



MEMORANDUM

TO: AGING AND ADULT SERVICES COMMISSION

THROUGH: SHIREEN MCSPADDEN, EXECUTIVE DIRECTOR

FROM: CINDY KAUFFMAN, DEPUTY DIRECTOR
JOHN TSUTAKAWA, DIRECTOR OF CONTRACTS

DATE: MAY 6, 2020

SUBJECT: **REVIEW AND APPROVAL OF FAMILIES FIRST
CORONAVIRUS RESPONSE ACT (FFCRA) EMERGENCY
FUNDING ALLOCATED TO THE CITY AND COUNTY OF SAN
FRANCISCO'S DEPARTMENT OF DISABILITY AND AGING
SERVICES**

Introduction

The Department of Disability and Aging Services (DAS) seeks approval from the Disability and Aging Services Commission for the receipt and use of federal funding provided through the Families First Coronavirus Response Act (FFCRA). The California Department of Aging, administering these funds from the state level, has allocated **\$633,728** directly to the City and County San Francisco's Department of Disability and Aging Services for use in support of Title III-C1 (Congregate Nutrition) and Title III-C2 (Home Delivered Meals) nutrition programs under the Older Americans Act.

Presentation of this allocation before the Disability and Aging Services Commission for approval is requested in order to meet City fiscal guidelines for receipt and use of this funding.

Background

In response to the COVID-19 crisis, Congress approved the Families First Coronavirus Response Act (H.R. 6201) which allocated \$250 million funds at the national level for Congregate and Home-Delivered Meals. Out of this \$250 million, California's allocation is \$25,086,381.

From the state level, the California Department of Aging (CDA) utilized the interstate funding formula to determine funding allocations to each of the 33 Area Agencies on Aging in California. Application of this formula determined San Francisco's allocation to be **\$633,728**.

The California Department of Aging (CDA) is encouraging and supporting strategies for quickly and effectively using these funds to meet new COVID-19 community needs, including supporting new partnerships to build needed capacity. As part of this commitment to quick and effective utilization of funds, CDA has allocated funds directly to all Area Agencies on Aging in check form and has waived usual requirements related to completion of contracts and/or amendments between CDA and AAAs for receipt of funding.

When utilizing this funding, DAS will still meet regular CDA requirements related to reporting on expenditures including demonstration that funding is used appropriately and in accordance with all applicable guidelines. These funds are available for expenditure until September 30, 2021.

DAS Use of FFCRA Funding

The Department of Disability and Aging Services intends to use these funds in support of current congregate and home delivered meal programs for older adults. Changing health and safety orders stemming from coronavirus concerns has required major changes to DAS funded congregate meal programs. Community congregate dining is no longer possible, and services are modified accordingly to either safe distribution of to-go meals or home delivery of multi-meal packs. Increased costs related to continuity of these modified operations and overall increased demand for nutrition services has resulted in need of additional funding in support of nutrition programs. Examples of increased costs for continuity of modified operations include purchase of take-out containers, food storage and transportation bags, and new refrigeration equipment. Funding will also support expansion of services by funding additional meals to be prepared and served.

Recommended Action: Approve the receipt of Families First Coronavirus Response Act (FFCRA) emergency funding in the amount of \$633,728 for use in support of Department of Disability and Aging services for older adults.