

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

---

**DATE:** Wednesday, December 5, 2018  
**TIME:** 9:30 AM  
**PLACE:** City Hall,  
1 Dr. Carlton B. Goodlett Place, Room 416

---

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF THE DECEMBER 5, 2018 AGENDA** **ACTION**
3. **APPROVAL OF THE NOVEMBER 14, 2018 MEETING MINUTES** **ACTION**
4. **REPORTS:**
  - **DIRECTOR'S REPORT/Deputy Director Cindy Kauffman**
  - **EMPLOYEE RECOGNITION: No employee recognition**
  - **ADVISORY COUNCIL REPORT/Leon Schmidt**
  - **JOINT LEGISLATIVE COMMITTEE REPORT/Diane Lawrence**
  - **TACCC/Diane Lawrence**
  - **LTCCC/Nothing to report (no November meeting).**
  - **CASE REPORT/Staff**

5. **OLD BUSINESS:**

6. **NEW BUSINESS:**

**ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION**

- Informational review of the FY18-19 Area Plan budget amendment funding breakdown. (Staff: Alex Gleason will present the item.) **PRESENTATION ONLY**

**City and County of San Francisco  
Aging and Adult Services Commission**



**GUSTAVO SERIÑA  
PRESIDENT**

**KATIE LOO  
VICE PRESIDENT**

**AGENDA/MEETING NOTICE**

**COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS**

- A.** Requesting authorization to enter into a new contract agreement with Excellesoft Partners, LLC., to provide on-going access to Registration Enrollment Video Appointment (REVA); during the period April 1, 2019 to June 30, 2022; in the amount of \$38,875, plus a 10% contingency for a total amount not to exceed \$42,763. (Krista Blyth-Gaeta will present). **ACTION**

**PUBLIC COMMENT**

- B.** Requesting authorization to modify the existing grant agreement with Bayview Hunters Point Multipurpose Senior Services for the provision of Community Services Program Pilot during the period of January 1, 2019 through June 30, 2020; in the amount of \$200,000 plus a 10% contingency for a total amount not to exceed of \$798,682. (Tiffany Kearney will present the item). **ACTION**

**PUBLIC COMMENT**

- C.** Requesting authorization to renew the grant agreement with Bridge Housing Corporation for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 3850 18<sup>th</sup> Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$486,730 plus a 10% contingency for a total grant amount not to exceed \$535,403. (Fanny Lapitan will present the item). **ACTION**

**PUBLIC COMMENT**

- D.** Requesting authorization to renew the grant agreement with Bridge Housing Corporation for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 462 Duboce Ave, during the period of July 1, 2019 through June 30, 2024; in the amount of \$250,505 plus a 10% contingency for a total grant amount not to exceed \$275,556. (Fanny Lapitan will present the item). **ACTION**

**PUBLIC COMMENT**

- E.** Requesting authorization to renew the grant agreement with Bridge Housing Corporation for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

housing development units at Mission/Dolores 1855 15<sup>th</sup> Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$338,410 plus a 10% contingency for a total grant amount not to exceed \$372,251. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- F. Requesting authorization to renew the grant agreement with Bridge Housing Corporation for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 25 Sanchez Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$335,785 plus a 10% contingency for a total grant amount not to exceed \$369,364. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- G. Requesting authorization to renew the grant agreement with Bridge Housing Corporation for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 255 Woodside Ave, during the period of July 1, 2019 through June 30, 2024; in the amount of \$490,675 plus a 10% contingency for a total grant amount not to exceed \$539,743. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- H. Requesting authorization to renew the grant agreement with Chinatown Community Development Center for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 227 Bay Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$262,325 plus a 10% contingency for a total grant amount not to exceed \$288,558. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- I. Requesting authorization to renew the grant agreement with Chinatown Community Development Center for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 990 Pacific Ave, during the period of July 1, 2019 through June 30,

**City and County of San Francisco  
Aging and Adult Services Commission**



**GUSTAVO SERIÑA  
PRESIDENT**

**KATIE LOO  
VICE PRESIDENT**

**AGENDA/MEETING NOTICE**

**COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS**

2024; in the amount of \$721,645 plus a 10% contingency for a total grant amount not to exceed \$793,810. (Fanny Lapitan will present the item). **ACTION**

**PUBLIC COMMENT**

- J.** Requesting authorization to renew the grant agreement with Community Housing Partnership for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 1750 McAllister Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$344,980 plus a 10% contingency for a total grant amount not to exceed \$379,478. (Fanny Lapitan will present the item). **ACTION**

**PUBLIC COMMENT**

- K.** Requesting authorization to renew the grant agreement with Community Housing Partnership for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 666 Ellis Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$348,920 plus a 10% contingency for a total grant amount not to exceed \$383,812. (Fanny Lapitan will present the item). **ACTION**

**PUBLIC COMMENT**

- L.** Requesting authorization to renew the grant agreement with Glide Community Housing Inc. for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 350 Ellis Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$343,665 plus a 10% contingency for a total grant amount not to exceed \$378,032. (Ofelia Trevino will present the item).

**PUBLIC COMMENT**

- M.** Requesting authorization to renew the grant agreement with Mercy Housing California for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 1760 Bush Street, during the period of July 1, 2019 through June 30, 2024; in

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

the amount of \$488,045 plus a 10% contingency for a total grant amount not to exceed \$536,850. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- N. Requesting authorization to renew the grant agreement with Mercy Housing California for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 1880 Pine Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$494,615 plus a 10% contingency for a total grant amount not to exceed \$544,077. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- O. Requesting authorization to renew the grant agreement with Mercy Housing California for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 2698 California Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$247,880 plus a 10% contingency for a total grant amount not to exceed \$272,668. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- P. Requesting authorization to renew the grant agreement with Mercy Housing California for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 345 Arguello Blvd., during the period of July 1, 2019 through June 30, 2024; in the amount of \$179,590 plus a 10% contingency for a total grant amount not to exceed \$197,549. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- Q. Requesting authorization to renew the grant agreement with Mercy Housing California for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 491 31<sup>st</sup> Ave, during the period of July 1, 2019 through June 30, 2024; in the

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

amount of \$187,470 plus a 10% contingency for a total grant amount not to exceed \$206,217. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- R.** Requesting authorization to renew the grant agreement with Mercy Housing California for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at JFK Towers 2451 Sacramento Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$346,290 plus a 10% contingency for a total grant amount not to exceed \$380,919. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- S.** Requesting authorization to renew the grant agreement with Tenderloin Neighborhood Development Corp. for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 320-330 Clementina Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$1,440,745 plus a 10% contingency for a total grant amount not to exceed \$1,584,820. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- T.** Requesting authorization to renew the grant agreement with Tenderloin Neighborhood Development Corp. for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 430 Turk Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$334,470 plus a 10% contingency for a total grant amount not to exceed \$367,917. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- U.** Requesting authorization to renew the grant agreement with Tenderloin Neighborhood Development Corp. for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at 939-951 Eddy Street, during the period of July 1, 2019 through June

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

30, 2024; in the amount of \$167,770 plus a 10% contingency for a total grant amount not to exceed \$184,547. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- V. Requesting authorization to renew the grant agreement with Tenderloin Neighborhood Development Corp. for the provision of supportive services to older adults and adults with disabilities residing in San Francisco RAD converted housing development units at Rosa Parks 1251 Turk Street, during the period of July 1, 2019 through June 30, 2024; in the amount of \$695,215 plus a 10% contingency for a total grant amount not to exceed \$764,737. (Fanny Lapitan will present the item). **ACTION**

### PUBLIC COMMENT

- W. Requesting authorization to modify the grant agreement with Centro Latino De San Francisco for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$119,886 plus a 10% contingency for a revised total grant amount not to exceed \$1,637,914. (Lauren Muckley will present the item). **ACTION**

### PUBLIC COMMENT

- X. Requesting authorization to modify the grant agreement with Episcopal Community Services for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$58,302 plus a 10% contingency for a revised total grant amount not to exceed \$749,594. (Lauren Muckley will present the item). **ACTION**

### PUBLIC COMMENT

- Y. Requesting authorization to modify the grant agreement with Russian American Community Services for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$16,452 plus a 10% contingency for a revised total grant amount not to exceed \$831,156. (Lauren Muckley will present the item). **ACTION**

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

**AGENDA/MEETING NOTICE**

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

**PUBLIC COMMENT**

- Z.** Requesting authorization to modify the grant agreement with Glide Foundation for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$41,880 plus a 10% contingency for a revised total grant amount not to exceed \$676,101. (Linda Lau will present the item). **ACTION**

**PUBLIC COMMENT**

- AA.** Requesting authorization to modify the grant agreement with Centro Latino De San Francisco for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$83,272 plus a 10% contingency for a revised total grant amount not to exceed \$354,053. (Lauren Muckley will present the item). **ACTION**

**PUBLIC COMMENT**

- BB.** Requesting authorization to modify the grant agreement with Russian American Community Services for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$6,320 plus a 10% contingency for a revised total grant amount not to exceed \$27,355. (Lauren Muckley will present the item). **ACTION**

**PUBLIC COMMENT**

- CC.** Requesting authorization to modify the grant agreement with Centro Latino De San Francisco for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$22,272 plus a 10% contingency for a revised total grant amount not to exceed \$793,046. (Lauren Muckley will present the item). **ACTION**



City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

### PUBLIC COMMENT

- DD. Requesting authorization to modify the grant agreement with Kimochi Inc. for the provision of Elderly Nutrition Program (ENP) Home Delivered Meals (HDM) and Nutrition Compliance during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$115,676 plus a 10% contingency for a revised total grant amount not to exceed \$1,086,862. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- EE. Requesting authorization to modify the grant agreement with Meals on Wheels of San Francisco for the provision of Elderly Nutrition Program (ENP) Home Delivered Meals (HDM) and Nutrition Compliance during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$891,210 plus a 10% contingency for a revised total grant amount not to exceed \$21,674,524. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- FF. Requesting authorization to modify the grant agreement with On Lok Day Services for the provision of Elderly Nutrition Program (ENP) Home Delivered Meals (HDM) and Nutrition Compliance during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$341,662 plus a 10% contingency for a revised total grant amount not to exceed \$2,730,037. (Linda Lau will present the item). **ACTION**

### PUBLIC COMMENT

- GG. Requesting authorization to modify the grant agreement with Self Help for the Elderly for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2018 through June 30, 2020;

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

in the additional amount of \$114,280 plus a 10% contingency for a revised total grant amount not to exceed \$1,870,279. (Linda Lau will present the item). **ACTION**

### PUBLIC COMMENT

- HH. Requesting authorization to modify the grant agreement with Russian American Community Services for the provision of Elderly Nutrition Program Home-Delivered Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$900 plus a 10% contingency for a revised total grant amount not to exceed \$815,532. (Lauren Muckley will present the item). **ACTION**

### PUBLIC COMMENT

- II. Requesting authorization to modify the grant agreement with **Institute on Aging** for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of **\$74,636** plus a 10% contingency for a revised total grant amount not to exceed **\$1,100,007**. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- JJ. Requesting authorization to modify the grant agreement with Meals on Wheels of San Francisco for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$384,808 plus a 10% contingency for a revised total grant amount not to exceed \$4,073,368. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- KK. Requesting authorization to modify the grant agreement with Project Open Hand for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2018 through June 30, 2020; in

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

the additional amount of \$215,192 plus a 10% contingency for a revised total grant amount not to exceed \$564,302. (Lauren Muckley will present the item). **ACTION**

### PUBLIC COMMENT

- LL. Requesting authorization to modify the grant agreement with Community Living Campaign for the provision of Home Delivered Groceries services during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$32,388 plus a 10% contingency for a revised total grant amount not to exceed \$684,462. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- MM. Requesting authorization to modify the grant agreement with Golden Gate Senior Services for the provision of Home Delivered Groceries services during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$30,980 plus a 10% contingency for a revised total grant amount not to exceed \$548,471. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- NN. Requesting authorization to modify the grant agreement with San Francisco-Marin Food Bank for the provision of Home Delivered Groceries Oversight Program during the period of July 1, 2018 through June 30, 2020; in the additional amount of \$494,076 plus a 10% contingency for a revised total grant amount not to exceed \$2,057,286. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- OO. Requesting authorization to modify the grant agreement with San Francisco-Marin Food Bank for the provision of a Food Assistance Program during the period of July 1, 2018 through June 30, 2022; in the

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
PRESIDENT

KATIE LOO  
VICE PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS

additional amount of **\$1,644,428** plus a 10% contingency for a revised total grant amount not to exceed **\$11,528,114**. (Sarah Chan will present the item). **ACTION**

### PUBLIC COMMENT

- PP. Requesting authorization to modify the existing grant agreement with Institute on Aging for the provision of expanding Clinical Collaborative Services; during the period of July 1, 2018 through June 30, 2021; for an additional amount of \$225,000 plus a 10% contingency for a new total amount not to exceed of \$976,014. (Staff: Monte Cimino will present the item). **ACTION**

### PUBLIC COMMENT

## 7. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

## 8) ANNOUNCEMENTS

## 9) MOTION TO ADJOURN

**City and County of San Francisco  
Aging and Adult Services Commission**



**GUSTAVO SERIÑA  
PRESIDENT**

**KATIE LOO  
VICE PRESIDENT**

## **AGENDA/MEETING NOTICE**

**COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS**

### **ACCESSIBLE MEETING POLICY**

**Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request.** For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416.** The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

**City and County of San Francisco  
Aging and Adult Services Commission**



**GUSTAVO SERIÑA  
PRESIDENT**

**KATIE LOO  
VICE PRESIDENT**

## **AGENDA/MEETING NOTICE**

**COMMISSIONERS:  
MARTHA KNUTZEN  
MICHAEL PAPPAS  
TEDI VRIHEAS**

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org).

### **LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

### **SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.