency for a total grant amount not to exceed \$962,254.

SAN FRANCISCO LESBIAN GAY BISEXUAL TRANSGENDER CENTER Welfare to Work Community Services Manager Christina Iwasaki presented the request to enter into a new grant with San Francisco Lesbian Gay Bisexual Transgender Center.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO LESBIAN GAY BISEXUAL TRANSGENDER CENTER to provide Transgender Employment Services; during the period of July 1, 2017 through June 30, 2020; in the amount of \$755,640 plus a 10% contingency for a total grant amount not to exceed \$831,204.

COMMUNITY HOUSING PARTNERSHIP Welfare to Work Community Services Manager Christina Iwasaki presented the request to enter into a new grant with Community Housing Partnership.

On motion by Commissioner Semel , seconded and unanimously carried, the Commission granted authorization to enter into a new grant with COMMUNITY HOUSING PARTNERSHIP for provision of the SNAP to Skills Program; during the period of July 1, 2017 through June 30, 2020 in the amount of 450,000 plus a 10% contingency for a total grant amount not to exceed \$495,000.

MISSION LANGUAGE AND VOCATIONAL SCHOOL Welfare to Work Community Services Manager Christina Iwasaki presented the request to enter into a new grant with Mission Language and Vocational School.

On motion by Commissioner Stewart , seconded and unanimously carried, the Commission granted authorization to enter into a new grant with MISSION LANGUAGE AND VOCATIONAL SCHOOL for provision of the SNAP to Skills Program; during the period of July 1, 2017 through June 30, 2020; in the amount of \$225,000 plus a 10% contingency for a total grant amount not to exceed \$247,500.

PUBLIC COMMENT President Kahn's call for public comment did not yield a response.

ADJOURNMENT President Kahn adjourned the meeting at 10:45 a.m.

Louise Rainey, Secretary  
Human Services Commission