



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

MEETING NOTICE/AGENDA

**Wednesday February 5, 2025
Regular Meeting 9:30 AM**

Watch Live on SFGovTV Channel 78 and
www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 416. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Daniel Lurie
Mayor

Kelly Dearman
Executive Director, DAS

Members of the public are encouraged to participate remotely, including by providing public comment in real time. Alternatively, if you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, February 3, 2025. Items submitted in writing in advance will be read aloud or otherwise shared with the Commission. Please see the information on the next page for remote meeting access.





SAN FRANCISCO HUMAN SERVICES AGENCY

Department of Disability
and Aging Services

DAS COMMISSIONERS

Janet Y. Spears, Commission President

Nelson Lum, Commission Vice President

Martha Knutzen, Commissioner

Sascha Bittner, Commissioner

Wanda Jung, Commissioner

Barbara Sklar, Commissioner

Linda Parker Pennington, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCHING THE MEETING

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

PUBLIC COMMENT

Members of the public are invited to comment on items before the Commission. With respect to listed agenda items, your opportunity to address the commission will be afforded when the item is reached in the meeting. There is also an agenda item for public comment about items not on the agenda.

In relation to public comment, each member of the public may address the commission for up to **three minutes**.



REMOTE PARTICIPATION

To dial-in to the DAS Commission meeting to listen to the meeting and/or to make public comment remotely, please call **(415) 655-0001**, **Access Code: 2660 418 5973#** and then **#** again and use **Password: 5646**

When providing public comment using the remote option, please:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard **three minutes** to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held in person and virtually to accommodate for remote public comments.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street entrance is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and



reliability. We anticipate having a functioning lift after the completion of construction in May 2025. There are elevators and accessible restrooms located on every floor.

RAMAYTUSH OHLONE ACKNOWLEDGEMENT

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San



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Francisco Administrative Code on the Internet,
<http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Janet Y. Spears
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE January 5, 2025 MEETING MINUTES **ACTION**
5. DIRECTOR'S REPORT/Presented DAS Executive Director Kelly Dearman
6. THE DAS FEBRUARY 2025 EMPLOYEE OF THE MONTH Award to Michelle Miller who is a Deputy Conservator at the Office of the Public Conservator (PC) Team
7. ADVISORY COUNCIL REPORT/ President Allen Cooper
8. CASE REPORT/ Judith Dancer
9. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS



RAISED AT PUBLIC COMMENT.

10. OLD BUSINESS:

11. APPROVAL OF THE CONSENT AGENDA

ACTION

THIS ITEM CONSTITUTES A CONSENT AGENDA AND IS CONSIDERED TO BE ROUTINE BY DISABLITY AND AGING SERVICES COMMISSION AND WILL BE ACTED UPON BY A SINGLE VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THIS ITEM UNLESS A MEMBER OF THE COMMISSION OR THE PUBLIC SO REQUESTS, IN WHICH EVENT THE MATTER WILL BE REMOVED FROM THE CONSENT CALENDAR AND CONSIDERED A SEPARATE ITEM.

#	Grantee	Original Amount	Additional Amount	Revised Amount	Funding Source	Modification Term
1	Curry Senior Center	\$2,200,000	\$20,382	\$2,220,382	Local	2/1/25-6/30/27
* The additional amount is to add FY24/25 CODB funding.						
2	Mission Neighborhood Centers	\$775,289	\$24,561	\$799,850	Local	2/1/25-6/30/27
*The additional amount is to add FY24/25 CODB and OTO funding.						

12. NEW BUSINESS:

ITEM A IS AN INFORMATION ONLY ITEM AND DOES NOT REQUIRE A VOTE BY THE COMMISSION

- A. Fiscal Year (FY) 2024-25 Area Plan Budget Amendments. (Presented by Genevieve Herreria)

ITEMS B THROUGH E ARE ACTION ITEMS THAT REQUIRES A VOTE BY THE COMMISSION



- B. Review and Approval of the Fiscal Year 2025-26 and 2026-27 DAS Budgets. (Presented by DAS Executive Director Kelly Dearman and HSA Deputy Director of Finance & Administration Dan Kaplan)
- C. Requesting authorization to modify the existing grant with Little Brothers – Friends of the Elderly San Francisco for the period of February 1, 2025 to June 30, 2027, in the additional amount of \$136,152 plus a 10% contingency for a revised total amount not to exceed \$481,329 for the provision of the Volunteer Visitor Program. (Erica Maybaum will present the item)
- D. Requesting authorization to modify the existing grant agreements with multiple providers for the provision of Nutrition Services; during the period of February 1, 2025 through June 30, 2025, in the additional amount of \$1,081,771 plus a 10% contingency for a revised total amount not to exceed \$18,692,047. (Tiffany Dang will present the item)

Agency	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Modification	Revised	Contingency	Not-to-Exceed
Bayview Hunters Point Multipurpose Senior Services – Adult with Disabilities (AWD) Congregate Nutrition Services	\$205,392	\$228,837	\$312,457	\$231,745	\$99,694	\$1,078,125	\$107,813	\$1,185,938
Centro Latino de San Francisco – Adult with Disabilities (AWD) Congregate Nutrition Services	\$195,548	\$240,483	\$259,426	\$259,426	\$149,902	\$1,104,785	\$110,479	\$1,215,264
On Lok – Congregate Nutrition Services for Older Adults	\$790,199	\$614,413	\$816,590	\$693,849	\$368,016	\$3,283,067	\$328,307	\$3,611,374
Self-Help for the Elderly - Home-Delivered Meal Nutrition Services for Older Adults	\$2,473,499	\$3,048,613	\$2,780,381	\$2,760,140	\$464,159	\$11,526,792	\$1,152,679	\$12,679,471
Total	\$3,664,638	\$4,132,346	\$4,168,854	\$3,945,160	\$1,081,771	\$16,992,769	\$1,699,278	\$18,692,047

- E. Requesting authorization to extend the existing contract with JUMP Technology Services for the period of July 1, 2025 to June 30, 2028, in the



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additional amount of \$555,382 plus a 10% contingency for a revised total amount not to exceed \$1,571,633 for the provision of LEAPS Data Management and Reporting System. (Ben Seisedos and Ria Mercado will present the item)

13. ANNOUNCEMENTS

14. ADJOURN