

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

DATE: Wednesday, November 2, 2016
TIME: 9:30 a.m.
PLACE: City Hall,
1 Dr. Carlton B. Goodlett Place, Room 416

- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF THE NOVEMBER 2, 2016 AGENDA** **ACTION**
- 3. APPROVAL OF THE OCTOBER 5, 2016 Commission Meeting Minutes** **ACTION**
- 4. REPORTS:**
 - A. DIRECTOR'S REPORT/Executive Director Shireen McSpadden**
 - B. EMPLOYEE RECOGNITION: The Department of Aging and Adult Services (DAAS) will honor Nancy Hager-Snyder from DAAS's Adult Protective Services.**
 - C. ADVISORY COUNCIL REPORT/Leon Schmidt**
 - D. JOINT LEGISLATIVE COMMITTEE REPORT/Neil Sims/Diane Lawrence**
 - E. LONG TERM CARE COORDINATING COUNCIL (LTCCC) REPORT/Staff**
 - F. TACC/Cathy Russo**
 - G. CASE REPORT/Staff**
- 5. GENERAL PUBLIC COMMENT**

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

City and County of San Francisco
Aging and Adult Services Commission



EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT

COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS

6. OLD BUSINESS

7. NEW BUSINESS

- CLF 6 month report and annual plan/Carrie Wong **UPDATE**
- Department of Aging and Adult Services Budget for FY 16.17 and 17.18 – Dan Kaplan presenting **INFORMATION ONLY**

ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A.** The Department requests authorization to modify DAAS grant agreements with non-profit service providers for cost of doing business (CODB) funding; during the period of July 1, 2016 through June 30, 2017; in an aggregate amount not to exceed \$98,809. (Staff: John Tsutakawa will present the item). **ACTION**

PUBLIC COMMENT

- B.** The Department requests authorization to modify the grant agreement with NEXT VILLAGE SAN FRANCISCO for provision of the Village Model program; during the period of July 1, 2016 through June 30, 2017; in the amount of \$50,000 plus a 10% contingency for a revised total amount not to exceed \$283,250. (Staff: Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

- C.** Requesting authorization to enter into a new grant agreement with Stonestown Family YMCA to provide Community Services programs to Seniors and Adults with Disabilities (AWD) in the Parkmerced neighborhood of San Francisco for the time period beginning November 1, 2016 and ending June 30, 2017, in the amount of \$75,000 plus a 10% contingency of \$7,500 for a total not to exceed amount of \$82,500. (Linda Murley will present the item.) **ACTION**

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

PUBLIC COMMENT

D. Requesting authorization to enter into a new grant agreement with **SAN FRANCISCO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY** for Independent Provider Mode In-Home Supportive Services during the period of July 1, 2016 through June 30, 2020; in the amount of \$250,686,075 plus an annual 5% contingency for a total grant amount not to exceed \$263,220,379. (Megan Elliott will present the item)

ACTION

PUBLIC COMMENT

E. Requesting authorization to enter into a new grant agreement with **SAN FRANCISCO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY** for On-Call In-Home Supportive Services during the period of July 1, 2016 through June 30, 2020; in the amount of \$1,167,427 plus an annual 10% contingency for a total grant amount not to exceed \$1,284,170. (Megan Elliott will present the item).

ACTION

PUBLIC COMMENT

F. Requesting authorization to modify the grant agreement with **BAYVIEW HUNTERS POINT MULTI-PURPOSE SENIOR SERVICES** for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$61,766 plus a 10% contingency for a revised total grant amount not to exceed \$503,638. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

G. Requesting authorization to modify the grant agreement with **CENTRO LATINO DE SAN FRANCISCO** for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$46,100 plus a 10% contingency for a revised total grant amount not to exceed \$383,836. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

- H.** Requesting authorization to modify the grant agreement with KIMOCHI, INC for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$64,561 plus a 10% contingency for a revised total grant amount not to exceed \$547,589. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

- I.** Requesting authorization to modify the grant agreement with EPISCOPAL COMMUNITY SERVICES OF SAN FRANCISCO for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$56,496 plus a 10% contingency for a revised total grant amount not to exceed \$255,220. (Tiffany Kearney will present the item).

ACTION

PUBLIC COMMENT

- J.** Requesting authorization to modify the grant agreement with GLIDE FOUNDATION for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$39,631 plus a 10% contingency for a revised total grant amount not to exceed \$206,674. (Tiffany Kearney will present the item.)

ACTION

PUBLIC COMMENT

- K.** Requesting authorization to modify the grant agreement with JEWISH COMMUNITY CENTER OF SAN FRANCISCO for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$14,562 plus a 10% contingency for a revised total grant amount not to exceed \$145,598. (Tiffany Kearney will present the item.)

ACTION

PUBLIC COMMENT

- L.** Requesting authorization to modify the grant agreement with ON LOK DAY SERVICES for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$21,938

City and County of San Francisco
Aging and Adult Services Commission



EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT

COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS

plus a 10% contingency for a revised total grant amount not to exceed \$615,187.
(Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

M. Requesting authorization to modify the grant agreement with PROJECT OPEN HAND for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$197,865 plus a 10% contingency for a revised total grant amount not to exceed \$1,748,113.
(Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

N. Requesting authorization to modify the grant agreement with RUSSIAN AMERICAN COMMUNITY SERVICES for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$6,720 plus a 10% contingency for a revised total grant amount not to exceed \$259,832. (Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

O. Requesting authorization to modify the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the amount of \$593,789 plus a 10% contingency for a revised total grant amount not to exceed \$2,194,841. (Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

P. Requesting authorization to modify the grant agreement with JEWISH FAMILY AND CHILDREN'S SERVICES for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$1,714 plus a 10% contingency for a revised total grant amount not to exceed \$89,652. (Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

City and County of San Francisco
Aging and Adult Services Commission



EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT

COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS

- Q.** Requesting authorization to modify the grant agreement with RUSSIAN AMERICAN COMMUNITY SERVICES for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$1,841 plus a 10% contingency for a revised total grant amount not to exceed \$266,851. (Tiffany Kearney will present the item.)

ACTION

PUBLIC COMMENT

- R.** Requesting authorization to modify the grant agreement with CENTRO LATINO DE SAN FRANCISCO for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$85,082 plus a 10% contingency for a revised total grant amount not to exceed \$281,816.

ACTION

PUBLIC COMMENT

- Q.** Requesting authorization to modify the grant agreement with KIMOCHI, INC for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$37,000 plus a 10% contingency for a revised total grant amount not to exceed \$277,021. (Sarah Chan will present the item).

ACTION

PUBLIC COMMENT

- R.** Requesting authorization to modify the grant agreement with MEALS ON WHEELS for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$602,394 plus a 10% contingency for a revised total grant amount not to exceed \$6,053,815. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

- S.** Requesting authorization to modify the grant agreement with BAYVIEW HUNTERS POINT MULTI-PURPOSE SENIOR SERVICES for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$7,388 plus a 10% contingency for a revised total grant amount not to exceed \$101,885. (Sarah Chan will present the item.) **ACTION**

PUBLIC COMMENT

- T.** Requesting authorization to modify the grant agreement with CENTRO LATINO DE SAN FRANCISCO for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$6,385 plus a 10% contingency for a revised total grant amount not to exceed \$40,548. (Sarah Chan will present the item.) **ACTION**

PUBLIC COMMENT

- U.** Requesting authorization to modify the grant agreement with PROJECT OPEN HAND for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$41,731 plus a 10% contingency for a revised total grant amount not to exceed \$176,935. (Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

- V.** Requesting authorization to modify the grant agreement with RUSSIAN AMERICAN COMMUNITY SERVICES for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$4,674 plus a 10% contingency for a revised total grant amount not to exceed \$10,968. (Tiffany Kearney will present the item). **ACTION**

PUBLIC COMMENT

- W.** Requesting authorization to modify the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Adults with Disabilities Congregate Meals during the

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

period of July 1, 2016 through June 30, 2017; in the amount of \$17,509 plus a 10% contingency for a revised total grant amount not to exceed \$37,555. (Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

X. Requesting authorization to modify the grant agreement with **RUSSIAN AMERICAN COMMUNITY SERVICES** for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$20,981 plus a 10% contingency for a revised total grant amount not to exceed \$228,695. (Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

Y. Requesting authorization to modify the grant agreement with **INSTITUTE ON AGING** for the provision of Adults with Disabilities Home-Delivered Meals Assessment services during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$118,213 plus a 10% contingency for a revised total grant amount not to exceed \$322,827. (Sarah Chan will present the item.) **ACTION**

PUBLIC COMMENT

Z. Requesting authorization to modify the grant agreement with **MEALS ON WHEELS** for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$269,209 plus a 10% contingency for a revised total grant amount not to exceed \$888,389. (Sarah Chan will present the item.) **ACTION**

PUBLIC COMMENT

AA. Requesting authorization to modify the grant agreement with **MEALS ON WHEELS** for the provision of Emergency Home-Delivered Meals during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$31,685 plus a 10% contingency for a revised total grant amount not to exceed \$153,424. (Sarah Chan will present the item.) **ACTION**

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

PUBLIC COMMENT

BB. Requesting authorization to modify the grant agreement with CHINATOWN COMMUNITY DEVELOPMENT CENTER for the provision of Chinatown Single Room Occupancy (SRO) Food Outreach Program during the period of July 1, 2016 through June 30, 2020; in the additional amount of \$21,600 plus a 10% contingency for a revised total grant amount not to exceed \$126,764. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

CC. Requesting authorization to modify the grant agreement with Community Living Campaign for the provision of Food Pantry and Home-Delivered Grocery during the period of July 1, 2014 through June 30, 2017; in the additional amount of \$66,039 plus a 10% contingency for a revised total grant amount not to exceed \$422,650. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

DD. Requesting authorization to modify the grant agreement with GOLDEN GATE SENIOR SERVICES for the provision of Food Pantry and Home-Delivered Grocery during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$153,360 plus a 10% contingency for a revised total grant amount not to exceed \$237,996. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

EE. Requesting authorization to modify the grant agreement with San Francisco Marin Food Bank for the provision of the Food Pantry Program during the period of July 1, 2012 through June 30, 2017; in the additional amount of \$589,702 to a revised total of \$1,206,054 plus a 10% contingency for a revised total grant amount not to exceed \$1,326,659. (Sarah Chan will present the item.)

ACTION

PUBLIC COMMENT

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

FF. Requesting authorization to modify the grant agreement with San Francisco Marin Food Bank for the provision of Home Delivered Groceries during the period of July 1, 2012 through June 30, 2017; in the additional amount of \$143,647 to a revised total of \$612,096 plus a 10% contingency for a revised total grant amount not to exceed \$673,306. (Sarah Chan will present the item.) **ACTION**

PUBLIC COMMENT

GG. Review and Approval of Revision 1 to the 16/17 CDA Area Plan Budget – Martha Peterson presenting. **ACTION**

PUBLIC COMMENT

8. ANNOUNCEMENTS

9. PUBLIC COMMENT

10. MOTION TO ADJOURN

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

ACCESSIBLE MEETING POLICY

Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request. For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: bridget.badasow@sfgov.org.

**City and County of San Francisco
Aging and Adult Services Commission**



**EDNA JAMES
PRESIDENT
GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
SAMER ITANI
KATIE LOO
RICHARD OW
KAUSHIK ROY
NEIL SIMS**

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website www.sfgov.org/ethics

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.