

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
August 23, 2018 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, August 23, 2018 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT	SCOTT KAHN, President JAMES MCCRAY, JR., Vice President RITA SEMEL GEORGE YAMASAKI, JR.
MEMBERS ABSENT	PABLO STEWART, M.D. (Excused)
OTHERS PRESENT	Noelle Simmons, Deputy Director – Economic Support and Self-Sufficiency Elizabeth LaBarre, Executive Assistant to the Executive Director / Secretary – Human Services Commission Susie Smith, Deputy Director – Policy and Planning Dan Kaplan, Deputy Director – Finance and Administration Other department staff and interested citizens
ROLL CALL	President Kahn called the meeting to order at 9:37 a.m., noting that four of the five Commission members were present.
AGENDA	On motion of Commissioner Yamasaki, seconded and unanimously carried, the Commission adopted the agenda as posted.
MINUTES	On motion of Commissioner Yamasaki, seconded and unanimously carried, the Commission approved the minutes of the June 28, 2018 Regular Meeting as circulated.
EXECUTIVE DIRECTOR'S REPORT	Deputy Director Noelle Simmons, in the place of Executive Director Trent Rhorer (excused absence), furnished an update regarding federal, state, and local activities.

FEDERAL UPDATES

1. The Senate is considering a bipartisan federal fiscal year (FFY) 2019 spending bill for Health & Human Services (HHS) this week. The measure rejects cuts to human services block grants, including SSBG, CSBG and LIHEAP, and rejects the Administration's proposed deep cuts to the Workforce Innovation and Opportunity Act (WIOA). This is great for us. The Senate intends to send the bill to the House and urge the lower chamber to accept their bipartisan measure.
2. The Farm Bill is currently on hold as House and Senate conferees attempt to resolve the differences between their two respective bills beginning in September. We support the Senate version which protects SNAP (CalFresh) eligibility and benefits and makes program improvements; the House bill includes cuts to the SNAP program and adds administrative complexity. The Senate version has bipartisan support, unlike the House version, so we are hopeful.
3. Public Charge monthly update: "Public Charge" currently refers to recipients of either cash assistance or long-term institutional care. Rumor has it that the Trump Administration will expand the definition of Public Charge to include recipients of Medi-Cal and CalFresh. We are working with the San Francisco Office of Engagement & Immigrant Affairs (OCEIA) and community partners to determine consistent messaging to counteract the chilling effect this change could have on our immigrant community as well as advocating against this rule change.

STATE UPDATES

Two bills sponsored by our state-wide association, CWDA, are moving forward (and off the Suspense File): AB 2043, a child welfare bill that creates the California Coordinated Response System, adapted from successful response systems in other states, and a CalWORKs bill, AB 2111, the idea of which originated here in San Francisco. AB 2043 creates a toll-free hotline available statewide, 24 hours a day, 7 days a week to provide immediate assistance to caregivers, children, and youth in the foster care system who are experiencing emotional, behavioral or other difficulties that are overwhelming to them. Hotline operators with training in conflict resolution and de-escalation and will triage the situation to determine whether mobile, in-home support is needed. AB 2111 authorizes an additional 12-month renewal period for sponsored noncitizens in the CalWORKs program who are determined to be indigent; this bill would align CalWORKs with the CalFresh program.

LOCAL

Mayor Breed appointed many people to her staff. However, her office is still very much in transition—her chief of staff is not commencing employment until November. Shortly after taking office, Mayor Breed convened a one-day policy summit, bringing together community stakeholders across numerous service areas to put together policy priorities and recommendations, which were then distributed to numerous city departments including the Human Services Agency. We are to submit in writing what we are already doing to address these policy priorities, due to the Mayor's Office next week.

The public health director, Barbara Garcia, is stepping down from her role at the Department of Public Health (DPH). The Department of Human Services partners with DPH often.

Disaster response: the Human Services Agency is the lead agency for "Emergency Support Function #6" which is a provision of mass care and shelter during a citywide disaster. The Department of Human Services, along with other city agencies, are participating in a statewide emergency preparation exercise called Yellow Command on September 6; the focus of the activity is to increase shelter capacity during a disaster.

#### PROGRAMS

##### SFBN - CalFresh & Medi-Cal

Effective September 1, we must implement the CalFresh work rules that apply to able-bodied adults without dependents (ABAWDs). We co-hosted a Cal-Fresh community forum on July 11. More than 120 Forum participants collaborated on solutions to help people maintain their CalFresh benefits. Thank you to Commissioner Yamasaki for attending the event. We will have a detailed presentation on this topic after the employee of the month is announced.

During the next two months, there are several audits of the CalFresh and Medi-Cal programs. The first audit in mid-September is a Management Evaluation Review of the CalFresh program conducted by CDSS (California Department of Social Services). The second audit is a CalFresh Single Audit, a federally required review conducted by the City Controller's Office, to look at the appropriateness of our federal claiming under the CalFresh program, as well as our administration of CalFresh eligibility and CFET (employment & training) contracts. The final audit, during the last quarter of 2018, is a review of our Medi-Cal eligibility renewal process by the state DHCS (Department of Health Care Services).

##### WELFARE-TO-WORK

We recently received official notice from the state that in FFY 2016-2017, San Francisco's CalWORKS program had the fifth highest work participation rate (WPR) out of all 58 counties.

In this year's state budget, CalWORKS received an additional \$24M in funding to help with the Housing Support Program (HSP). San Francisco currently receives \$4.2M; we are requested an additional \$.5M in funding for HSP in order to serve more families. We have more need than funding for rapid rehousing services.

##### CAAP

CAAP and the Workforce Development Division (WDD) are revamping educational opportunities for CAAP clients. Going forward, we will approve clients on aid who are working on a 2-year degree instead of the current 1-year limit, as most programs/degrees require a 2-year commitment.

##### PROJECT 500

Initiated by the late Mayor Lee to break the cycle of poverty, Project 500 currently has 110 families enrolled. There is new state funding starting this year for nurse home visits.

##### ADMINISTRATION/FINANCE

We hired an IT Director, HSA interim Director Natalie Toledo.

##### FAMILY AND CHILDREN'S SERVICES (FCS)

With Sylvia Deporto's retirement last month, we are searching for a new child welfare director.

#### EMPLOYEE OF THE MONTH

President Kahn announced GABE JONES, Handbook and Training Manager, Welfare-to-Work Services Division, as the August 2018 Employee of the Month. The Commission recognized Gabe for his enthusiastic, helpful attitude and impressive ability to handle pressure calmly and with composure. He makes the complicated world of social services policies and regulations understandable and digestible for his colleagues through excellent project management, supervision, and analytical skills. Mr. Jones was awarded an engraved desk clock, which he graciously accepted with thanks to all. Guests present in support of Gabe included his wife and a full auditorium of colleagues.

#### PRESENTATION

Noelle Simmons, Deputy Director – Economic Support and Self-Sufficiency, presented to the Commissioners and Commission attendees a summary of the impending CalFresh ABAWD (Able Bodied Adults without Dependents) work requirements.

#### CONSENT CALENDAR

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved and ratified actions taken by the Executive Director since the June 28, 2018 Regular Meeting in accordance with Commission authorization of August 23, 2018:

1. Submission of requests to encumber funds in the total amount of \$21,747,844 for purchase of services or supplies and contingency amounts.
2. Submission of 2 temporary position(s) for possible use in order to fill positions on a temporary basis made during the period of 6/16/18 to 7/13/18.
3. Submission of 2 temporary position(s) for possible use in order to fill positions on a temporary basis made during the period of 7/14/18 to 8/14/18.
4. Submission of report of 40 temporary appointment(s) made during the period of 6/16/18 to 7/13/18.
5. Submission of report of 90 temporary appointment(s) made during the period of 7/14/18 to 8/14/18.

#### HOMELESSNESS AND SUPPORTIVE HOUSING FUND

Ruth Levine, acting Budget Manager, presented the Homelessness and Supportive Housing Fund: Fiscal Year 2018-2019 Report pursuant to Administrative Code Section 10.100-77(e).

On motion of Commissioner Yamasaki, seconded and unanimously carried, the Commission adopted the findings regarding the Fiscal Year 2018-2019 Homelessness and Supportive Housing Fund savings of \$15,022,109 and approved the transmittal of the information to the Board of Supervisors and the Office of the Controller.

ANNUAL STATEMENT OF PURPOSE

Deputy Director Susie Smith presented the Fiscal Year 2018-2019 Annual Statement of Purpose as required under Charter Section 4.102.2.

On motion of Vice President McCray, seconded and unanimously carried, the Commission adopted the Annual Statement of Purpose for Fiscal Year 2018-2019.

SAN FRANCISCO-MARIN FOOD BANK

Jeimil Belamide, SFBN Section Manager, presented the request to authorize a new grant agreement with SAN FRANCISCO-MARIN FOOD BANK.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to enter into a new grant agreement with SAN FRANCISCO-MARIN FOOD BANK to provide CalFresh and Medi-Cal Promotion and Application Assistance Services; for the period beginning July 1, 2018 ending on June 30, 2021; in the amount of \$1,063,425, plus a 10% contingency for a total amount not to exceed \$1,169,768.

ARRIBA JUNTOS

Andy Beetley, Community Services Specialist, presented the request to modify the grant agreement with ARRIBA JUNTOS.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission approved to modify the grant agreement with ARRIBA JUNTOS to provide Refugee Benefits Linkages; for the period beginning October 1, 2017 ending on September 30, 2018; for an additional amount of \$22,954, with a 10% contingency for a total grant amount not to exceed \$139,147.

FIVE KEYS CHARTER SCHOOLS

Christina Iwasaki, Community Services Manager, Welfare-to-Work Services, presented the request to modify the grant agreement with FIVE KEYS CHARTER SCHOOLS.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved to modify the grant agreement with FIVE KEYS CHARTER SCHOOLS to provide Academic Support Services to Cal-Learn Clients; for the period beginning July 1, 2018 ending on June 30, 2019; for an additional amount of \$18,191, with a 10% contingency for a total grant amount not to exceed \$101,157.

RESOURCE DEVELOPMENT ASSOCIATES

Barry Johnson, Program Director with Family and Children's Services, presented the request to modify the grant agreement with RESOURCE DEVELOPMENT ASSOCIATES.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission approved to modify the grant agreement with RESOURCE DEVELOPMENT ASSOCIATES to develop, finalize and implement strategic planning for resource family recruitment; for the period beginning July 1, 2018 ending on June 30, 2021; for an additional amount of \$897,764, with a 10% contingency for a total amount not to exceed \$1,141,452.

COMMUNITY WORKS WEST (CWW)

Pam Salsedo with Family and Children's Services presented the request to modify the grant agreement COMMUNITY WORKS WEST (CWW).

On motion by Commissioner Semel, seconded and unanimously carried, the Commission approved to modify the grant agreement with COMMUNITY WORKS WEST (CWW) to provide visitation and support services for incarcerated parents; for the period beginning July 1, 2018 ending on June 30, 2019; for an additional amount of \$53,204, with a 10% contingency for a total amount not to exceed \$385,018.

ST. VINCENT DE PAUL SOCIETY OF SAN FRANCISCO

Arata Goto with Family and Children's Services Contracts & Operations presented the request to enter into a new agreement with ST. VINCENT DE PAUL SOCIETY OF SAN FRANCISCO.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission approved to enter into a new grant agreement with ST. VINCENT DE PAUL SOCIETY OF SAN FRANCISCO to provide Domestic Violence Intervention Services; for the period beginning July 1, 2018 ending on June 30, 2019; in the amount of \$331,376, plus a 10% contingency for a total amount not to exceed \$364,513.

A BETTER WAY, INC.

Arata Goto with Family and Children's Services Contracts & Operations presented the request to renew the grant with A BETTER WAY, INC..

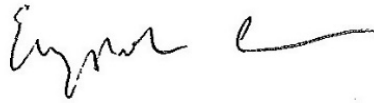
On motion by Commissioner Semel, seconded and unanimously carried, the Commission approved to renew the grant agreement with A BETTER WAY, INC. to provide a peer-to-peer parent-mentoring program to support families that are involved with Family and Children's Services (FCS) and Juvenile Probation Department (JPD); for the period beginning July 1, 2018 ending on June 30, 2020; in the amount of \$1,292,268, plus a 10% contingency for a total amount not to exceed \$1,421,495.

PUBLIC COMMENT

President Kahn's call for public comment yielded no responses.

ADJOURNMENT

President Kahn adjourned the meeting at 10:48 a.m.

A handwritten signature in black ink, appearing to read "Elizabeth LaBarre", with a long horizontal flourish extending to the right.

Elizabeth LaBarre, Commission Secretary  
Human Services Commission