



Mark Farrell, Mayor

Department of Aging and Adult Services

Shireen McSpadden, Executive Director

MEMORANDUM

TO: AGING AND ADULT SERVICES COMMISSION

THROUGH: SHIREEN McSPADDEN, EXECUTIVE DIRECTOR

FROM: DANIEL KAPLAN, HUMAN SERVICES AGENCY DEPUTY
DIRECTOR OF ADMINISTRATION
RASHI KESARWANI, SENIOR ADMINISTRATIVE ANALYST

DATE: FEBRUARY 13, 2018

SUBJECT: **INFORMATIONAL REVIEW OF FY17-18 CALIFORNIA
DEPARTMENT OF AGING (CDA) HICAP CONTRACT HI-
1718-06, AMENDMENT ONE**

BACKGROUND

The Department of Aging and Adult Services (DAAS) is reporting a first amendment to the California Department of Aging's Health Insurance Counseling and Advocacy Program ("HICAP") contract (HI-1718-06) and associated budget for your informational review. The State has informed DAAS of *reductions* in funding to this contract due to reduced Federal funding.

BUDGET DETAIL

The term of HICAP contract HI-1718-06 runs from July 1, 2017 to June 30, 2020. The original maximum value of the contract was \$984,984. Amendment One states a funding reduction in all three contract years, for a total reduction of \$50,432. Reductions are taken as follows: a \$12,997 reduction in the current fiscal year (ending June 30, 2018), a \$19,322 reduction in FY 18/19, and an \$18,113 reduction in FY19/20. Revised maximum value of the contract is now \$934,552. Detailed information as to reductions by year is attached on the CDA Exhibit B – Budget Display document.

Unless supplemental funds are located, corresponding reductions in annual DAAS budget for HICAP programming will be made. The HICAP program is currently contracted through Self-Help for the Elderly for delivery of services.

Exhibit B - Budget Detail, Payment Provisions, and Closeout

HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM
Budget Display
July 1, 2017 - June 30, 2020

City & County of San Francisco

Project	Award #		ORIGINAL BUDGET	HI-1617 UNSPENT FUNDS	GRANT REDUCTION	AMENDED BUDGET
STATE FISCAL YEAR 2017-2018						
HICAP Funds (July 1, 2017 - June 30, 2018)						
Reimbursements (Ins Fund)	HIRL	a, f, h	141,660	-	-	141,660
State HICAP Fund	HIHL	a, f, h	70,776	-	-	70,776
Federal SHIP Funds	HIFL 90SAPG0052-01-01	b, f, h	87,854	-	(8,569)	79,285
Federal SHIP Funds	HIFL To be Announced	b, c, f, g, h	31,496	-	(4,428)	27,068
STATE FISCAL YEAR 2017-18 (12 MONTHS) TOTAL			331,786	-	(12,997)	318,789
PROJECTED: STATE FISCAL YEAR 2018-2019						
HICAP Funds (July 1, 2018 - June 30, 2019)						
Reimbursements (Ins Fund)	HIRL	a, e, f, g, h	141,660	-	-	141,660
State HICAP Fund	HIHL	a, e, f, g, h	70,776	-	-	70,776
Federal SHIP Funds	HIFL To be Announced	b, c, f, g, h	94,488	-	(13,284)	81,204
Federal SHIP Funds	HIFL To be Announced	b, d, f, g, h	33,460	-	(6,038)	27,422
STATE FISCAL YEAR 2018-19 (12 MONTHS) TOTAL			340,384	-	(19,322)	321,062
PROJECTED: STATE FISCAL YEAR 2019-2020						
HICAP Funds (July 1, 2019 - June 30, 2020)						
Reimbursements (Ins Fund)	HIRL	a, e, f, g, h	141,660	-	-	141,660
State HICAP Fund	HIHL	a, e, f, g, h	70,776	-	-	70,776
Federal SHIP Funds	HIFL To be Announced	b, d, f, g, h	100,378	-	(18,113)	82,265
STATE FISCAL YEAR 2019-20 (12 MONTHS) TOTAL			312,814	-	(18,113)	294,701
3 YEAR SUMMARY: JULY 1, 2017 - JUNE 30, 2020						
Reimbursements (Ins Fund)	HIRL		424,980	-	-	424,980
State HICAP Fund	HIHL		212,328	-	-	212,328
Federal SHIP Funds	HIFL		347,676	-	(50,432)	297,244
3 YEAR CONTRACT TOTAL			984,984	-	(50,432)	934,552

Federal Funds for this contract are provided by using the following Administration for Community Living (ACL) grants:

CFDA#	Project Title	Project	Award #	Effective Date
92.324	State Health Insurance Assistance Program	HIFL	90SAPG0052-01-01	4/1/2017
92.324	State Health Insurance Assistance Program	HIFL	To Be Announced	4/1/2018
92.324	State Health Insurance Assistance Program	HIFL	To Be Announced	4/1/2019

- ^a Funds must be obligated by June 30 for each SFY in which they were allocated. Final expenditures must be reported in closeout by 8/15/20.
- ^b Funds must be expended by 3/31/20 and final expenditures reported in closeout by 5/15/20.
- ^c Funds will not be available until 4/1/2018 or until a Notice of Award is received.
- ^d Funds will not be available until 4/1/2019 or until a Notice of Award is received.
- ^e Funds will not be available until July 1 of each SFY in which they are allocated or upon enactment of the Budget Act.
- ^f The allocated amount is subject to change pending availability of funds.
- ^g The allocations are subject to change pending updated Medicare Beneficiary Population factor data.
- ^h Funds must be expended in the SFY in which they are allocated.