

DEPARTMENT OF DISABILITY AND AGING SERVICES
(DAS) COMMISSION

MINUTES December 4, 2024

CALL TO ORDER AND WELCOME/ President Spears

President Janet Y. Spears called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners, Wanda Jung, Martha Knutzen, Vice President Nelson Lum, President Janet Y. Spears, and Linda Parker Pennington, Barbara Sklar.

Executive Director's Report/ Deputy Director Cindy Kaufman

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the October 2, 2024 Commission Meeting Minutes from
The motion was unanimously approved.

EXECUTIVE DIRECTOR REPORT/ Kelly Dearman – Presented by Deputy Director Cindy Kaufmann

DAS Executive Director Kelly Dearman was not present, DAS Deputy Director Cindy Kaufman was present. Cindy spoke on DAS ED Kelly Dearman at a conference on USAging policy in DC. With the elections, we are in a time of change. New president, mayor, and California Senator and new local state positions. Our new mayor, Daniel Lurie, will be meeting with department heads and his transition teams to work with city departments. Kelly feels he truly wants to do what is

right for San Francisco. Measures D was not passed but measure E passed which creates a commission task force to make recommendations to the mayor and BOS on the elimination or consolidation of commissions and councils. To try and be efficient with city government.

The budget team was given instructions yesterday on the \$800 million city wide shortfall. Most people are nervous about cuts but hopefully we will know more in the next few months about our directions. The Older American Act SB 4776 is moving through both houses of congress and hopefully will be passed in the next few months.

The 5th floor of 1650 mission street DAS is moving to 2 Gough which includes all DAS Administration and DAS Office of Community Partners.

Commissioner Knutzen asked about a letter they could send to the senators for support and email and Cindy will send those out.

DAS EMPLOYEE OF THE MONTH November 2024 Nicholas Inguillo who is Social Worker in the In-Home Supportive Services (IHSS)

- Deputy Director Kaufmann and the DAS Commission honored and thanked Nicholas Inguillo who is a Social Worker for IHSS
- Nicholas thanked Director Dearman and the commission for this honor and wanted to thank his colleagues, friends, and family for all the support throughout the years.

DAS EMPLOYEE OF THE MONTH December 2024 Raymond Cheng who is a Eligibility Worker Supervisor at the DAS HUB

- Deputy Director Kaufmann and the DAS Commission honored and thanked Raymond Cheng for all his hard work and dedication to his clients and colleagues alike
- Raymond thanked everyone and his team for all their hard work to help him through the years

ADVISORY COUNCIL REPORT/ President Diane Lawrence

President Lawrence spoke on the last council meeting where they presented the slate of officers for new elections held in December.

We are sad to announce that we lost council person Anne Warren who passed away and she will be missed dearly for all her hard work both personally and professionally for her tireless work for the aging community.

There are still openings for district appointments, and we will be working with the new supervisors to fill those positions. At the last meeting we announced the new LGBTQ+ state survey that was shared with the commissioners.

This is President Lawrence's last report as president and all the commissioners thanked her for all tireless work and keeping the council engaged with the commission.

JOINT LEGISLATIVE COUNCIL/ TACC REPORT President Diane Lawrence

The JLC was a summary of the legislative report of the year, and they will start again in January to monitor the new bills. TACC will meet in January to elect new officers and there will be new members and shifting on that council as well. The commission on Aging shared their reports with us and that was included in the commission docket.

CASE REPORT/ Judith Dancer

CASE Report presented by Judith Dancer, who spoke on the last three months. In October there was a presentation on senior women and the privatization of public Medicare. In November there were 5 different organizations speaking on CASE and in December we will have our holiday party which we are happy to do in person.

We worked on a proposal for racial equity for a grant that will help us serve all the neighborhoods in the city better.

Commissioner Knutzen wanted to acknowledge Dancer for her hard work.

Item 10 is GENERAL PUBLIC COMMENT.

A member of the public, Christopher Klein, a former investigator, spoke on a current investigation at 250 Kearney that he is working on. He believes Swords and Plowshares has taken bribes and he believes DOJ will be working on this shortly and he asked the commission to kindly use their powers to speak with Swords and Plowshares and stop their bribery.

Item 12 OLD BUSINESS

No old business.

Item 13 NEW BUSINESS

ITEMS 13A THROUGH 13C REQUIRE A VOTE BY THE COMMISSION

- A. Requesting authorization to modify the grant with Southwest Community Corporation for the period July 1, 2024 to June 30, 2025 in an amount of \$70,843, plus a 10% contingency for a total amount not to exceed \$514,994. (Tiffany Dang will present the item)

Presenter Dang is requesting authorization to modify the grant with Southwest Community Corporation for the period July 1, 2024 to June 30, 2025 in an amount of \$70,843, plus a 10% contingency for a total amount not to exceed \$514,994.

Commissioner Jung asked what location the pantry and presenter Dang answered it was at IT Bookman in District 11. Commissioner Jung also asked to expound on how the additional needs were identified and presenter Dang responded that the addback identified D11 as needing this allocation and in the original RFP, the Human Services Agency identified the areas of need for this funding allocation.

PUBLIC COMMENT

No public comment

- B. Requesting authorization to modify the existing grant agreement with Openhouse for the provision of Transgender and Gender Non-Conforming Services; during the period of December 1, 2024 through June 30, 2027, in the additional amount of \$91,575 plus a 10% contingency for a revised total amount not to exceed \$1,073,119. (Maceo Persson will present this item)

Presenter Person is requesting authorization to modify the existing grant agreement with Openhouse for the provision of Transgender and Gender Non-Conforming Services; during the period of December 1, 2024 through June 30, 2027, in the additional amount of \$91,575 plus a 10% contingency for a revised total amount not to exceed \$1,073,119.

The minutes are reflected to show a correction to the original agenda where the original agenda that was distributed to the public included an incorrect date to this item:

Requesting authorization to modify the existing grant agreement with Openhouse for the provision of Transgender and Gender Non-Conforming Services; during the period of December 1, 2025 through June 30, 2027, in the additional amount of \$91,575 plus a 10% contingency for a revised total amount not to exceed \$1,073,119. (Maceo Persson will present this item)

The correct date is December 1, 2024 through June 30, 2027 which is stated in the amended agenda.

Commissioner Knutzen commented how happy she was that this is moving forward, and President Spears clarified on the funds, and it is being funded from DAS savings.

PUBLIC COMMENT

No public comment

- C. Requesting approval of a sole source waiver and authorization to enter into a new sole source contract with Findhelp for the provision of the Online Resource Directory; during the period from January 1, 2025 through June 30, 2029, in the amount of \$1,727,000 plus a 10% contingency for a total amount not to exceed \$1,899,700. (Fanny Lapitan will present this item)

Presenter Lapitan is requesting approval of a sole source waiver and authorization to enter into a new sole source contract with Findhelp for the provision of the Online Resource Directory; during the period from January 1, 2025 through June 30, 2029, in the amount of \$1,727,000 plus a 10% contingency for a total amount not to exceed \$1,899,700. (Fanny Lapitan will present this item) of \$139,517 plus a 10% contingency for a revised total amount not to exceed \$982,361.

Commissioner Bittner thanked her for this necessary and pivotal tool.

Commissioner Knutzen asked if members of the public will be able to access this database and presenter Lapitan said this should be very helpful and useful with working search bars and the contract starts in January and we are hoping to get this running as soon as possible.

Commissioner Knutzen also asked for updates on possible launch dates, will voice searches be possible? The presenter replied they will investigate that. Knutzen also wanted to know if there were any missing pieces that DAS will not be getting and Jeff Scartia from IT answered the clients will have one place to go to find services.

Commissioner Sklar commented how important it is for these tools be user friendly for older Americans and persons with disabilities.

Commissioner Jung was very pleased to see we're back on track with this service and happy with the collaboration. She asked why DAS is doing this with DPH and presenter Lapitan responded that DPH had similar needs to DAS. The vendor has been vetted and they have been doing this nationwide prior.

Vice President Lum asked about the vendor that we are replacing and why and Deputy Director Kauffman answered that the original vendor could not reach our goals, and they could not provide the services that were exactly needed (especially towards disability requirements)

President Spears asked about the implementation timeline of this 4-year project and are we expecting milestones or will it be fully unveiled at a certain point?

Present Lapitan said when the contract starts in January, they will meet with project managers to set a timeline, and she will be happy to respond to the commissioners then. Jeff also said that it usually starts at about a 6-month timeline.

DD Kauffmann commented that this vendor was specifically vetted, and President Spears is very much looking forward

PUBLIC COMMENT

No public comment

A motion to approve from Commissioner Sklar.

The motion was unanimously approved.

Announcements –

Next meeting is Wednesday January 8, 2024 in different room 400

Vice President Lum let everyone know

DD Kauffman let everyone know from 4 – 7pm there is an open house for veterans tomorrow.

Adjournment

Meeting adjourned at 10:53am by President Spears