

AGING AND ADULT SERVICES COMMISSION  
MINUTES OF JUNE 22, 2016

CALL TO ORDER AND ROLL CALL

Vice President Gustavo Serinà called the meeting to order at 9:30.

The Department of Aging and Adult Services (DAAS) Commission Secretary called the roll.

Present: Gustavo Serinà, Katie Loo, Kaushik Roy and Neil Sims

Absent: Edna James, Samer Itani and Richard Ow

Executive Director Shireen McSpadden is present.

APPROVAL OF THE JUNE 22, 2016 DAAS COMMISSION MEETING AGENDA

The motion was unanimously approved

Absent: Edna James, Samer Itani and Richard Ow

APPROVAL OF THE June 1, 2016 MEETING MINUTES

The motion was unanimously approved with and amendment.

Absent: Edna James, Samer Itani and Richard Ow

General Public Comment:

No public comment.

DIRECTOR'S REPORT:

Executive Director Shireen McSpadden thanked the Commission for planning such a beautiful and welcoming celebration and genuinely appreciates the support she is receiving from the Commission, Staff and the Community. Ms. McSpadden sadly mentioned the passing of Carla Johnson and announced that Carla's memorial service will be held at the Bay View Opera House on Saturday, July 23. The Dignity Fund will be heard at Rules Committee on Thursday, June 23. In support of the Dignity Fund, the Mayor has put into his budget \$6M for FY 2017-18. In an agreement between the Mayor and Board of Supervisors, \$3M will be added consecutively each year for the following ten years. After ten years, the Dignity Fund will go to ADR for regular increases.

Employee Recognition:

EMPLOYEE RECOGNITION:

Executive Director Shireen McSpadden and the DAAS Commission recognized Denise Cheung. Ms. Cheung will retire this month and is being recognized for her years of dedication and service to DAAS.

ADVISORY COUNCIL REPORT/Leon Schmidt

Mr. Schmidt reported that the Advisory Council met on Wednesday, May 18, 2016. Leon Schmidt thanked the Advisory Council Secretary Bridget Badasow for providing the Advisory Council with current updates for their binders. Executive Director Shireen McSpadden announced that the Human Service Agency (HSA) will have a new Public Information Officer that will also support DAAS. Advisory Council member Patti Spaniak provided the Council with a very interesting Emergency Go-Bags presentation. Finally, Mr. Schmidt announced to the Commission that there will be no Advisory Council meeting in July.

ADVISORY COUNCIL'S JOINT LEGISLATIVE COMMITTEE REPORT/Neil Sims:

LEGISLATIVE REPORTS/Rick Appleby

- A. Dignity Fund Legislation Is Introduced to the Board of Supervisors: It was reported to the committee that the Dignity Fund has been introduced to the Board of Supervisors by Supervisors Malia Cohen and Eric Mar on May 24, 2016. Our update was simply that negotiations are now under way between the coalition created to support The Dignity Fund, the Supervisors and the Mayor's office. The Dignity Fund ballot measure calls for sustained funding to ensure that San Francisco seniors and adults with disabilities are able to live with dignity, independence and choice.
  
- B. Measure C Passed: Proposition C would amend the City Charter to: "increase affordable housing requirements for private developers of new market-rate housing projects of 25 or more units until the Board of Supervisors passes an ordinance changing those requirements and authorize the Board of Supervisors to change affordable housing requirements by ordinance."
  
- C. San Francisco Budget: Board of Supervisor Budget Committee has until the end of June to hold hearings. Board of Supervisors then votes on Budget at end of July.

D. 2016 CA Budget Conference Committee: The Legislature's Budget Conference Committee finished work on June 9th. This budget mediates the Senate and Assembly budget recommendations and now goes to the Governor for final review and action. Important Age and Disability related budget items include:

- \$3 million one-time funds for state-wide training to Adult Protective Services workers.
- \$36.5 million for Cost of Living Adjustment to the State portion of SSI effective 1/1/2017
- \$50 million for a county grant program for SSI outreach and housing assistance to increase participation among homeless persons with disabilities.
- No funding increases for the state portion of the SSI grant
- \$500,000 in funding for the California Senior Legislature.

E. The Senate version proposed level funding for core Older Americans Act programs, but it also included a very concerning recommendation to eliminate funding for State Health Insurance Assistance Programs (SHIPs) and recommended cuts to Title VI (Native American Programs) and Title V (Senior Community Service Employment Program (SCSEP) programs. n4a will send more details as well as advocacy opportunities when we have them, but it is very important that all advocates use the summer months to reach out to lawmakers about the importance of OAA funding.

LONG TERM CARE COORDINATING COUNCIL(LTCCC) REPORT

No report

TACC REPORT

No Report

CASE REPORT/Vallorie Villela

Vallorie Villela stated that CASE had a very successful senior bullying training at the last CASE Membership meeting with lots of pointers for bullying prevention. The next CASE Membership meeting will take place on Monday, July 11, at Project Openhand. The Dignity Fund coalition will be discussed in-depth. DAAS Executive Director Shireen McSpadden will be there to discuss DAAS and how CASE and DAAS can work together in the future.

GENERAL PUBLIC COMMENT:

No General Public Comment

Samer Itani is present.

OLD BUSINESS

- Requesting to amend the April 6, 2016 Commission meeting minutes to reflect the correct contract number which is MI-1517-06. The contract number currently reads MI-1516-06.

Public Comment

No Public Comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James and Richard Ow

NEW BUSINESS:

- A.** Requesting authorization to enter into a new contract with BEST PEST SERVICE, INC. for provision of Heavy Clean-up Services to seniors and adults with disabilities during the period of July 1, 2016 through June 30, 2018, in the amount of \$100,000 plus a 10% contingency for a total grant amount not to exceed \$110,000. Jill Nielsen presented the item.

Public Comment

No Public Comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard Ow

- B.** Requesting authorization to enter into a new contract with NEW ORLEANS TELEPORT, INC. DBA CALLS PLUS for provision of Hotline Answering Services for Adult Protective Services and Family and Children's Services during the period of July 1, 2016 through June 30, 2019, in the amount of \$42,840 plus a 10% contingency for a total grant amount not to exceed \$47,124. Jill Nielsen presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard Ow

Introduction to SF Connected (Staff: Aaron Low will present group memo)

- C. Requesting authorization to enter into a new grant with COMMUNITY LIVING CAMPAIGN for provision of Computer and Broadband Technology to seniors and adults with disabilities during the period of July 1, 2016 through June 30, 2019, in the amount of \$370,095 plus a 10% contingency for a total grant amount not to exceed \$407,104. Paulo Salta presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard Ow

- D. Requesting authorization to enter into a new grant with COMMUNITY TECHNOLOGY NETWORK for provision of Computer and Broadband Technology to seniors and adults with disabilities during the period of July 1, 2016 through June 30, 2019, in the amount of \$667,494 plus a 10% contingency for a total grant amount not to exceed \$734,243. Paulo Salta presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard Ow

- E. Requesting authorization to enter into a new grant with CONARD HOUSE for provision of Computer and Broadband Technology to seniors and adults with disabilities during the period of July 1, 2016

through June 30, 2019, in the amount of \$212,490 plus a 10% contingency for a total grant amount not to exceed \$233,739. Paulo Salta presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard Ow

- E. Requesting authorization to enter into a new grant with LIGHTHOUSE FOR THE BLIND for provision of Computer and Broadband Technology to seniors and adults with disabilities during the period of July 1, 2016 through June 30, 2019, in the amount of \$129,708 plus a 10% contingency for a total grant amount not to exceed \$142,679. Paulo Salta will present the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard Ow

- G. Requesting authorization to enter into a new grant with SELF HELP FOR THE ELDERLY for provision of Computer and Broadband Technology to seniors and adults with disabilities during the period of July 1, 2016 through June 30, 2019, in the amount of \$174,606 plus a 10% contingency for a total grant amount not to exceed \$192,067. Paulo Salta presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- H.** Requesting authorization to enter into a new grant with RELIATECH for provision of Technical Support to the SF Connected Program during the period of July 1, 2016 through June 30, 2019, in the amount of \$174,000 plus a 10% contingency for a total grant amount not to exceed \$191,400. Aaron Low presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- I.** Requesting authorization to enter into a new grant with COMMUNITY LIVING CAMPAIGN for provision of Administrative Support to the SF Tech Council during the period of July 1, 2016 through June 30, 2019, in the amount of \$240,000 plus a 10% contingency for a total grant amount not to exceed \$264,000. Aaron Low presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- J.** Requesting authorization to renew the grant agreement with INDEPENDENT LIVING RESOURCE CENTER OF SAN FRANCISCO for the provision of legal services for younger adults with disabilities; during the period of July 1, 2016 through June 30, 2018; in the amount of \$178,500 plus a 10% contingency for a total grant amount not to exceed \$196,350. Michael Zaugg presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- K.** Requesting authorization to enter into a new grant agreement with THE ARC SAN FRANCISCO for the provision of janitorial and recycling services to create employment opportunities for individuals with developmental disabilities; during the period of July 1, 2016 through June 30, 2019; in the amount of \$300,279 plus a 10% contingency for a total grant amount not to exceed \$330,307. Michael Zaugg presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- L.** Requesting authorization to enter into a new grant agreement with FELTON INSTITUTE (DBA FAMILY SERVICES AGENCY) for the provision of Senior Companion Program; during the period of July 1, 2016 through June 30, 2019; in the amount of \$243,243, plus a 10% contingency for a total grant amount not to exceed \$267,567. Michael Zaugg presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- M.** Requesting authorization to renew the grant agreement with BAYVIEW HUNTERS POINT MULTI PURPOSE SENIOR SERVICES for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$404,687 plus a 10% contingency for a total grant amount not to exceed \$445,156. Linda Lau presented the item

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved



Absent: Edna James, Richard

- N. Requesting authorization to renew the contract agreement with CANDICE TANG for the provision of Elderly Nutrition Program Meals Nutrition Compliance services during the period of July 1, 2016 through June 30, 2017; in the amount of \$26,700 plus a 10% contingency for a total contract amount not to exceed \$29,370. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- O. Requesting authorization to renew the grant agreement with CENTRO LATINO DE SAN FRANCISCO for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$305,242 plus a 10% contingency for a total grant amount not to exceed \$335,766. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- P. Requesting authorization to renew the grant agreement with EPISCOPAL COMMUNITY SERVICES OF SAN FRANCISCO for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$175,522 plus a 10% contingency for a total grant amount not to exceed \$193,074. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

Commissioner Serifià recused himself from voting for Agenda Item P.

- Q.** Requesting authorization to renew the grant agreement with GLIDE FOUNDATION for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$153,803 plus a 10% contingency for a total grant amount not to exceed \$169,183. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- R.** Requesting authorization to renew the grant agreement with JEWISH COMMUNITY CENTER OF SAN FRANCISCO for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$117,800 plus a 10% contingency for a total grant amount not to exceed \$129,580. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- S.** Requesting authorization to renew the grant agreement with KIMOCHI, INC for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$433,247 plus a 10% contingency for a total grant amount not to exceed \$476,572. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- T. Requesting authorization to renew the grant agreement with ON LOK DAY SERVICES for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$546,920 plus a 10% contingency for a total grant amount not to exceed \$601,612. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- U. Requesting authorization to renew the grant agreement with PROJECT OPEN HAND for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$1,411,529 plus a 10% contingency for a total grant amount not to exceed \$1,552,682. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- V. Requesting authorization to renew the grant agreement with RUSSIAN AMERICAN COMMUNITY SERVICES for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$229,491 plus a 10% contingency for a total grant amount not to exceed \$252,440. Linda Lau presented the item..

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- W. Requesting authorization to renew the grant agreement with SAMOAN COMMUNITY DEVELOPMENT CENTER for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$27,151 plus a 10% contingency for a total grant amount not to exceed \$29,866. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- X. Requesting authorization to renew the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$1,401,521 plus a 10% contingency for a total grant amount not to exceed \$1,541,673. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- Y. Requesting authorization to renew the grant agreement with CENTRO LATINO DE SAN FRANCISCO for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$171,114 plus a 10% contingency for a total grant amount not to exceed \$188,225. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- Z.** Requesting authorization to renew the grant agreement with JEWISH FAMILY AND CHILDREN'S SERVICES for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$79,788 plus a 10% contingency for a total grant amount not to exceed \$87,767. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- AA.** Requesting authorization to renew the grant agreement with KIMOCHI, INC for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$251,777 plus a 10% contingency for a total grant amount not to exceed \$276,955. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- BB.** Requesting authorization to renew the grant agreement with MEALS ON WHEELS for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$4,901,074 plus a 10% contingency for a total grant amount not to exceed \$5,391,181. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- CC.** Requesting authorization to renew the grant agreement with ON LOK DAY SERVICES for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$593,903 plus a 10% contingency for a total grant amount not to exceed \$653,293. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- DD.** Requesting authorization to renew the grant agreement with RUSSIAN AMERICAN COMMUNITY SERVICES for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$240,751 plus a 10% contingency for a total grant amount not to exceed \$264,826. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- EE.** Requesting authorization to renew the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$513,336 plus a 10% contingency for a total grant amount not to exceed \$564,670. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

**FF.** Requesting authorization to renew the grant agreement with BAYVIEW HUNTERS POINT MULTI PURPOSE SENIOR SERVICES for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$85,235 plus a 10% contingency for a total grant amount not to exceed \$93,759. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

**GG.** Requesting authorization to renew the grant agreement with CENTRO LATINO DE SAN FRANCISCO for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$30,477 plus a 10% contingency for a total grant amount not to exceed \$33,525. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

**HH.** Requesting authorization to renew the grant agreement with EPISCOPAL COMMUNITY SERVICES OF SAN FRANCISCO for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$23,375 plus a 10% contingency for a total grant amount not to exceed \$25,713. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- II.** Requesting authorization to renew the grant agreement with PROJECT OPEN HAND for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$119,119 plus a 10% contingency for a total grant amount not to exceed \$131,031. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- JJ.** Requesting authorization to renew the grant agreement with RUSSIAN AMERICAN COMMUNITY SERVICES for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$5,297 plus a 10% contingency for a total grant amount not to exceed \$5,827. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- KK.** Requesting authorization to renew the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$16,632 plus a 10% contingency for a total grant amount not to exceed \$18,295. Linda Lau presented the item.



Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- LL.** Requesting authorization to renew the grant agreement with INSTITUTE ON AGING for the provision of Adults with Disabilities Home-Delivered Meals Assessment services during the period of July 1, 2016 through June 30, 2017; in the amount of \$175,266 plus a 10% contingency for a total grant amount not to exceed \$192,793. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- MM.** Requesting authorization to renew the grant agreement with MEALS ON WHEELS for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$538,417 plus a 10% contingency for a total grant amount not to exceed \$592,259. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

- NN.** Requesting authorization to renew the grant agreement with RUSSIAN AMERICAN COMMUNITY SERVICES for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$186,924 plus

a 10% contingency for a total grant amount not to exceed \$205,616. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

**OO.** Requesting authorization to renew the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$274,755 plus a 10% contingency for a total grant amount not to exceed \$302,231. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

**PP.** Requesting authorization to renew the grant agreement with MEALS ON WHEELS for the provision of Emergency Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$107,791 plus a 10% contingency for a total grant amount not to exceed \$118,570. Linda Lau presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Edna James, Richard

ANNOUNCEMENTS:

No Announcements

MOTION TO ADJOURN,

Meeting adjourned 12:00 PM.

Respectfully submitted,

Bridget Badasow  
Commission Secretary