

DEPARTMENT OF AGING AND ADULT SERVICES COMMISSION (DAAS)
MINUTES JUNE 20, 2018

CALL TO ORDER AND ROLL CALL

President Gustavo Serinà
called the meeting to order at 1:30 PM.

The (DAAS) Commission Secretary called the roll.

Present: Gustavo Serinà, Katie Loo, Michael Pappas and Jeremy Wallenberg

Absent: Tedi Vriheas

Executive Director Shireen McSpadden was present.

A motion to approve the June 20, 2018 Commission meeting agenda with amendments

The motion was unanimously approved

Absent: Tedi Vriheas

A motion to approve the June 20, 2018 Commission meeting Consent agenda with amendments

The motion was unanimously approved

Absent: Tedi Vriheas

A motion to approve the June 6, 2018 Commission meeting minutes

The motion was unanimously approved

Absent: Tedi Vriheas

Executive Director's Report/Executive Director Shireen McSpadden

Executive Director Shireen McSpadden mentioned that she presented the budget to the Board of Supervisors and we should know more tomorrow (June 21) if we are finished presenting as an agency. Ms. McSpadden will have a final report on the budget at the August Commission

meeting. Tomorrow Ms. McSpadden will be presenting and looking for the Budget and Finance Committee's approval on the Dignity Fund Community Needs Assessment. Ms. McSpadden hopes to get the full board to approve by next week which will allow DAAS to move forward with the big service and allocation plan process for next year. Ms. McSpadden stated that DAAS is very much looking forward to working with Mayor-elect London Breed after her inauguration on Wednesday, July 11.

EMPLOYEE RECOGNITION:

No Employee Recognition.

ADVISORY COUNCIL REPORT/ President Leon Schmidt

No Report

ADVIOSRY COUNCIL'S JOINT LEGISLATIVE COMMITTEE REPORT/Diane Lawrence

No Report

LONG TERM CARE COORDINATING COUNCIL (LTCCC) REPORT/Jacy Cohen

No Report

OLD BUSINESS

No Old Business

Commissioner Tedi Vriheas is present.

NEW BUSINESS

- A. Requesting authorization to modify the existing grant with Community Living Campaign Community Services for the provision of Consulting Services; during the period of July 1, 2018 through June 30, 2019; for an additional amount of \$100,000 for a new grant amount of \$484,000 plus 10% contingency for a total amount not to exceed of \$532,400. Tiffany Kearny presented the item.

PUBLIC COMMENT:

A motion to approve:

The motion was unanimously approved

- B. Requesting authorization to renew the grant agreement with Felton Institute for the provision of the Long Term Care Ombudsman Program during the period of July 1, 2018 through June 30, 2019; in the amount of \$485,026 plus a 10% contingency for a total grant amount not to exceed \$533,528. Michael Zaugg presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- C.** Requesting authorization to renew grant agreement with Openhouse for the provision of LGBT Cultural Sensitivity Training during the period of July 1, 2018 through June 30, 2021; in the amount of \$139,107 plus a 10% contingency for a total amount not to exceed of \$153,017. Rick Appleby presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- D.** Requesting authorization to enter into a new grant agreement with Bayview Hunter's Point Multipurpose Senior Services for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$254,620 plus a 10% contingency for a total amount not to exceed of \$280,082. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- E.** Requesting authorization to enter into a new grant agreement with Catholic Charities for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$153,382 plus a 10% contingency for a total amount not to exceed of \$168,720. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- F.** Requesting authorization to enter into a new grant agreement with Golden Gate Senior Services for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$146,904 plus a 10% contingency for a total amount not to exceed of \$161,594. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- G.** Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$240,244 plus a 10% contingency for a total amount not to exceed of \$264,268. Dana Leavitt presented the item.

PUBLIC COMMENT

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- H.** Requesting authorization to enter into a new grant agreement with Mission Neighborhood Centers for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$160,378 plus a 10% contingency for a total amount not to exceed of \$176,416. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- I.** Requesting authorization to enter into a new grant agreement with Northern California Presbyterian Homes & Services (NCPHS) for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$310,082 plus a 10% contingency for a total amount not to exceed of \$341,090. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- J.** Requesting authorization to enter into a new grant agreement with On Lok Day Services / 30th Street Senior Center for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$207,428 plus a 10% contingency for a total amount not to exceed of \$228,170. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- K.** Requesting authorization to enter into a new grant agreement with Openhouse for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$150,102 plus a 10% contingency for a total amount not to exceed of \$165,112. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- L.** Requesting authorization to enter into a new grant agreement with Self Help for the Elderly for the provision of Aging and Disability Resource Centers (ADRC) during the period of July

1, 2018 through June 30, 2020; in the amount of \$590,000 plus a 10% contingency for a total amount not to exceed of \$649,000. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- M.** Requesting authorization to enter into a new grant agreement with Toolworks for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$111,706 plus a 10% contingency for a total amount not to exceed of \$122,876. Dana Leavitt presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- N.** Requesting authorization to renew the grant agreement with Asian Americans Advancing Justice – Asian Law Caucus for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$186,391 plus a 10% contingency for a total amount not to exceed \$205,030. Michael Zaugg presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- O.** Requesting authorization to renew the grant agreement with La Raza Centro Legal for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$178,738 plus a 10% contingency for a total amount not to exceed \$196,611. Michael Zaugg presented the item.

PUBLIC COMMENT

Esther Leong from the API Legal Outreach made a public comment in support of agenda item O.

A motion to approve:

The motion was unanimously approved

- P.** Requesting authorization to renew the grant agreement with Legal Assistance to the Elderly for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$499,413 plus a 10% contingency for a total amount not to exceed \$549,354. Michael Zaugg presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- Q.** Requesting authorization to renew the grant agreement with Nihonmachi Legal Outreach dba API Legal Outreach for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$145,854 plus a 10% contingency for a total amount not to exceed \$160,439. Michael Zaugg presented the item.

PUBLIC COMMENT

Esther Leong from the API Legal Outreach made a public comment in support of agenda item Q.

A motion to approve:

The motion was unanimously approved

- R.** Requesting authorization to renew the grant agreement with Independent Living Resource Center San Francisco for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$142,019 plus a 10% contingency for a total amount not to exceed \$156,220. Michael Zaugg presented the item.

PUBLIC COMMENT

A motion to approve:

The motion was unanimously approved

- S. Requesting authorization to renew the grant agreement with La Raza Centro Legal for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$41,640 plus a 10% contingency for a total amount not to exceed \$45,804. Michael Zaugg presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- T. Requesting authorization to renew the grant agreement with Legal Assistance to the Elderly for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$41,640 plus a 10% contingency for a total amount not to exceed \$45,804. Michael Zaugg presented the item.

PUBLIC COMMENT

A motion to approve:

The motion was unanimously approved

- U. Requesting authorization to renew the grant agreement with Nihonmachi Legal Outreach dba API Legal Outreach for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$142,994 plus a 10% contingency for a total amount not to exceed \$157,293. Michael Zaugg presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- V. Requesting authorization to renew the grant agreement with Self Help for the Elderly for the provision of the health insurance counseling and advocacy program (HICAP) to seniors and younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$367,928 plus a 10% contingency for a total amount not to exceed \$404,720. Michael Zaugg presented the item.

PUBLIC COMMENT

Miguel Martinez explained the HICAP process.

A motion to approve:

The motion was unanimously approved

- W.** Requesting authorization to modify the grant agreement with On Lok Day Services for the provision of Elderly Nutrition Program Congregate Meals; during the period of July 1, 2017 to June 30, 2018; in the addition amount of \$21,000, plus a 10% contingency for a total amount not to exceed \$4,461,216. Linda Lau presented the item.

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

- X.** Requesting authorization to renew the grant agreement with Q Foundation dba AIDS Housing Alliance/SF for the provision of Housing Subsidies for older adults and adults with disabilities; during the period of July 1, 2018 to June 30, 2020; in the amount of \$4,173,320, plus a 10% contingency for a total amount not to exceed \$4,590,652. Rick Appleby presented the item.

PUBLIC COMMENT

Brian Basinger commented on the groups that are specifically effected by the housing crisis and in need of assistance.

A motion to approve:

The motion was unanimously approved

CLOSED SESSION:

1) PUBLIC COMMENT

No public comment

- 2) A Motion on whether to hold a closed session to confer with legal counsel. (San Francisco Administrative Code section 67.10(d).) (To discuss recommending settlement to Board of Supervisors)**

The motion was unanimously approved

ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION

Y) Motion to maintain Attorney/Client privilege in Closed Session

PUBLIC COMMENT

No public comment.

A motion to approve:

The motion was unanimously approved

PUBLIC COMMENT:

No public comment

ANNOUNCEMENTS:

MOTION TO ADJOURN,

The motion was unanimously approved

Meeting adjourned 3:30 PM.

Respectfully submitted,

Bridget Badasow
Commission Secretary