



**SAN FRANCISCO
HUMAN SERVICES AGENCY**

Department of Benefits
and Family Support

Department of Disability
and Aging Services

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org



London Breed
Mayor

Trent Rhorer
Executive Director

MEMORANDUM

TO: HUMAN SERVICES COMMISSION

THROUGH: TRENT RHORER, EXECUTIVE DIRECTOR

FROM: JOAN MILLER, DEPUTY DIRECTOR OF FCS
ESPERANZA ZAPIEN, DIRECTOR OF CONTRACTS

DATE: JUNE 20, 2024

SUBJECT: GRANT MODIFICATION: **SAFE & SOUND (NON-PROFIT)** FOR PROVISION OF TALK LINE CHILD ABUSE PREVENTION PROGRAM 24-28

DS
RD

	<u>Current</u>	<u>Modification</u>	<u>Revised</u>	<u>Contingency</u>	<u>Total</u>
GRANT TERM:	7/1/23- 6/30/28	6/1/24- 6/30/28	7/1/23- 6/30/28		
GRANT AMOUNT:	\$3,979,550	\$1,831,062	\$5,810,613	\$581,061	\$6,391,674
ANNUAL AMOUNT:	<u>See table</u>				
Funding Source MODIFICATION FUNDING: PERCENTAGE:	<u>County</u>	<u>State</u>	<u>Federal</u>	<u>Contingency</u>	<u>Total</u>
	\$4,537,158 78%	\$596,930 10.25%	\$676,525 11.75%	\$581,061	\$6,391,674 100%

The Department of Benefits and Family Support (BFS) requests authorization to modify the existing grant with Safe & Sound (formerly the San Francisco Child Abuse Prevention Center) for the period of June 1, 2024 through June 30, 2028, in the additional amount of \$1,831,062 plus a 10% contingency for a revised total amount not to exceed \$6,391,674. The purpose of this modification is to add the TALK Line program to the child abuse prevention services grant, as well as Cost of Doing Business (CODB) increases for both the MRT/CSEC and TALK Line programs.



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	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/27 - 6/30/28	
Mod #1: Adding Talk Line program & CODB						
7/1/2023 - 6/30/2028	Y1	Y2	Y3	Y4	Y5	TOTALS
MRT and CSEC	\$795,910	\$795,910	\$795,910	\$795,910	\$795,910	\$3,979,550
FY24-28 CODB	\$29,847	\$54,619	\$80,135	\$97,656	\$115,527	\$377,788
Revised MRT/CSEC Total:	\$825,757	\$850,530	\$876,046	\$893,567	\$911,438	\$4,357,338
Talk Line - new program addition		\$350,000	\$350,000	\$350,000	\$350,000	\$1,400,000
FY26-28 CODB		\$0	\$10,500	\$17,710	\$25,064	\$53,274
Revised Talk Line Total:	\$0	\$350,000	\$360,500	\$367,710	\$375,064	\$1,453,274
REVISED Grant Totals:	\$825,757	\$1,200,530	\$1,236,546	\$1,261,277	\$1,286,503	\$5,810,613
10% Contingency						\$581,061
New NTE:						\$6,391,674

Background

Safe & Sound has been designated by the Board of Supervisors as the county's Child Abuse Council provider since 1982, and as such, has responsibility to:

1. Facilitate interagency cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse cases;
2. Promote public awareness of the abuse and neglect of children and of the resources available for intervention and treatment;
3. Encourage and facilitate the training of professionals in the detection, treatment, and prevention of child abuse and neglect;
4. Recommend improvements in services to families and victims; and
5. Encourage and facilitate community support for child abuse and neglect programs.

Services to be Provided

Safe & Sound currently delivers a broad range of services related to community education, system improvement, and direct intervention to families, particularly with child abuse prevention. Under this modification, the contractor will provide telephone peer support services to parents and caregivers from any location in San Francisco, available 24 hours per day, 7 days per week. The TALK (Telephone Aid in Living with Kids) Line is a vital resource providing early interventions, emotional support/guidance,



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and community-based referrals for parents and caregivers experiencing stress. The program is staffed by trained and supervised volunteer parent partners, who respond to incoming calls and provide regular follow-up services with families with heightened needs. Over the past year, TALK Line volunteers responded to 2,400 calls, averaging 200 calls per month.

The purpose of this grant is to sustain and enhance the TALK Line program, whose goal is to support parents and caregivers in their efforts to advocate on behalf of their families, learn about their children's social emotional development, access supports to meet basic needs, and build community with other parents and caregivers. By funding the TALK Line, the grant contributes to fostering healthy family environments, promoting the well-being of children in our community, and preventing entry of children into the child welfare system.

Selection

Grantee was selected through Request for Proposals 1033 Child Abuse Prevention Services & Coordination, which was competitively bid in February 2023.

Funding

Funding for this grant is provided through a combination of Federal, State, and County General Funds.

ATTACHMENTS

Appendix A-1, TALK Line Scope of Services (new)
Appendix B, MRT/CSEC Budget (Rev. 6/1/2024)
Appendix B-1, TALK Line Budget (new)

Appendix A-1: Services to be Provided

Safe & Sound

TALK Line

July 1, 2024 – June 30, 2028

I. Purpose of Grant

The TALK Line, as an extension of Safe & Sound, operates as a dedicated warmline for San Francisco parents and caregivers of children 0-18 years, offering immediate emotional support, guidance, and connection. TALK Line focuses on family empowerment to ensure children & youth are supported by nurturing families & communities. Through an intentional peer support framework, TALK Line supports parents and caregivers in their efforts to advocate on behalf of their families, learn about their children's social emotional development, access supports to meet basic needs, and build community with other parents and caregivers.

The purpose of this grant is to sustain and enhance the TALK Line program, empowering it to deliver crucial phone support services to parents and caregivers throughout San Francisco. By funding the TALK Line, the grant contributes to fostering healthy family environments, promoting the well-being of children in our community and preventing entry of children into child welfare system.

II. Definitions

CARBON: Contracts Administration Reporting, Billing Online system

Grantee: Safe & Sound

Parent Partners: At its most basic level, a Parent Partner on the TALK Line is a person who has lived experience as a parent or primary caregiver who is raising or has raised a child. TALK Line strives to develop a base of volunteer Parent Partners whose lived experiences match those of the parents calling into the line. Therefore, we strongly encourage applications from parents who identify as having lived experiences in one or more of the following areas:

- Single parenting

- Multi-racial, multi-lingual, mixed-citizenship status household
- LGBTQ+
- Personally living with or parenting a child living with substance use or mental health challenges or disabilities
- Lived experience of divorce, separation or domestic and family violence
- Navigating one or more of the following systems: child welfare, family court, juvenile detention, social services, or immigration related systems such as DACA, or immigrant detention.

Peer Support, Intentional: Intentional peer support attempts to actively use reciprocal relationships to redefine help, with a goal of building community oriented (natural) help rather than simply creating another formal service. It involves training, certification, and ongoing education, which provides the peer parent partners with a well-defined framework within which to engage meaningfully with callers.

Peer Support, Mutual: Including the sharing of experiential knowledge and skills and social learning plays an invaluable role in recovery. Parent-partners provide each other with a sense of belonging, supportive relationships, valued roles, and community.

III. **Target Population**

The TALK Line serves as a vital resource for all parents and caregivers residing in San Francisco, with a focused commitment to prioritizing support for individuals belonging to priority populations. These populations include, but are not limited to, African American/Black, Hispanic/Latinx, Multiracial, Asian, as well as low-income families, young parents, and families affected by intersecting systems of oppression. This further encompasses LGBTQ+ parents, parents with disabilities or raising children with disabilities, families experiencing homelessness, immigrant parents, undocumented families, and families impacted by involvement with the justice system.

IV. **Location and Time of Services**

The TALK Line operates as a telephone peer-support warmline, providing intentional peer support to parents and caregivers from any location within San Francisco. TALK Line peer support services are available 24 hours per day, 7 days per week.

V. **Description of Services**

The TALK (Telephone Aid in Living with Kids) Line is a confidential parent & caregiver support warmline providing early interventions, support, and community-based referrals to parents and caregivers experiencing stress. The TALK Line is primarily staffed by trained and supervised volunteer parent partners who respond to incoming calls and conduct regular follow-up with parents and caregivers with heightened needs. All line operators are trained in the five protective factors, reflective listening, and harm reduction. The goal is to support parents and caregivers in their efforts to advocate on behalf of their families, learn about their children's social emotional development, access supports to meet basic needs, and build community with other parents and caregivers.

While the primary focus is a warmline taking incoming calls that generally last 20 minutes each, TALK Line also provides a follow-up service to parents and caregivers experiencing more chronic stress. The follow-up program provides a weekly 30 minute check-in outgoing call made by staff and parent partners. Over the course of a year, a participant in TALK Line's follow-up service will receive roughly twenty six (26) hours of support (reflecting 52 weeks in a year at 30 minutes per call). This number does not reflect additional incoming or outgoing calls that may result from the parent/caregiver needing additional support beyond the standing weekly check-in. Activities without personal information include:

1. Barrier removal
2. Family supports
3. Learning supports
4. Referrals/connections to services
5. Wellness and mental health supports

VI. **Service Objectives**

Training & Leadership Development

- A. Provide meaningful and effective training to volunteer parent partners
- B. Develop and promote the leadership of parent partners within our priority populations

Peer Operated Services:

- A. Employ volunteer Parent Partners who can use their lived experiences to provide intentional peer support to parents and caregivers.

- B. Utilize the Intentional Peer Support Model, a recognized and emerging best practice model, to support San Francisco parents and caregivers through mutual problem solving and relationship building.

VII. Performance Outcomes Objectives

The TALK Line's service objectives include:

- A. Ensure prompt and responsive warmline support to address the diverse needs of callers seeking assistance with parenting challenges.
- B. Focus on Family Empowerment: direct efforts towards family empowerment, ensuring that children and youth are supported by nurturing families and communities.
- C. Utilize Intentional Peer Support Framework: implement an intentional peer support framework within the TALK Line, supporting parents and caregivers in advocating for their families, understanding their children's social-emotional development, accessing essential supports, and building community with fellow parents and caregivers.
- D. Providing intentional opportunities for shared experiences, empathetic listening, and mutual encouragement among participants & parent partners
- E. Effectively connecting callers with relevant community resources and support services to meet their specific needs and enhance their ability to navigate parenting challenges.

VIII. Grantee Responsibilities

- A. Grantee shall maintain a subcontract with Crisis Support Services of Alameda County for responding to overnight calls to the TALK Line, to ensure that the crisis line is available to parents and caregivers 24/7.

IX. Reporting

- A. Grantee will provide a monthly service delivery log by the 15th of each following month, to include:
 - Number of calls received and responded to that month.
 - Number of follow-up calls made to families in that month.
- B. Grantee will provide a quarterly report of activities referenced in *Sections VI and VII – Service Objectives and Performance Outcomes Objectives*. Grantee will

enter the quarterly metrics in the CARBON database by the 15th day of the month following the reporting period. Metrics should be for both the current quarter and cumulative (fiscal year-to-date).

- C. Grantee will provide an annual report summarizing the contract activities, referencing the tasks as described in *Sections VI & VII - Service and Performance Outcome Objectives*. This report will also include accomplishments and challenges encountered by the Grantee. Grantee will enter the annual metrics in the CARBON database by the 15th of the month following the end of the program fiscal year (July 15). A copy of the annual report should be uploaded to CARBON and emailed to the Program Manager and Program Analysts. *Note: Do not upload any client confidential information to CARBON.*
- D. For assistance with reporting requirements or submission of reports, contact:

Raena Sebay
Program Support Analyst
Family and Children's Services
Raena.Sebay@sfgov.org

Elizabeth Leone
Principal Contracts Manager
Office of Contract Management
Elizabeth.Leone@sfgov.org

Brian Baggaley
Program Manager
Office of Contract Management
Family and Children's Services
Brian.Baggaley@sfgov.org

X. Invoice Submission

- A. Grantee will submit monthly invoices in CARBON by the 15th of each following month.

XI. Monitoring

- 1. Program Monitoring: Program monitoring will include review of client eligibility, and all supporting documentation for reporting progress towards meeting service and outcome objectives.

2. Fiscal Compliance and Grant Monitoring: Fiscal monitoring will include review of Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, compliance with the Americans with Disabilities Act, sub grants, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

**HUMAN SERVICES AGENCY BUDGET SUMMARY
BY PROGRAM**

Name							Term	
Safe & Sound							7/1/2023 to 6/30/2028	
(Check One) New Renewal ____ Modification <u> X </u>								
If modification, Effective Date of Mod. June 1, 2024 No. of Mod. 1								
Program: MRT Child Abuse Prevention: Services and Coordination 23-28								
Budget Reference Page No.(s)	Original	Mod	Revised	Revised	Revised	Revised	Revised	
Program Term	7/1/23 to 6/30/2024			7/1/24 to 6/30/2025	7/1/25 to 6/30/2026	7/1/26 to 6/30/2027	7/1/27 to 6/30/2028	Total
Expenditures								
Salaries & Benefits	\$619,220	\$25,150	\$644,370	\$665,961	\$688,150	\$703,386	\$718,926	\$3,420,793
Operating Expense	\$72,880	\$800	\$73,680	\$73,630	\$73,630	\$73,630	\$73,630	\$368,200
Subtotal	\$692,100	\$25,950	\$718,050	\$739,591	\$761,780	\$777,016	\$792,556	\$3,788,993
Indirect Percentage (%)	15%		15%	15%	15%	15%	15%	
Indirect Cost (Line 16 X Line 15)	\$103,810	\$3,897	\$107,707	\$110,939	\$114,266	\$116,551	\$118,882	\$568,345
Capital Expenditure								
Total Expenditures	\$795,910	\$29,847	\$825,757	\$850,530	\$876,046	\$893,567	\$911,438	\$4,357,338
HSA Revenues								
General Fund	\$541,219		\$541,219	\$541,219	\$541,219	\$541,219	\$541,219	\$2,706,095
State	\$119,386		\$119,386	\$119,386	\$119,386	\$119,386	\$119,386	\$596,930
Federal	\$135,305		\$135,305	\$135,305	\$135,305	\$135,305	\$135,305	\$676,525
FY24 CODB @ 3.75%		\$29,847	\$29,847	\$29,847	\$29,847	\$29,847	\$29,847	\$149,235
FY25 CODB @ 3%				\$24,773	\$24,773	\$24,773	\$24,773	\$99,091
FY26 CODB @ 3%					\$25,516	\$25,516	\$25,516	\$76,548
FY27 CODB @ 2%						\$17,521	\$17,521	\$35,042
FY28 CODB @ 2%							\$17,871	\$17,871
TOTAL HSA REVENUES	\$795,910	\$29,847	\$825,757	\$850,530	\$876,046	\$893,567	\$911,438	\$4,357,338
Other Revenues								
Total Revenues	\$795,910	\$29,847	\$825,757	\$850,530	\$876,046	\$893,567	\$911,438	\$4,357,337
Full Time Equivalent (FTE)								
Prepared by: Abdulai Bah-Jalloh			Telephone No.:			Date:		
HSA-CO Review Signature: _____								
HSA #1								10/25/2016

Program Name: Child abuse Prevention
(Same as Line 9 on HSA #1)

Salaries & Benefits Detail

POSITION TITLE	Agency Totals		HSA Program		DHS Program	7/1/23 to 6/30/2024	7/1/24 to 6/30/2025	7/1/25 to 6/30/2026	7/1/26 to 6/30/2027	7/1/27 to 6/30/2028	TOTAL	
	Annual Full Time Salary for FTE	Total FTE	% FTE funded by HSA (Max 100%)	Adjusted FTE	Original Budgeted Salary	Mod	DHS Program Budgeted Salary	DHS Program Revised Budgeted Salary	DHS Program Revised Budgeted Salary	DHS Program Revised Budgeted Salary		
SPM of Parent/Child Education, Jardiniano, Mary M	\$79,800	1.00	35%	0.35	\$27,930	\$3,137	\$31,067	\$30,828	\$30,828	\$30,828	\$154,379	
Parent Child Education Manager-Gonzalez, Gaby Fojaco	\$74,480	1.00	40%	0.40	\$29,800	\$9,173	\$38,973	\$36,454	\$40,099	\$42,979	\$199,317	
Playroom Coordinator, Cynthia Ho	\$74,480	1.00	45%	0.45	\$33,520	(\$12,572)	\$20,948	\$36,998	\$36,998	\$36,998	\$168,940	
Therapeutic Caregiver, Maribel Lopez	\$59,480	1.00	45%	0.45	\$26,770	\$3,143	\$29,913	\$29,548	\$29,548	\$29,548	\$148,105	
Therapeutic Caregiver, Jillian DeBlanc	\$57,400	1.00	45%	0.45	\$25,830	\$3,147	\$28,977	\$28,510	\$28,510	\$28,510	\$143,017	
SPM of Operations, Linda Lodliemphrachanh	\$79,800	1.00	10%	0.10	\$7,980	\$0	\$7,980	\$8,808	\$8,808	\$8,808	\$43,212	
Operations Coordinator, Anibal Lara-Ramirez	\$67,080	1.00	13%	0.13	\$8,390	\$0	\$8,390	\$9,261	\$9,261	\$9,261	\$45,434	
Operations and Program Assistant - Nguyen, Gloria	\$57,400	1.00	15%	0.15	\$8,610	\$0	\$8,610	\$9,503	\$9,503	\$9,503	\$46,622	
Operations and Program Assistant - Waller, Paulyrose Macadangdang	\$57,400	1.00	15%	0.15	\$8,610	\$0	\$8,610	\$9,503	\$9,503	\$9,503	\$46,622	
SPM of Care Coordination, Melina Leon	\$81,880	1.00	32%	0.32	\$26,210	\$4,603	\$30,813	\$28,938	\$30,996	\$33,504	\$160,311	
Clinical Care Coordinator, Magdalena Tobar	\$67,080	1.00	35%	0.35	\$23,480	\$4,609	\$28,089	\$24,339	\$27,984	\$30,492	\$143,952	
Clinical Care Coordinator, Stephany Ortiz	\$65,000	1.00	35%	0.35	\$22,750	(\$4,873)	\$17,877	\$13,071	\$16,716	\$19,224	\$88,668	
Clinical Care Coordinator, Luciana Corral, VACANT, Avril Simiano (eff.03/11/24)	\$67,080	1.00	35%	0.35	\$23,480	(\$1,528)	\$21,952	\$13,071	\$11,592	\$11,592	\$72,355	
Clinical Care Coordinator, Roxana Sanchez	\$67,080	1.00	35%	0.35	\$23,480	\$4,609	\$28,089	\$24,339	\$27,984	\$30,492	\$143,952	
Care Manager, Yifang Li	\$62,080	1.00	40%	0.40	\$24,840	(\$6,210)	\$18,630	\$22,479	\$26,124	\$26,124	\$122,037	
AD of Children & Family Services, Beatriz Perez	\$104,200	1.00	9%	0.09	\$8,860	\$0	\$8,860	\$9,779	\$9,779	\$9,779	\$47,976	
AD of CEP, Will Roy	\$104,200	1.00	5%	0.05	\$5,210	\$0	\$5,210	\$5,751	\$5,751	\$5,751	\$28,214	
SPM of CEP, Andrew Tan	\$79,800	1.00	3%	0.03	\$2,000	\$0	\$2,000	\$2,208	\$2,208	\$2,208	\$10,832	
Community Educator, Banifatemi, Nikki	\$57,400	1.00	94%	0.94	\$53,670	\$3,856	\$57,526	\$62,528	\$62,528	\$62,528	\$307,638	
Community Education Manager, Brianna Green	\$72,400	1.00	80%	0.80	\$57,920	\$10,132	\$68,052	\$75,113	\$75,113	\$75,113	\$368,504	
Strategic Partnerships & Policy Coordinator-Miles, Brenda	\$65,000	1.00	15%	0.15	\$9,760	\$0	\$9,760	\$10,773	\$10,773	\$10,773	\$52,852	
Chief Policy Officer, Jenny Pearlman	\$176,800	1.00	8%	0.08	\$13,260	\$0	\$13,260	\$14,636	\$14,636	\$14,636	\$71,804	
CEO, Pegah Faed	\$285,000	1.00	3%	0.03	\$8,550	\$0	\$8,550	\$9,437	\$9,437	\$9,437	\$46,298	
Chief Program Officer, Gagan Sandhu	\$176,800	1.00	10%	0.10	\$17,680	\$0	\$17,680	\$19,514	\$19,514	\$19,514	\$95,736	
Chief Administrative Officer, Shimina Harris	\$163,500	1.00	5%	0.05	\$8,180	\$0	\$8,180	\$9,029	\$9,029	\$9,029	\$44,296	
Data & Evaluation Manager, Jessica Chau Mussadi	\$85,800	1.00	15%	0.15	\$12,870	\$0	\$12,870	\$14,205	\$14,205	\$14,205	\$69,690	
SPM of Data & Evaluation, Gentile, Breanna	\$104,200	1.00	5%	0.05	\$5,210	\$0	\$5,210	\$5,751	\$5,751	\$5,751	\$28,214	
TOTALS		27.00	725%	7.25	524,850	21,226	546,076	\$564,374	\$583,178	\$596,090	\$609,259	2,898,977
FRINGE BENEFIT RATE			18%									
EMPLOYEE FRINGE BENEFITS					\$94,370	\$3,924	\$98,294	\$101,587	\$104,972	\$107,296	\$109,667	\$521,816
TOTAL SALARIES & BENEFITS					619,220	25,150	644,370	\$665,961	\$688,150	\$703,386	\$718,926	3,420,793
HSA #2												10/25/2016

Program Name: Child Abuse
 (Same as Line 9 on HSA #1)

Operating Expense Detail

<u>Expenditure Category</u>	TERM	7/1/23 to 6/30/2024	Mod	Revised 7/1/24 to 6/30/2025	Revised 7/1/25 to 6/30/2026	Revised 7/1/26 to 6/30/2027	Revised 7/1/27 to 6/30/2028	TOTAL
Rental of Property		\$31,400	\$0	\$31,400	\$31,400	\$31,400	\$31,400	\$157,000
Building Maintenance Supplies and Repair & Utilities		\$13,100	\$0	\$13,100	\$13,100	\$13,100	\$13,100	\$65,500
Office Supplies, Postage								
Printing and Reproduction								
Insurance		\$13,100	\$0	\$13,100	\$13,100	\$13,100	\$13,100	\$65,500
Staff Training								
Staff Travel-(Local & Out of Town)								
Rental of Equipment								
CONSULTANT/SUBCONTRACTOR DESCRIPTIVE TITLE								
Mandated Reporter Trainers		\$5,000	\$800	\$5,800	\$5,750	\$5,750	\$5,750	\$28,800
CSEC program expenses(Prevention curriculum tra		\$5,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
OTHER								
SalesForce (Dues & Subscriptions)		\$5,280	\$0	\$5,280	\$5,280	\$5,280	\$5,280	\$26,400
								\$0
TOTAL OPERATING EXPENSE		\$72,880	\$800	\$73,680	\$73,630	\$73,630	\$73,630	\$368,200

HSA #3

10/25/2016

**HUMAN SERVICES AGENCY BUDGET SUMMARY
BY PROGRAM**

Name _____					Term
SAFE & SOUND					7/1/2024 - 6/30/2028
(Check One) New <input type="checkbox"/> Renewal <input type="checkbox"/> Modification <input checked="" type="checkbox"/>					
If modification, Effective Date of Mod. 7/1/24 No. of Mod. 1					
Program: TALK Line 24-28					
Budget Reference Page No.(s)	New	New	New	New	
Program Term	7/1/24 -6/30/25	7/1/25-6/30/26	7/1/26/6/30/27	7/1/27 - 6/30/28	Total
Expenditures					
Salaries & Benefits	\$280,400	\$289,480	\$295,760	\$302,160	\$1,167,800
Operating Expense	\$24,000	\$24,000	\$24,000	\$24,000	\$96,000
Subtotal	\$304,400	\$313,480	\$319,760	\$326,160	\$1,263,800
Indirect Percentage (15%)	15%	15%	15%	15%	15%
Indirect Cost (Line 16 X Line 15)	\$45,600	\$47,020	\$47,950	\$48,904	\$189,474
Capital Expenditure					
Total Expenditures	\$350,000	\$360,500	\$367,710	\$375,064	\$1,453,274
HSA Revenues					
General Fund	\$350,000	\$350,000	\$350,000	\$350,000	\$1,400,000
FY26 CODB @ 3%		\$10,500	\$10,500	\$10,500	\$31,500
FY27 CODB @ 2%			\$7,210	\$7,210	\$14,420
FY28 CODB @ 2%				\$7,354	\$7,354
TOTAL HSA REVENUES	\$350,000	\$360,500	\$367,710	\$375,064	\$1,453,274
Other Revenues					
Total Revenues					\$0
Full Time Equivalent (FTE)					
Prepared by:					Date
HSA-CO Review Signature:	_____				
HSA #1					10/25/2016

Program Name: TALK Line
 (Same as Line 9 on HSA #1)

Salaries & Benefits Detail

POSITION TITLE	Agency Totals		HSA Program		7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/27 - 6/30/28	7/1/23-6/30/28
	Annual Full Time Salary for FTE	Total FTE	% FTE funded by HSA (Max 100%)	Adjusted FTE	DHS Program Revised Budgeted Salary	DHS Program Revised Budgeted Salary	DHS Program Revised Budgeted Salary	DHS Program Revised Budgeted Salary	TOTAL
Senior Program Manager of TALKLine, CF	\$85,500	1.00	60%	0.60	\$51,300	\$52,900	\$54,100	\$55,300	\$213,600
TALKLine Supervisor, ACH	\$72,280	1.00	88%	0.88	\$63,700	\$65,700	\$67,180	\$68,680	\$265,260
TALKLine Supervisor, KC	\$72,280	1.00	88%	0.88	\$63,700	\$65,700	\$67,180	\$68,680	\$265,260
TALKLine Supervisor, Vacant	\$72,280	1.00	25%	0.25	\$18,100	\$18,600	\$19,000	\$19,400	\$75,100
Volunteer & Community Engagement Manager, CM	\$77,900	1.00	14%	0.14	\$11,100	\$11,700	\$11,900	\$12,100	\$46,800
Data & Evaluation Manager, TB	\$91,800	1.00	10%	0.10	\$9,200	\$9,500	\$9,700	\$9,900	\$38,300
Senior Director of Data & Evaluation & Product Desi	\$110,200	1.00	5%	0.05	\$5,550	\$5,700	\$5,800	\$5,900	\$22,950
Associate Director of Children & Family Services, BF	\$110,200	1.00	5%	0.05	\$5,550	\$5,780	\$5,900	\$6,000	\$23,230
Chief Program Officer, GS	\$176,800	1.00	3%	0.03	\$5,400	\$5,600	\$5,700	\$5,800	\$22,500
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TOTALS		9.00	298%	2.98	\$233,600	\$241,180	\$246,460	\$251,760	\$973,000
FRINGE BENEFIT RATE									
EMPLOYEE FRINGE BENEFITS	20%				\$46,800	\$48,300	\$49,300	\$50,400	\$194,800
TOTAL SALARIES & BENEFITS					\$280,400	\$289,480	\$295,760	\$302,160	\$1,167,800
HSA #2									10/25/2016

Program Name: TALKLine
 (Same as Line 9 on HSA #1)

Operating Expense Detail

<u>Expenditure Category</u>	<u>TERM</u>	<u>7/1/24 - 6/30/25</u>	<u>7/1/25 - 6/30/26</u>	<u>7/1/26 - 6/30/27</u>	<u>7/1/27 - 6/30/28</u>	<u>TOTAL</u>
Rental of Property						
Utilities(Elec, Water, Gas, Phone, Garbage)						
Office Supplies, Postage						
Building Maintenance Supplies and Repair						
Printing and Reproduction						
Insurance						
Staff Training						
Staff Travel-(Local & Out of Town)						
Rental of Equipment						
CONSULTANT/SUBCONTRACTOR DESCRIPTIVE TITLE						
TALKLine Consultant (Crisis Support Services)		\$24,000	\$24,000	\$24,000	\$24,000	\$96,000
OTHER						
TOTAL OPERATING EXPENSE		\$24,000	\$24,000	\$24,000	\$24,000	\$96,000

HSA #3