



Memorandum

TO Disability and Aging Services Commission
THROUGH Shireen McSpadden, Executive Director
FROM Rose Johns, Planning Analyst
DATE February 21, 2020
SUBJECT 2021-2024 Area Plan

As the local Area Agency on Aging, the Department of Disability and Aging Services (DAS) is required by the Older Americans Act to submit a four-year plan for service delivery to the California Department of Aging (CDA). The Area Plan establishes a framework for how DAS will deliver services, describing the needs of older adults and outlining our plans to support coordinated and accessible services. The Area Plan is updated annually over the subsequent three years to report on progress towards identified objectives and describe any changes in service provision.

Enclosed please find the attached 2021-2024 Area Plan, which will be presented for discussion at the March 4 Commission meeting. This plan is structured by CDA’s mandatory report template. The table below provides an overview of this plan and identifies the relevant sections by content.

Content	Sections
Description of local Area Agency on Aging context	1, 2, 3
Overview of our process for planning, identifying needs, and developing Area Plan	4, 5, 6, 7
Identification of priorities, goals, and objectives	8, 9, 10
Organizational structure and oversight bodies	16, 17, 21
Program or topic-specific section	11 – Information access points
	12 – Disaster preparedness
	18 – Legal Services
	19 – Family Caregiver Support
Technical components (e.g., statement of intent to build senior center)	13, 14, 15, 19, 22

In accordance with CDA guidance, we have attempted to streamline and summarize information where appropriate. Please note that Section 9 of the Area Plan (Service Unit Plan Objectives) is focused only on the senior services that are supported by Older Americans Act funding. As such, it is not inclusive of all DAAS services.

The Area Plan is due to CDA by May 1. The Advisory Council, the DAS Commission, and the Department’s Executive Director must each sign off on the Area Plan. We will return to Commission on April 1, 2020, to seek the Commission’s approval of this plan.