



MEMORANDUM

TO: AGING & ADULT SERVICES COMMISSION

THROUGH: SHIREEN MCSPADDEN, EXECUTIVE DIRECTOR

FROM: CINDY KAUFFMAN, DEPUTY DIRECTOR
JOHN TSUTAKAWA, DIRECTOR OF CONTRACTS *John*

DATE: FEBRUARY 13, 2018

SUBJECT: NEW GRANT: CURRY SENIOR CENTER (**NON-PROFIT**) TO PROVIDE TECHNOLOGY AND CONNECTIONS AT HOME

GRANT TERM: 1/1/2018 – 6/30/2020

GRANT AMOUNT:	New	Contingency	Total
	\$631,608	\$63,161	\$694,769

ANNUAL AMOUNT:	FY 17-18	FY 18-19	FY 19-20
	\$144,386	\$243,611	\$243,611

FUNDING:	<u>County</u>	<u>State</u>	<u>Federal</u>	<u>Contingency</u>	<u>Total</u>
PERCENTAGE:	\$631,608			\$63,161	\$694,769
	100%				100%

The Department of Aging and Adult Services (DAAS) requests authorization to enter into a grant agreement with Curry Senior Center for the period of January 1, 2018 to June 30, 2020, in the amount of \$631,608 plus a 10% contingency for a total amount not to exceed \$694,769. The purpose of the grant is to provide programming for seniors and adults with disabilities in the City and County of San Francisco intended to reduce isolation and support self-management of health through the use of technology.

Background

On November 8, 2016 the voters of the City and County of San Francisco passed Proposition I that established the Dignity Fund to ensure the health and well-being of seniors and adults with disabilities. The fund is administered by the Department of Aging and Adult Services (DAAS)

solely to help seniors and adults with disabilities secure and utilize the necessary services and support to live with dignity in their own homes and communities. The City Charter Amendment for the Fund established an eleven (11) member Oversight and Advisory Committee (OAC) to monitor and support the administration of the Dignity Fund. The OAC is responsible for developing recommendations for DAAS regarding services to seniors and adults with disabilities that are supported by the Fund. DAAS is committed to the defined goals in the City Charter and with input from the OAC developed an allocation plan based on known areas of need for seniors and adults with disabilities. This allocation plan contained a nutrition and wellness initiative that included funding for a technology program that encompassed socialization and health education aimed at reducing isolation, increasing a consumers' ability to manage health, and improve quality of life. The programming is also intended to support seniors and adults with disabilities to live as independently as possible in the community and within supportive environments with dignity and choice.

Isolation can have a negative impact on health. Factors that can contribute to an individual's sense of isolation and feeling of loneliness include living alone, living on a fixed income, having mobility impairments, experiencing the loss of social contacts as peers pass away or suffer from declining health. By encompassing socialization and health education, the program effectively addresses both areas of concern, isolation and self-management of health.

Services to be Provided

The Grantee will provide seniors and adults with disabilities living in the City and County of San Francisco who are isolated, at heightened risk of isolation, and/or homebound with technology devices on a long term basis, ongoing technical support and training. Programming will also incorporate monthly health coaching. All technical support, training, and health coaching will be provided by qualified professionals. The goals of programming include reducing isolation, improving self-efficacy in managing health, and increasing self-sufficiency in using technology.

The technology device(s) supplied by the Grantee on a long term basis to consumers enrolled in the program include an iPad, Fitbit, and wireless scale. Consumers' ongoing eligibility will require active participation in the consumer training, technical support and health coaching provided by the Grantee. The Grantee will offer an optional one-year post maintenance training program to consumers who have completed their enrollment term of one-year. The Grantee will also secure internet connectivity for those consumers who do not have home internet access.

The Grantee will enroll in their Technology and Connections at Home program, a minimum of 60 unique consumers on an annual basis with a cohort of fifteen (15) individuals starting every three months. Consumer training will entail weekly group classes following a defined curriculum. Health coaching will consist of one to one sessions customized to the enrolled consumer's need. Consumer training and technical support will also be available to consumers on a one to one basis.

The Grantee will conduct pre and post assessments of consumers to measure the success of programming as it relates to reducing isolation, improving self-sufficiency in using technology, and supporting self-management of health.

For more specific information regarding the service objectives, including the type and number of service units, outcome objectives, and budget, please refer to attached Appendices A, B, & F.

Performance

This is a new grant for both Curry Senior Center and DAAS. There is no monitoring history specific for this program to report at this time. Curry Senior Center is a current DAAS contractor and in compliance with performance and monitoring requirements for all other DAAS contracts. They were last monitored in June 2017.

Selection

Grantee was selected through Request for Proposal #773, which was competitively bid in September 2017.

Funding

Funding for this grant is provided by County General Funds, specifically the Dignity Fund.

ATTACHMENTS

Appendix A – Services to be Provided

Appendix B – Program Budget

Appendix F – Site Chart

Appendix A – Services to be Provided

Curry Senior Center

Technology and Connections at Home

January 1, 2018 – June 30, 2020

I. Purpose of Grant

The purpose of this grant is to reduce isolation and support self-management of health by providing programming for seniors and adults with disabilities in the City and County of San Francisco through the use of technology. The technology and programming funded by this grant is intended to support independent living in the community, improve quality of life, and lessen the risks of negative health outcomes associated with isolation.

II. Definitions

Activities of Daily Living (ADL)	the basic tasks of everyday life including eating, bathing, dressing, toileting, and transferring (i.e., getting in and out of a bed or chair)
Adult with Disabilities	Person 18 years of age or older living with one or more disabilities.
CA.GetCare	A web-based application that provides specific functionalities for contracted agencies to use to perform consumer intake/assessment/enrollment, record service objectives, run reports, etc.
CARBON	Contracts Administration, Reporting and Billing On Line System.
City	City and County of San Francisco, a municipal corporation.
Consumer Training	Includes one to one (1 to 1) tutoring/training sessions and group classes for enrolled consumers that explains how to use technology devices provided through this grant agreement and supports the consumers' self-sufficiency in using technology, increases opportunity for social engagement, aids in reducing social isolation, and strengthens the consumers' ability to manage their health.
Controller	Controller of the City and County of San Francisco or designated agent.
DAAS	Department of Aging and Adult Services, a division of the San Francisco Human Services Agency
Dignity Fund	The City and County of San Francisco, City Charter, Sections 16.128-1 through 16.128-12. Monies in the Fund

	shall be expended by DAAS solely to help seniors and adults with disabilities secure and utilize the necessary services and support to live with dignity in their own homes and communities.
Disability	A condition attributable to mental or physical impairment, or a combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: a) Self-care: Activities of Daily Living (ADL), and Instrumental Activities of Daily Living (IADL), b) Capacity for independent living and self-direction, c) Cognitive functioning, and emotional adjustment.
Enrollment Term	One year
Fund	Dignity Fund
Grantee	Curry Senior Services
Health Coaching Session	One to one (1 to 1) session provided by a Health Educator to teach enrolled consumers how to use technology devices issued through this grant agreement to improve self-management of health, help consumers establish health related goals and demonstrate how to measure and track progress of those goals, and provide information about online health information.
Health Educator	An individual with a Certified Health Education Specialist (CHES) credential and/or a bachelor's degree in a health related field. Grantee may designate other qualified employees to provide health coaching subject to DAAS approval.
HSA	San Francisco Human Services Agency
Instrumental Activities of Daily Living (IADL)	Activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone.
Low Income	Having income at or below 300% of the federal poverty line defined by the federal Bureau of the Census and published annually by the U.S. Department of Health and Human Services. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.
Maintenance Program	Monthly group consumer training sessions available to consumers who have completed their enrollment.
Minority	Defined by race, ethnicity, religion, sexual orientation, and/or gender identity.
OCM	Office of Contract Management, Human Services Agency
Older Adult	Person who is 60 years of age or older; used interchangeably

	with the term “Senior.”
OOA	Office on the Aging
Senior	Person who is 60 years of age or older; used interchangeably with the “Older Adult.”
SOGI	Sexual Orientation and Gender Identity; Ordinance No. 159-16 amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (Chapter 104, Sections 104.1 through 104.9).
Technical Support	A troubleshooting and technical advising service provided to enrolled consumers as it relates to the program, tablet computer, technology device, and/or software applications funded in part or whole by this grant agreement.
Unduplicated Consumer (UDC)	A consumer enrolled in the Technology and Connections at Home program funded by this grant agreement.

III. Target Population

This grant will serve seniors and adults with disabilities residing in the City and County of San Francisco who are isolated, at heightened risk of isolation, and/or homebound.

Additional target priorities may include:

- Low Income
- Non or limited –English speaking
- Minority as defined by race and/or ethnicity, religion, sexual orientation, and/or gender identity

IV. Description of Services

The programming funded through this grant agreement is intended to have a positive impact on enrolled consumers’ quality of life as it pertains to social isolation and self-management of health. The Technology and Connections at Home program will include the following:

1. The Grantee will enroll eligible consumers into the program funded through this grant agreement by entering the consumer data and required demographic information obtained from consumers using a DAAS provided or DAAS approved intake form into the CA.GetCare database in accordance to DAAS policy.
2. The Grantee will secure tablet computers and/or other technology devices for issuance to consumers on a long-term loan basis in combination with providing

Technical Support, Consumer Training, and Health Coaching to seniors and adults with disabilities enrolled in the program.

3. The Grantee will keep record of all tablet computers and/or other technology devices purchased and assigned to consumers through this grant agreement. The record shall include the make and model of device, the device's unique identification number, date of purchase, purchase price, date of issuance, and if applicable, the return date. Replacement of lost, stolen, or damaged equipment in excess of the capital expenditure amount in Appendix B (Budget) of this Grant Agreement shall be the sole responsibility of the Grantee.
4. The assigned tablet computer and/or other technology device will be equipped with necessary software and applications that promote social engagement, self-management of health, and supports the objectives defined in Section VI and VII, Service and Outcome Objectives.
5. The Grantee will ensure that each enrolled consumer has access to reliable and affordable internet connectivity that is convenient and supports consumer engagement with the program. If a consumer does not have home internet access at the time of enrollment, the Grantee will arrange and pay for twelve (12) months of home internet access for the enrolled consumer, provided the consumer remains active in the program. If an enrolled consumer loses home internet access during the Enrollment Term, the Grantee will arrange and pay for home internet access for the consumer for their remaining Enrollment Term in a timely manner provided the consumer remains active in the program.
6. The Grantee will dis-enroll consumers who do not actively participate in the program. Active participation is considered at least monthly participation in the following: Health Coaching Session and Consumer Training, both a one-to-one tutoring session and a group class. Additionally, the Grantee will immediately dis-enroll any consumer who has violated, or attempted to violate Local, State or Federal law through the use of either the loaned equipment, or the internet connectivity paid for under this Grant Agreement.
7. Technical Support will be available to enrolled consumers and include one-on-one troubleshooting for technology device issues and one-on-one tutoring about the functionality and applications of the technology devices provided. Technical support may also be provided in a classroom setting. Technical Support must be easily accessible and accommodate the enrolled consumers' need and demand.
8. The Grantee will provide weekly Consumer Training in the form of a group class for consumers enrolled in the program. Training will include a defined curriculum subject to DAAS approval and support the intent of this grant agreement as outlined in Section I. All Consumer Training, one to one (1 to 1) tutoring/training sessions and group classes must be easily accessible and accommodate the enrolled consumers' need and demand.

9. Health Coaching will be provided at least monthly to enrolled consumers during the Enrollment Term.
10. The Grantee will offer to consumers who have completed their Enrollment Term, a one-year Maintenance Program. Training for peer mentoring shall be included in the maintenance program for those consumers who are interested and approved by the Grantee.
11. The Grantee shall ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program, deliver quality services to meet the needs of the enrolled consumer, and adhere to all the program standards.
12. The Grantee will administer at least one quantitative assessment tool to each enrolled consumer at the start of their enrollment (baseline), six (6) months, and twelve (12) months. The grantee's choice of assessment tools shall be communicated in writing to DAAS and is subject to DAAS approval. The assessment tools used by the grantee must capture the necessary data to report on the outcome objectives defined in Section VII and may include the UCLA Loneliness Scale questionnaire, the Adult Social Care Outcomes Toolkit, and/or the Assessment of Quality of Life. The assessment tools used at baseline, six months, and twelve months must be the same for the enrolled consumer.
13. The grantee shall have policy and procedures that align with city, state, and local regulatory agencies, including the DAAS-OOA policy memoranda manual.
14. The grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
15. The grantee will ensure that units of service provided through this grant agreement are tracked and distinguishable not "co-mingled" with other DAAS funded programs.

V. Location and Time of Services

The details of the sites and operation hours are as attached in the Site Chart, (Appendix F).

VI. Service Objectives

On an annual basis, Grantee will meet the following service objectives:

- Grantee will enrolled and provide the services defined in Section IV- Description of Services to 60 unduplicated consumers.

- Grantee will provide 1272 hours of Consumer Training to consumers enrolled in the Grantee’s Technology and Connection at Home Program. At least 70% (890 hours) will be provided in one-to-one sessions.
- Grantee will provide 916 hours of Technology Support to consumers enrolled in the Grantee’s Technology and Connection at Home Program.
- Grantee will provide the number of Health Coaching hours defined in Table A below to consumers enrolled in the Grantee’s Technology and Connection at Home Program.
- Grantee will provide a total of 156 hours of outreach to the target population defined in Section III of this Appendix A.

Table A Service Objective Summary	FY 2017- 2018*	FY 2018- 2019	FY 2019- 2020	Total 3- years
Number of Unduplicated Consumers	30	60	60	150
Consumer Training	636	1272	1272	3180
Technology Support	458	916	916	2290
Health Coaching	135	675	720	1530
Outreach	78	156	156	390

*Year One, FY 2017-2018, is 6 months only
One (1) Unit = One (1) hour of service provision

VII. Outcome Objectives

On an annual basis, the Contractor will meet the following Outcome Objectives:

1. A minimum of 75% of unduplicated consumers registered in the program will remain active for the Enrollment Term of one year.
2. At least 65% of unduplicated consumers enrolled in the program for the Enrollment Term will report a decrease in loneliness, as evidenced by the DAAS approved pre and post quantitative assessment tools.
3. At least 50% of unduplicated consumers at the end of their one year Enrollment Term will demonstrate an average increase of at least 20% in weekly steps when compared to their baseline at the beginning of the Enrollment Term.

4. At least 65% of unduplicated consumers enrolled in the program for the Enrollment Term will report an increase in self-sufficient technology use.
5. At least 55% of unduplicated consumers enrolled in the program for the Enrollment Term will report an increase in self-efficacy in managing their health as evidenced the by a pre and post assessment tools.
6. At least 30% of unduplicated consumers who have completed their Enrollment Term will enroll in the maintenance program and attend the monthly consumer group training sessions.

VIII. Reporting Requirements

1. The Grantee will provide a monthly report of activities as described in Section IV and VI. Grantee will enter the monthly metrics in the CARBON database by the 15th of the following month.
2. The Grantee will enter monthly reports into the CARBON database system that includes the following information:
 - Number of unduplicated consumers enrolled during the month
 - Number of consumer training units/hours provided during the month
 - Number of health coaching units/hours provided during the month
 - Number of technical support units/hours provided during the month
3. The Grantee will track and record the units of service received by enrolled consumers in CA.GetCare by the 5th working day of the month for the preceding month.
4. The Grantee will provide an annual report summarizing the contract activities, referencing the tasks as described in Section VI & VII- Service and Outcome Objectives. This report will also include accomplishments and challenges encountered by the Grantee.
5. The Grantee shall issue a fiscal closeout report at the end of the fiscal year. The report is due to HSA no later than July 31 each grant year. This report must be submitted in the CARBON system. Additional reports may be requested and required at other points during the fiscal year.
6. The Grantee will provide an annual consumer satisfaction survey report to DAAS by March 15 each grant year or a mutually agreed upon date between DAAS and the Grantee.

7. The Grantee shall develop and deliver an annual summary report of SOGI data collected in each grant year as requested by HSA. The due date for submitting the annual summary report is no later than July 10 each grant year.
8. The Grantee shall develop and deliver ad hoc reports as requested by HSA and/or DAAS.

For assistance with reporting requirements or submission of reports, contact:

William Kudenov
william.kudenov@sfgov.org
Contract Manager
Office of Contract Management

Or

Tiffany Kearney
tiffany.kearney@sfgov.org
Dignity Fund Program Analyst
Department of Aging and Adult Services

IX. Monitoring Activities

A. Program Monitoring: Program monitoring will include review of compliance to specific program standards or requirements; consumer eligibility and any targeted mandates, back up documentation for the units of service and all reporting including the log of service units which is based on the service provision hours; sign-in sheets of consumers who participated in services, and progress of service and outcome objectives; how consumer records are collected and maintained; reporting performance including monthly service unit reports on CA.GetCare, maintenance of service unit logs; agency and organization standards, which include current organizational chart, evidence of provision of training to staff regarding the Elder Abuse Reporting, evidence that program staff have completed Security Awareness Training; program operation, which includes a review of a written policies and procedures manual of all DAAS funded programs, written project income policies if applicable, grievance procedure posted in the center/office, and also given to the consumers who are homebound, hours of operation are current; a board of director list and whether services are provided appropriately according to Sections IV, VI, and VII.

B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly

balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

	A	B	C	D	E
1	Appendix B, Page 1				
2	Document Date: 1/26/2018				
3	HUMAN SERVICES AGENCY BUDGET SUMMARY				
4	BY PROGRAM				
5	Contractor's Name Curry Senior Center			Contract Term	
6				January 1, 2018 - June 30, 2020	
7	(Check One) New <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Modification <input type="checkbox"/>				
8	If modification, Effective Date of Mod.		No. of Mod.		
9	Program: Technology at Home				
10	Budget Reference Page No.(s)				Total
11	Program Term	1/1/2018 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	1/1/2018 - 6/30/2022
12	Expenditures				
13	Salaries & Benefits	\$64,040	\$138,794	\$138,794	\$341,628
14	Operating Expense	\$28,470	\$61,864	\$63,020	\$153,354
15	Subtotal	\$92,510	\$200,658	\$201,814	\$494,982
16	Indirect Percentage (15%)	15%	15%	15%	15%
17	Indirect Cost (Line 16 X Line 17)	\$13,876	\$30,099	\$30,272	\$74,247
18	Capital Expenditure	\$38,000	\$12,854	\$11,525	\$62,379
19	Total Expenditures	\$144,386	\$243,611	\$243,611	\$631,608
20	HSA Revenues				
21	General Fund	\$144,386	\$243,611	\$243,611	\$631,608
22					
23					
24					
25					
26					
27					
28					
29	TOTAL HSA REVENUES	\$144,386	\$243,611	\$243,611	\$631,608
30	Other Revenues				
31					
32					
33					
34					
35					
36	Total Revenues	\$144,386	\$243,611	\$243,611	\$631,608
37	Full Time Equivalent (FTE)	0.78	1.81	1.81	
39	Prepared by: Dave Knego	Telephone No.: 415-292-1087		Date	
40	HSA-CO Review Signature: _____				
41	HSA #1				1/25/2018
49					

4 Program Name: Technology at Home
 5 (Same as Line 9 on HSA #1)

Salaries & Benefits Detail

		Agency Totals		For HSA Program Year 1 Only		For HSA Program Year 2 & 3		1/1/2018 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020	1/1/2018 - 6/30/2022
POSITION TITLE		Annual Full Time Salary for FTE	Total % FTE	Reduced % FTE for year 1 only	Reduced adjusted FTE year 1 only	% FTE	Adjusted FTE	For DHS Program Budgeted Salary	For DHS Program Budgeted Salary	For DHS Program Budgeted Salary	TOTAL
13	Project Coordinator	\$58,725	100%	42%	42%	100%	100%	\$24,750	\$58,725	\$58,725	\$142,200
14	Health Educator - Spanish	\$48,918	100%	3.1%	3.1%	14%	14%	\$1,500	\$6,930	\$6,930	\$15,360
15	Health Educator -Russian	\$45,023	100%	2.7%	2.7%	14%	14%	\$1,200	\$6,430	\$6,430	\$14,060
16	Health Educator - Chinese	\$45,023	100%	2.7%	2.7%	14%	14%	\$1,200	\$6,430	\$6,430	\$14,060
17	Data Manager	\$54,908	100%	1.5%	1.5%	1.3%	1.3%	\$800	\$700	\$700	\$2,200
18	Data Entry	\$43,065	100%	1.2%	1.2%	1.3%	1.3%	\$500	\$550	\$550	\$1,600
19	Wellness Program Manager	\$80,000	100%	24%	24%	33%	33%	\$18,800	\$26,000	\$26,000	\$70,800
20	Front Desk Coordinator	\$35,235	100%	1.4%	1.4%	2.8%	2.8%	\$500	\$1,000	\$1,000	\$2,500
21											
22											
23											
24											
25	TOTALS	\$410,897	8.00	0.78	0.78	1.81	1.81	\$49,250	\$106,765	\$106,765	\$262,780
27	FRINGE BENEFIT RATE	30.00%						30.00%	30.00%	30.00%	
28	EMPLOYEE FRINGE BENEFIT	\$123,269						\$14,790	\$32,029	\$32,029	\$78,848
29											
30											
31	TOTAL SALARIES & BENEFIT	\$534,166						\$64,040	\$138,794	\$138,794	\$341,628
32	HSA #2										1/25/2018
34	Full Time Equivalent (FTE)							0.78	1.81	1.81	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															Appendix B, Page 3
2															Dct Date: 1/26/2018
3															
4	Program Name: Technology at Home														
5	(Same as Line 9 on HSA #1)														
6															
7	Operating Expense Detail														
8															
9															
10															
11															TOTAL
12	Expenditure Category	TERM	1/1/2018 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020										1/1/2018 - 6/30/2020
13	Rental of Property		\$2,160	\$4,320	\$4,320										\$ 10,800.00
14	Utilities(Elec, Water, Gas, Phone, Scavenger)		\$800	\$1,500	\$1,500										\$ 3,800.00
15	Office Supplies, Postage		\$500	\$1,000	\$1,000										\$ 2,500.00
16	Building Maintenance Supplies and Repair		\$200	\$800	\$800										\$ 1,800.00
17	Printing and Reproduction														\$ -
18	Insurance		\$500	\$1,500	\$1,500										\$ 3,500.00
19	Staff Training		\$200	\$200	\$200										\$ 600.00
20	Staff Travel-(Local & Out of Town)		\$500	\$1,000	\$1,000										\$ 2,500.00
21	Rental of Equipment														\$ -
22	CONSULTANT/SUBCONTRACTOR DESCRIPTIVE TITLE														
23	Program Evaluator		\$4,030	\$4,900	\$4,500										\$ 13,430.00
24	Community Technology Network		\$3,000	\$17,544	\$17,900										\$ 38,444.00
25	IT Service Provider		\$8,550	\$17,100	\$17,100										\$ 42,750.00
26	Computer Support		\$1,080	\$1,000	\$1,000										\$ 3,080.00
27	OTHER														
28	Program Supplies		\$2,000	\$2,500	\$2,500										\$ 7,000.00
29	Payroll fees		\$200	\$500	\$500										\$ 1,200.00
30	Recruitment		\$750	\$500	\$500										\$ 1,750.00
31	WIFI charges		\$4,000	\$7,500	\$8,700										\$ 20,200.00
32															\$ -
33															
34	TOTAL OPERATING EXPENSE		\$28,470	\$61,864	\$63,020		\$0		\$0						\$ 153,354.00
35															
36	HSA #3														1/25/2018

	A	B	C	D	E	F	G	H
1								Appendix B, Page 4
2								Document Date: 1/26/2018
3								
4		Program Name: Technology at Home						
5		(Same as Line 9 on HSA #1)						
6								
7		Capital Expenditure Detail						
8		(Equipment and Remodeling Cost)						
9								
10		EQUIPMENT TERM	1/1/2018 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2019 - 6/30/2020			TOTAL
11	No.	ITEM/DESCRIPTION						
12	1	Equipment (ipad air2, fitbitzip, wireless scale-withings, antitheft case, cross shoulder bag, AAA batteries, accessibility supplies)	\$ 35,000	\$ 12,354	\$ 11,525			\$ 58,879
13	2	Equipment for staff - office set up including computer, printer, ipad air2, fitbitzip, wireless scale-withings, antitheft case	\$ 3,000	\$ 500	\$ -			3,500
14								0
15								0
16								0
17								0
18								0
19								0
20	TOTAL EQUIPMENT COST		\$ 38,000	\$ 12,854	\$ 11,525			\$ 62,379
21								
22	R E M O D E L I N G							
23	Description:							0
24								0
25								0
26								0
27								0
28								0
29	TOTAL REMODELING COST		0	0	0			0
30								
31	TOTAL CAPITAL EXPENDITURE		\$ 38,000	\$ 12,854	\$ 11,525			\$ 62,379
32	(Equipment and Remodeling Cost)							
33	HSA #4							1/25/2018

Date: 1/26/18		FY: 1/1/2018-6/30/2018																																																													
AGENCY: Curry Senior Center		SITE CHART - Appendix F																																																													
CONTRACT MAILING ADDRESS: 333 Turk Street, San Francisco, CA 94102		Agency's web site: www.curryseniorcenter.org																																																													
DIRECTOR: David Knego, MSW		PHONE NO.: 415-885-2274																																																													
Program: Technology and Connections at Home																																																															
Total Annual # of UDC = 30		UDC/Site = 30																																																													
SITES: Name of Site		Curry Senior Center																																																													
Address and Zip		315 Turk Street, San Francisco, CA 94102																																																													
Phone Number		415-885-2274																																																													
Fax Number		415-885-2344																																																													
Neighborhood		Tenderloin																																																													
Supervisory District No.		6																																																													
Person in Charge:		Angela Di Martino																																																													
Site Manager/Coordinator		Angela Di Martino																																																													
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Days Open		<table border="0"> <tr> <td>X</td><td>Mon</td><td>X</td><td>Tues</td><td>X</td><td>Wed</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>X</td><td>Thurs</td><td>X</td><td>Fri</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>X</td><td>Sat</td><td>Sun</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>		X	Mon	X	Tues	X	Wed															X	Thurs	X	Fri																	X	Sat	Sun																	
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Total number of Service Days		5																																																													
DAAS Funded Meal Service (Yes/No)		Yes																																																													
Number of Service Days Closed		11																																																													
Days Closed (list holidays closed)		New Year's Day Birthday of Martin Luther King, Jr. Washington's Birthday Memorial Day Independence Day Labor Day Columbus Day Veterans Day Thanksgiving Day (and Friday after) Christmas Day																																																													
ADA Accessible		<table border="0"> <tr> <td>X</td><td>Yes</td><td>No</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td>Yes</td><td></td><td>No</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td></td><td>Yes</td><td></td><td>No</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>		X	Yes	No																					Yes		No																			Yes		No													
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			Yes		No																																																										
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Date: 1/26/18

SITE CHART - Appendix F

FY: 7/1/2018-6/30/2019

AGENCY: Curry Senior Center

CONTRACT MAILING ADDRESS: 333 Turk Street, San Francisco, CA 94102

Agency's web site:
www.curryseneiorcenter.org

DIRECTOR: David Knego, MSW
PHONE NO.: 415-885-2274

**Program:
Technology and Connections at Home**

Total Annual # of UDC = 60

UDC/Site = 60

SITES: Name of Site
Curry Senior Center
Address and Zip
315 Turk Street, San Francisco,
CA 94102

Phone Number
415-885-2274

Fax Number
415-885-2344

Neighborhood
Tenderloin

Supervisorial District No.
6

Bus Line #

Person in Charge:
Angela Di Martino

Site Manager/Coordinator
Angela Di Martino

Additional Programs Offered at Site
Primary care, case management,
behavioral health, substance
abuse counseling, social
programs, transition services,
congregate meals, low threshold
drop in

Days Open
X Mon X Tues X Wed
X Thurs X Fri
X Sat Sun

Hours Open
9:00 a.m. - 4:30 p.m., M-F
9:00 a.m. - 1:30 p.m., Saturday

Total number of Service Days
5

DAAS Funded Meal Service (Yes/No)
Yes

Number of Service Days Closed
11

Days Closed (list holidays closed)
New Year's Day
Birthday of Martin Luther King,
Jr.
Washington's Birthday
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day (and Friday
after)
Christmas Day

ADA Accessible

X Yes No

Yes No

Yes No

Yes No

Yes No

Date: 1/26/18

SITE CHART - Appendix F

FY: 7/1/2019-6/30/2020

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transition services, congregate
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ADA Accessible

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Yes No

Yes No

Yes No