

SAN FRANCISCO HUMAN SERVICES COMMISSION

REGULAR MEETING OF THURSDAY, JUNE 28, 2018 AT 9:30 a.m. Ronald H. Born Auditorium – 170 Otis Street

DISABILITY ACCESS

The Commission's meeting room, Ronald H. Born Auditorium, on the first floor at 170 Otis Street, has accessible seating for persons with disabilities (including those using wheelchairs). The closest accessible BART Station is at 16th and Mission Streets. Accessible MUNI Lines are the 14-Mission, 49-Mission/Van Ness, and 9-San Bruno. All the MUNI Metro Lines are accessible. Accessible curbside parking has been designated at points on the 100 block of Otis Street. To obtain a disability-related modification or accommodation, including auxiliary aids, services or sign language interpreters to participate in the meeting, please contact the Commission Secretary at (415) 557-6540 at least two business days before the meeting to help insure availability. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals

TRANSLATION SERVICES

Interpreters for languages other than English are available on request. Please contact the Commission office at (415) 557-6540 at least two business days before a meeting.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724; Fax (415) 554-7854; e-mail: sotf@sfgov.org; City Hall Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Sunshine Ordinance may be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, SF 94102; (415) 252-3100; FAX (415) 252-3112; and web site <http://www.sfethics.org>.

SUBMITTING WRITTEN PUBLIC COMMENT TO THE COMMISSION

Persons who are unable to attend the public meeting may submit to the Commission, by the time the proceedings begin, written comments regarding the subject of the meeting. These comments will be made a part of the official public record, and brought to the attention of the Human Services Commission and the Department of Human Services. Written comments should be submitted to the Commission Secretary, Post Office Box 7988, San Francisco, CA 94120.

ORAL PUBLIC COMMENT TO THE COMMISSION

Public comment will be taken on each item being considered by the Commission prior to the Commission's vote. To facilitate the conducting of the meeting, those wishing to speak are requested to complete a speaker card and present them to the Commission Secretary; providing the speaker's name is optional.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

Copies of explanatory documents are available through the Commission Secretary, (415) 557-6540, during normal business hours. They can be faxed or mailed to you upon request. They are now also available on the department's web site <https://www.sfnha.org/about/commissions-committees/human-services-commission>

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

IN COMPLIANCE WITH SENATE BILL 343'S AGENDA NOTICE REQUIREMENT

If any materials related to an item on this agenda have been distributed to the Human Services Commission after distribution of the agenda packet, those materials are available for public inspection in the Office of the Commission Secretary located at 170 Otis Street, 8th Floor.

AGENDA

- | | | |
|------|--|----------------|
| I. | Roll Call | President Kahn |
| II. | Adoption of Agenda | |
| III. | Adoption of the May 24, 2018 Regular Meeting Minutes | |
| IV. | The Executive Director's Report: | Trent Rhorer |
| | A. State and City legislation and budget reports | |
| | B. Family & Children's Services | |
| | C. Economic Support and Self-Sufficiency Services | |
| | D. Administration and other issues | |
| V. | Presentation of the June 2018 Employee of the Month
KEVIN LI, 1842 Procurement Specialist, Information Technology | President Kahn |

- VI. Consent Calendar – Submitted for a single vote without discussion unless a Commissioner so requests in which event the matter to be discussed shall be removed from the consent calendar and considered as a separate item: President Kahn
- A. Requesting ratification of actions taken by the Executive Director since the May 24, 2018 Regular Meeting in accordance with Commission authorization of June 28, 2018:
1. Submission of requests to encumber funds in the total amount of \$3,468,977 for purchase of services or supplies and contingency amounts;
 2. Submission of 0 temporary position(s) for possible use in order to fill positions on a temporary basis;
 3. Submission of report of 64 temporary appointment(s) made during the period of 5.12.18 thru 6.15.18.
- B. Requesting approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal Year 2018-2019
- VII. COMMISSION BUSINESS – ACTION ITEMS
- A. Requesting authorization to enter into a new grant agreement with DRESS FOR SUCCESS SAN FRANCISCO for the provision of interview suiting services for women entering the workforce; during the period July 1, 2018 to June 30, 2021; in the amount of \$141,750, plus a 10% contingency for a total amount not to exceed \$155,925. Marlén Sánchez
- B. Requesting authorization to enter into a new grant agreement with RICHMOND AREA MULTI-SERVICES, INC. to provide pre-vocational services and pre-vocational behavioral health evaluation services; during the period July 1, 2018 to June 30, 2021; in the amount of \$2,909,748, plus a 10% contingency for a total amount not to exceed \$3,200,723. Eva Iraheta
- C. Requesting authorization to enter into a new grant agreement with BAY AREA LEGAL AID to provide client advocacy & individualized legal support services; during the period July 1, 2018 to June 30, 2021; in the amount of \$1,223,790, plus a 10% contingency for a total amount not to exceed \$1,346,169. Eva Iraheta
- D. Requesting authorization to renew the grant agreement with ARRIBA JUNTOS to provide Transitional Employment Support Services (TESS); during the period July 1, 2018 to June 30, 2021; in the amount of \$1,137,444, plus a 10% contingency for a total amount not to exceed \$1,251,188. Andy Beetley
- E. Requesting authorization to renew the grant agreement with YOUNG COMMUNITY DEVELOPERS to provide Transitional Employment Support Services (TESS); during the period July 1, 2018 to June 30, 2021; in the amount of \$1,333,548, plus a 10% contingency for a total amount not to exceed \$1,466,903. Andy Beetley
- F. Requesting authorization to renew the grant agreement with SAN FRANCISCO CONSUMER CREDIT COUNSELING SERVICE OF SAN FRANCISCO to provide Smart Money Coaching services; during the period July 1, 2018 to June 30, 2019; in the amount of \$292,088, plus a 10% contingency for a total amount not to exceed \$321,297. Andy Beetley
- G. Requesting authorization to renew the grant agreement with SAN FRANCISCO CLEAN CITY COALITION to provide neighborhood beautification and employment training services; during the period July 1, 2018 to June 30, 2019; in the amount of \$319,093, plus a 10% contingency for a total amount not to exceed \$351,002. Jiro Arase-Barham
- H. Requesting authorization to renew the grant agreement with AMERICAN RED CROSS BAY AREA CHAPTER to provide fiscal intermediary services for the hotel extension program; during the period July 1, 2018 to June 30, 2021; in the amount of \$180,000, plus a 10% contingency for a total amount not to exceed \$198,000. Benjamin Amyes
- I. Requesting authorization to enter into a new contract with EK ERGONOMICS to provide ergonomic assessment & evaluation services; during the period July 1, 2018 to June 30, 2020; in the amount of \$35,000, plus a 10% contingency for a total amount not to exceed \$38,500. Laurie Juengert
- J. Requesting authorization to enter into a new grant agreement with HUCKLEBERRY YOUTH PROGRAMS for the provision of crisis intervention and case management services for commercially sexually exploited children; during the period July 1, 2018 to June 30, 2021; in the amount of \$1,494,756, plus a 10% contingency for a total amount not to exceed \$1,644,232. Karina Zhang
- K. Requesting authorization to modify the grant with FAMILY SUPPORT SERVICES for the provision of a pilot program for respite care for emergency placements; during the period July 1, 2018 to June 30, 2019; for an additional amount of \$132,119, with a 10% contingency for a total amount not to exceed \$1,342,542. Arata Goto

- L. Requesting authorization to modify the grant with HOMELESS PRENATAL PROGRAM to provide increased staffing for the New Beginnings programs; during the period July 1, 2018 to June 30, 2020; for an additional amount of \$320,000, plus a 10% contingency for a total amount not to exceed \$1,197,557. Arata Goto
 - M. Requesting authorization to renew the contract with CPS HR CONSULTING to provide conflict resolution, team building, coaching, and leadership development services; during the period July 1, 2018 to June 30, 2020; in an amount of \$28,000, plus a 10% contingency for a total contract amount not to exceed \$30,800. Katrina Williams
 - N. Requesting authorization to renew the contract agreement with ACF TECHNOLOGIES INC. to provide an appointment and lobby management system; during the period July 1, 2018 to June 30, 2021; in the amount of \$399,000, plus a 10% contingency for a total amount not to exceed \$438,900. Yakob Kflom
 - O. Requesting authorization to enter into a new contract agreement with PIER 2 MARKETING for the provision of developing an internal communications plan; during the period October 1, 2018 to September 30, 2019; for a total amount not to exceed \$90,000. Krista Ballard
 - P. Requesting authorization to enter into a new contract agreement with MYTHICS to provide Oracle cloud services; during the period August 1, 2018 to June 30, 2023; for a total amount not to exceed \$2,084,850. Sahil Rahim
- VIII. PUBLIC COMMENT -- Comments from the public will be received at this time re matters under the jurisdiction of the Human Services Commission President Kahn
- IX. ADJOURNMENT