

City and County of San Francisco  
Aging and Adult Services Commission



GUSTAVO SERIÑA  
(ACTING) PRESIDENT

## AGENDA/MEETING NOTICE

COMMISSIONERS:  
PERRY LANG  
KATIE LOO  
RICHARD OW  
NEIL SIMS  
JEREMY WALLENBERG

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**DATE:** Wednesday, October 4, 2017  
**TIME:** 9:30 AM  
**PLACE:** City Hall,  
1 Dr. Carlton B. Goodlett Place, Room 416

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1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF THE OCTOBER 4, 2017 AGENDA** **ACTION**
3. **APPROVAL OF THE SEPTEMBER 6, 2017 MEETING MINUTES** **ACTION**
4. **REPORTS:**
  - **DIRECTOR'S REPORT/Executive Director Shireen McSpadden**
  - **EMPLOYEE RECOGNITION: The Department of Aging and Adult Service's Commission and Executive Director Shireen McSpadden will recognize Dimitra Stathopoulos an Adult Protective Service (APS) worker from DAAS's APS office.**
  - **ADVISORY COUNCIL REPORT/Leon Schmidt**
  - **JOINT LEGISLATIVE COMMITTEE REPORT/Neil Sims/Diane Lawrence**
  - **LONG TERM CARE COORDINATING COUNCIL (LTCCC) REPORT/Member**
  - **TACC REPORT/Cathy Russo**
  - **CASE REPORT/Staff**
5. **GENERAL PUBLIC COMMENT**

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

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**6. OLD BUSINESS**

**7. NEW BUSINESS**

- Summary of Dignity Fund Community Needs Assessment project plan and deliverables. (Melissa McGee will Present)

**PRESENTATION**

- Review of the Community Living Fund Six Month Report for Jan-June 2017. (Carrie Wong will present the review)

**REVIEW ONLY**

- Presentation of the DAAS FY 17/18 Schedule for Requests for Proposals, Contract Modifications, and Contract Renewals. (Presenter - Mike Zaugg and John Tsutakawa)

**INFORMATIONAL**

**ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION**

- A.** Requesting authorization to enter into a contract agreement with Best Pest Service, Inc. for the time period beginning November 1, 2017 and ending June 30, 2018, in the amount of \$70,000 plus a 10% contingency of \$7,000 for a total not to exceed amount of \$77,000. (Staff: Akiles Ceron will present the item.).

**ACTION**

**PUBLIC COMMENT**

- B.** Requesting authorization to modify the existing grant agreement with The Stride Center dba Reliatech for the time period beginning July 1, 2016 and ending June 30, 2019, in the amount of \$4,400 plus a 10% contingency for a total not to exceed amount of \$196,240. (Staff: Paulo Salta will present the item).

**ACTION**

**PUBLIC COMMENT**

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- C. Requesting authorization to modify the grant agreement with GOLDEN GATE SENIOR SERVICES for the provision of Community Services; during the period of July 1, 2017 through June 30, 2018; in the additional amount of \$90,000 plus a 10% contingency for a revised total amount not to exceed \$1,831,834. (Staff: Rick Appleby will present the item). **ACTION**

**PUBLIC COMMENT**

- D. Requesting authorization to enter into a new grant agreement with University of California San Francisco for the time period beginning September 1, 2017 and ending on June 30, 2019, in an amount of \$200,000 plus a 10% contingency of \$20,000 for a total amount not to exceed \$220,000. (Staff: Carrie Wong will present the item.). **ACTION**

**PUBLIC COMMENT**

- E. Requesting authorization to modify the existing grant agreement with YMCA OF SAN FRANCISCO for the provision of Community Services; during the period of July 1, 2017 through June 30, 2018; in an additional amount of \$75,000 plus a 10% contingency for a new total grant amount not to exceed \$1,488,427. (Staff: Linda Murley will be presenting the item.). **ACTION**

**PUBLIC COMMENT**

- F. Requesting authorization to modify the grant agreement with CANDICE TANG for the provision of Nutrition Compliance for ENP Congregate Meals during the period of July 1, 2017 through June 30, 2020; in the additional amount of \$4,500 plus a 10% contingency for a revised total grant amount not to exceed \$50,490. (Staff: Sarah Chan will present the item.). **ACTION**

**PUBLIC COMMENT**

- G. Requesting authorization to modify the grant agreement with CENTRO LATINO DE SAN FRANCISCO for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2017 through June 30, 2020; in the additional amount of \$325,824 plus a 10% contingency for a revised total grant amount not to exceed \$1,440,212. (Staff: Sarah Chan will present the item.). **ACTION**

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**PUBLIC COMMENT**

- H.** Requesting authorization to modify the grant agreement with GLIDE FOUNDATION for the provision of Elderly Nutrition Program Congregate Meals during the period of July 1, 2017 through June 30, 2020; in the additional amount of \$147,609 plus a 10% contingency for a revised total grant amount not to exceed \$597,053. (Staff: Linda Lau will present the item.). **ACTION**

**PUBLIC COMMENT**

- I.** Requesting authorization to modify the grant agreement with LEAH'S PANTY for the provision of Citywide Nutrition Counseling & Education during the period of July 1, 2017 through June 30, 2020; in the additional amount of \$70,710 plus a 10% contingency for a revised total grant amount not to exceed \$252,133. (Staff: Linda Lau will present the item.). **ACTION**

**PUBLIC COMMENT**

- J.** Requesting authorization to modify the grant agreement with PROJECT OPEN HAND for the provision of Citywide Nutrition Counseling & Education during the period of July 1, 2017 through June 30, 2020; in the additional amount of \$60,000 plus a 10% contingency for a revised total grant amount not to exceed \$140,966. (Staff: Sarah Chan will present the item.). **ACTION**

**PUBLIC COMMENT**

- K.** Requesting authorization to modify the grant agreement with CENTRO LATINO DE SAN FRANCISCO for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2017 through June 30, 2020; in the additional amount of \$121,320 plus a 10% contingency for a revised total grant amount not to exceed \$257,245. (Staff: Sarah Chan will present the item.). **ACTION**

**PUBLIC COMMENT**

- L.** Requesting authorization to modify the grant agreement with PROJECT OPEN HAND for the provision of Adults with Disabilities Congregate Meals during the period of July 1, 2017 through

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June 30, 2020; in the additional amount of \$155,556 plus a 10% contingency for a revised total grant amount not to exceed \$744,975. (Staff: Sarah Chan will present the item.). **ACTION**

**PUBLIC COMMENT**

- M.** Requesting authorization to modify the grant agreement with MEALS ON WHEELS for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2017 through June 30, 2020; in the additional amount of \$645,171 plus a 10% contingency for a revised total grant amount not to exceed \$3,258,324. (Staff: Sarah Chan will present the item.). **ACTION**

**PUBLIC COMMENT**

- N.** Requesting authorization to modify the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Adults with Disabilities Home-Delivered Meals during the period of July 1, 2017 through June 30, 2020; in the amount of \$188,829 plus a 10% contingency for a revised total grant amount not to exceed \$836,101. (Staff: Linda Lau will present the item.). **ACTION**

**PUBLIC COMMENT**

- O.** Review and approval of FY 2017-18 California Department of Aging Supplemental Nutrition Assistance Program-Education (SNAP-Ed) contract SP 1718-06 with the amount of \$50,106 and all subsequent amendments. (Staff: Linda Lau will present the item). **ACTION**

**PUBLIC COMMENT**

- P.** Requesting authorization to modify the existing grant with SHANTI PROJECT for provision of animal bonding services to Isolated LGBT Seniors and Adults with Disabilities; during the period of July 1, 2017 through June 30, 2018; for an additional amount of \$100,000 plus a 10% contingency for a revised total grant amount not to exceed \$330,000. (Staff: Rick Appleby will present the item). **ACTION**

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- Q.** Requesting authorization to modify the existing grant with SOUTHWEST COMMUNITY CORPORATION for provision of Senior Fitness/Health Initiatives; during the period of July 1, 2017 through June 30, 2018; for an additional amount of \$50,000 plus a 10% contingency for a revised total grant amount not to exceed \$843,861. (Staff:-Linda Murley will present the item).

**ACTION**

**PUBLIC COMMENT**

- R.** Requesting authorization to modify the existing grant with INDEPENDENT LIVING RESOURCE CENTER for provision of legal services for Younger Adults with Disabilities; during the period of July 1, 2017 through June 30, 2018; for an additional amount of \$47,075 plus a 10% contingency for a revised total grant amount not to exceed \$248,133. (Staff: Michael Zaugg will present the item).

**ACTION**

**PUBLIC COMMENT**

- S.** Requesting authorization to modify the existing grant with LA RAZA CENTRO LEGAL for provision of legal services for Seniors & Younger Adults with Disabilities; during the period of July 1, 2017 through June 30, 2018; for an additional amount of \$40,625 plus a 10% contingency for a revised total grant amount not to exceed \$533,195. (Staff: Michael Zaugg will present the item).

**ACTION**

**PUBLIC COMMENT**

- T.** Requesting authorization to modify the existing grant with LEGAL ASSISTANCE TO THE ELDERLY for provision of legal services for Seniors & Younger Adults with Disabilities; during the period of July 1, 2017 through June 30, 2018; for an additional amount of \$72,125 plus a 10% contingency for a revised total grant amount not to exceed \$1,501,518. (Staff: Michael Zaugg will present the item).

**ACTION**

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- U.** Requesting authorization to modify an existing grant agreement with Community Living Campaign (CLC) for the time period beginning July 1, 2016 and ending June 30, 2018, in the amount of \$45,000 plus a 10% contingency for a total not to exceed amount of \$271,700. (Staff: Linda Murley will present the item.). **ACTION**

**PUBLIC COMMENT**

**RECESS REGULAR MEETING AND CONVENE TO CLOSED SESSION**

**8. CLOSED SESSION**

- A.** Motion on whether or not to disclose any or all discussions held in Closed Session. (as specified in San Francisco Administrative Code Section 67.12(a)).

**ACTION**

**9. ANNOUNCEMENTS**

**10. PUBLIC COMMENT**

**11. MOTION TO ADJOURN**

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### ACCESSIBLE MEETING POLICY

**Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request.** For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416.** The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org).



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**LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

**SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.