

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

June 23, 2016 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 23, 2016, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President
SCOTT L. KAHN, Vice President
RITA SEMEL
JAMES MC CRAY, JR.
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services
Louise Rainey, Secretary – Human Services Commission
Sylvia Deporto, Deputy Director – Family and Children’s Services
Daniel Kaplan, Deputy Director – Finance and Administration
Noelle Simmons, Deputy Director – Economic Support and Self Sufficiency
Susie Smith, Deputy Director – Policy and Planning
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m. noting the Commission was present.
- AGENDA On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission adopted the agenda amended as follows:
Item VII.E. Episcopal Community Services of Sf – revised total grant amount corrected to read \$190,547;
Item VII.F. Richmond Area Multi-Services – revised total grant amount corrected to read \$190,505;
Item VII.Y. Shelter Grievance Advisory Committee – removed.
- MINUTES On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved the minutes of the May 26, 2016 regular meeting as circulated.
- EXECUTIVE DIRECTOR’S REPORT Executive Director Trent Rhorer furnished an update re the State and City’s budget processes, and program activities.
- CELEBRATING THE HOUSING AND HOMELESS PROGRAM A slideshow highlighting the history of the Department’s Housing and Homeless Program was presented to the Human Services Commission.
- JUNE 2016 EMPLOYEES OF THE MONTH Daryl Higashi, Scott Walton, Cindy Ward, Joyce Crum, Sergio Canjura, Darlene Fernandez-Ash, Cathy Perdue, Shane Balanon, Edward DeMasi, Randy Higgins, Tina Latham-Brown, Carlos Rodríguez, Stephen Adviento, Ylonda Calloway, Jamari Foulis, Briana Moore-Wirrom, Megan Owens Faught, Alison Schlageter, Christiana Shaw, Santiago Juan, Wayne Leung, Uriah Russell, Zareen Shaghast, Talaneka Thibeaux, Regle De Los Santos, Charles Minor III, Ashley Milburn, Karla Garcia, Rakita O’Neal, Beryl Wong, Salvador Lopez, Carolina Avila, Isaac Foster, Ben Glendenning, Hugh Gregory III, Derrick Jackson, Samantha Maxwell, Erica McGary, Traci Watson, John Patton III, Xiang Yun Su, Emi Aoki, Wing Mak, Rocio Duenas, Elizabeth Leone, Christina Iwasaki, Esperanza Zapien, Jose Escobar, Albert Broohm, Ashish Govind, Juliana Wong
- The Commission honored the Human Services Agency Housing and Homeless Programs, Contracts and Facilities Staff transferring to the new San Francisco Homeless Department as their June 2016 Employees of the Month. The recognition is given with gratitude and great pride for their tireless efforts on behalf of the homeless and for their years of service. As the Employees of the Month, they carry with them our sincere thanks and best wishes for continuing success in all their endeavors.
- COMMENDING EXECUTIVE DIRECTOR TRENT RHORER With gratitude and great pride, the Commission commended Executive Director Trent Rhorer for his sixteen years of exemplary leadership in City-wide Homeless Policy Development and Service Delivery.
- CONSENT CALENDAR On motion by Vice President Semel, seconded and unanimously carried, the Commission
- A. Ratified actions taken by the Executive Director since the May 26, 2016 regular meeting in accordance with Commission authorization of June 25, 2015:
1. Submission of requests to encumber funds in the total amount of \$3,193,833 for purchase of services or supplies.
 2. Submission of 4 temporary positions for possible use in order to fill positions on a temporary basis.
Submission of 69 temporary appointments made during the period of 5.17.16 thru 6.14.16;
- B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal Year 2016-2017.
- CALIFORNIA DEPARTMENT OF SOCIAL SERVICES Senior Administrative Analyst Cella Pedrosa presented the request to enter into an agreement with the California Department of Social Services.
- On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to enter an agreement with the CALIFORNIA DEPARTMENT OF SOCIAL SERVICES to administer the 2011 Realignment Contract Special Account on behalf of the 58 counties of California.

SAN FRANCISCO –
MARIN FOOD BANK

Medi-Cal Program Support Analyst Simone Combs, presented the request to renew the grant with San Francisco-Marin Food Bank.

On motion by Commissioner McCray , seconded and unanimously carried, the Commission granted authorization to renew the grant with SAN FRANCISCO – MARIN FOOD BANK for provision of Cal-Fresh Nutrition Outreach Services; during the period of July 1, 2016 through June 30, 2018; in the amount of \$618,362 plus a 10% contingency for a total grant amount not to exceed \$680,198.

URBAN INSTITUTE

Senior Administrative Analyst Bridgette Lery presented the request to enter into a new contract with Urban Institute.

On motion by Vice President Semel , seconded and unanimously carried, the Commission granted authorization to enter into a new contract with URBAN INSTITUTE to provide an Evaluation Plan for Project 500; during the period of July 1, 2016 through May 31, 2017; in the amount of \$79,994 plus a 10% contingency for a total contract amount not to exceed \$87,993.

EXYGY, INC.

Policy and Planning Digital Services Project Manager Marc Hebert presented the request to enter into contract with Exygy, Inc.

On motion by Commissioner Yamasaki , seconded and unanimously carried, the Commission granted authorization to enter into a new contract with EXYGY, INC. to rebuild the San Francisco Human Services Agency.org website; during the period of July 1, 2016 through June 30, 2017; in the amount of \$743,153 plus a 10% contingency for a total contract amount not to exceed \$817,468.

EPISCOPAL
COMMUNITY
SERVICES OF SAN
FRANCISCO

Senior Eligibility Worker LaShenna Sirls presented the request to modify the Episcopal Community Services of San Francisco grant.

On motion by Commissioner Yamasaki , seconded and unanimously carried, the Commission granted authorization to modify existing grant with EPISCOPAL COMMUNITY SERVICES OF SAN FRANCISCO for provision of Medi-Cal Outreach Services; during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$32,299 plus a 10% contingency for a revised total grant amount not to exceed \$209,601.

RICHMOND AREA
MULTI-SERVICES

Senior Eligibility Worker LaShenna Sirls presented the request to modify the Richmond Area Multi-Services grant.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to modify the grant with RICHMOND AREA MULTI-SERVICES for provision of Medi-Cal Outreach Services; during the period of July 1, 2016 through June 30, 2017; in the additional amount of \$32,299 plus a 10% contingency for a revised total grant amount not to exceed \$209,505.

HUCKLEBERRY YOUTH
PROGRAMS

Family and Children's Services Senior Administrative Analyst Johanna Gendelman presented the request to renew the Huckleberry Youth Programs grant.

On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant with HUCKLEBERRY YOUTH PROGRAMS to provide Crisis Intervention and Case Management Services for Commercially Sexually Exploited Children and Young Adults; during the period of July 1, 2016 through June 30, 2018; in the amount of \$834,000 plus a 10% contingency for a revised total grant amount not to exceed \$917,400.

SENECA FAMILY OF
AGENCIES

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to modify the Seneca Family of Agencies grant.

On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to modify the grant with SENECA FAMILY OF AGENCIES for provision of the San Francisco Wraparound Collaborative; during the period of July 1, 2015 through June 30, 2018; in the additional amount of \$115,500 plus a 10% contingency for a revised total grant amount not to exceed \$15,142,050.

NATIONAL COUNCIL
ON CRIME AND
DELINQUENCY

Family and Children's Services Program Manager Robin Love presented the request to enter into a new contract with National Council on Crime and Delinquency.

On motion by Vice President Semel , seconded and unanimously carried, the Commission granted authorization to enter into a new contract with NATIONAL COUNCIL ON CRIME AND DELINQUENCY for provision of Child Welfare Reporting and Analysis; during the period of July 1, 2016 through June 30, 2021; in the amount of \$521,050 plus a 10% contingency for a total contract amount not to exceed \$573,155.

LARKIN STREET
YOUTH SERVICES

Family and Children's Services Senior Analyst Pamela Salsedo presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES to provide Preventive Services to Runaway Youth; during the period of July 1, 2016 through June 30, 2019, in the amount of \$507,198 plus a 10% contingency for a total contract amount not to exceed \$557,918.

FAMILY BUILDERS BY
ADOPTION

Family and Children's Services Senior Analyst Pamela Salsedo presented the request to enter into a new grant with Family Builders by Adoption.

On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption and Permanency Services; during the period of July 1, 2016 through June 30, 2019; in the amount of \$1,281,054 plus a 10% contingency for a total grant amount not to exceed \$1,409,159.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Senior Analyst Pamela Salsedo presented the request to enter into a new grant with Edgewood Center for Children and Families.

Debra Vails-Qualters spoke in support of the Edgewood Kinship Services.

On motion by Commissioner McCray, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Kinship Services: Supportive Services for Relative Caregivers of Youth in the Child Welfare System; during the period of July 1, 2016 through June 30, 2019; in the amount of \$1,495,810 plus a 10% contingency for a total grant amount not to exceed \$1,645,391.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Redesign Coordinator Liz Crudo and Family and Children's Services Program Manager Robin Love presented the request to modify the Edgewood Center for Children and Families grant.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to modify the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Kinship Support Services for Relative and Non-Relative Extended Family Member Caregivers; during the period of July 1, 2015 through June 30, 2016; in the additional amount of \$425,000 plus a 10% contingency for a revised total grant amount not to exceed \$733,112.

INSTITUTO FAMILIA DE LA RAZA Family and Children's Services Program Manager Robin Love presented the request to enter into a new grant with Instituto Familiar De La Raza.

On motion by Commissioner McCray, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with INSTITUTO FAMILIAR DE LA RAZA for provision of Differential Response Coordination Services; during the period of July 1, 2016 through June 30, 2019; in the amount of \$472,770 plus a 10% contingency for a total grant amount not to exceed \$520,047.

FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Family Support Services of the Bay Area.

On motion by Commissioner McCray, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of SafeCare Training to Department of Public Health Nurses; during the period of July 1, 2016 through June 30, 2019; in the amount of \$164,955 plus a 10% contingency for a total grant amount not to exceed \$181,451.

FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Family Support Services of the Bay Area.

On motion by Commissioner Kahn, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of SafeCare Parenting Education; during the period of July 1, 2016 through June 30, 2019; in the amount of \$1,823,532 plus a 10% contingency for a total grant amount not to exceed \$2,005,885.

MOUNT SAINT JOSEPH EPIPHANY CENTER Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Mount Saint Joseph / Epiphany Center.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with MOUNT SAINT JOSEPH / EPIPHANY CENTER for provision of SafeCare Parenting Education; during the period of July 1, 2016 through June 30, 2019; in the amount of \$1,141,272 plus a 10% contingency for a total grant amount not to exceed \$1,255,399.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Community Services Manager Bill Wedemeyer present the request to enter into a new grant with Community Housing Partnership.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of the Supportive Housing Employment Collaboration; during the period of July 1, 2016 through June 30, 2018; in the amount of \$567,988 plus a 10% contingency for a total grant amount not to exceed \$624,787.

ARRIBA JUNTOS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services; during the period of July 1, 2016 through June 30, 2019; in the amount of \$7,799,094 plus a 10% contingency for a total grant amount not to exceed \$8,579,003.

YOUNG COMMUNITY DEVELOPERS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Young Community Developers.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services; during the period of July 1, 2016 through June 30, 2019; in the amount of \$8,427,137 plus a 10% contingency for a total grant amount not to exceed \$7,069,851.

- FIVE KEYS CHARTER SCHOOL Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Five Keys Charter School.
- On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with FIVE KEYS CHARTER SCHOOL for provision of Educational Support and Academic Services; during the period of July 1, 2016 through June 30, 2019; in the amount of \$630,000 plus a 10% contingency for a total grant amount not to exceed \$693,000.
- HAMILTON FAMILY CENTER Workforce Development Division Community Services Manager Bill Wedemeyer present the request to enter into a new grant with Hamilton Family Center.
- On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of Housing Locator and Housing Connector Services for Cal WORKs Participants; during the period of July 1, 2016 through June 30, 2020; in the amount of \$5,849,968 plus a 10% contingency for a total grant amount not to exceed \$6,434,965.
- PUBLIC PARTNERSHIPS, LLC Workforce Development Division Community Services Manager Bill Wedemeyer present the request to enter into a new contract with Public Partnerships, LLC.
- On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to enter into contract with PUBLIC PARTNERSHIPS, LLC for provision of Fiscal Intermediary Services; during the period of July 1, 2016 through June 30, 2019; in the amount of \$2,203,875 plus a 10% contingency for a total grant amount not to exceed \$2,424,263.
- BAY AREA LEGAL AID Workforce Development Division Community Services Manager Bill Wedemeyer present the request to enter into a new grant with Bay Area Legal Aid.
- On motion by Vice President Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant with BAY AREA LEGAL AID for provision of Advocacy and Legal Services to CalWORKs and Personal Assisted Employment Services (PAES) Clients; during the period of July 1, 2016 through June 30, 2018; in the amount of \$795,960 plus a 10% contingency for a total grant amount not to exceed \$875,556.
- PUBLIC COMMENT President Stewart's call for public comment did not yield a response.
- ADJOURNMENT President Stewart adjourned the meeting at 12:00 noon:



Louise Rainey, Commission Secretary
Human Services Commission